

Ge
977.2
H621c
no.60
1417714

GENEALOGY COLLECTION

ALLEN COUNTY PUBLIC LIBRARY



3 1833 02408 4581



Digitized by the Internet Archive
in 2014

OWEN COUNTY COURTHOUSE

Sponcer, Ind.



(In the final publication an enlarged picture, 5 x 7,
will appear here.)

INVENTORY OF THE COUNTY ARCHIVES
OF INDIANA

Prepared by

The Historical Records Survey
Division of Women's and Professional Projects
Works Progress Administration

NO. 60. OWEN COUNTY (SPENCER)

Indianapolis, Indiana

The Historical Records Survey

August 1937

PREFACE

1167744

This inventory of Owen County records constitutes a part of a general guide to the county archives of Indiana. It has been prepared by the Historical Records Survey of this state, operating as a separate project under the Works Progress Administration.

The survey of state and local historical records in Indiana was instituted in February 1936, as part of a nation-wide undertaking under the supervision of Dr. Luther H. Evans. Samuel J. Kagan, state archivist of the Indiana History and Archives Division of the State Library, was assigned to lead the project as State Director. In the beginning the Survey was closely associated with the Writers' Project. On September 23, 1936, the Historical Records Survey was nominally as well as factually made independent of the Writers' Project. In general, it has from its very inception acted as a separate and independent unit of Federal Project No. 1.

The aim and purpose of the survey of county records in Indiana has been to furnish the officials of the local, state, and national governments, students of history, lawyers, and genealogists, and the general citizenry interested in the county records, with a convenient tool for use in consulting them. It is the object of the Survey to make the valuable source materials that are to be found in the Indiana courthouses and other public buildings, available and more accessible to those who may be in need of them. It is our hope that the information contained in this inventory will arouse greater interest in state and local historical records and will encourage

officials to continue the improvement of methods for the preservation and safekeeping of those records.

The field work of the survey of Owen County was begun on May 20, 1936, under the district supervision of Mrs. Katherine Smith who was later succeeded by Marion Arvin. The field workers were John Mason, Johannah Newton, Lahrman Hanna and Jerry Kirk, all of Torre Haute. It was completed on June 15, 1936. Many visits, however, have since been made to the county courthouse to check and recheck the information contained herein, the final recheck having been in September, 1937.

There are ninety-two counties in Indiana. When the inventory of county archives is completed a separate volume is to be devoted to each county inventory in the state. Owen County is No. 60.

The inventory proper is preceded by a number of introductory sections to enlighten the reader concerning facts and events forming the background and basis of the records. The entries for the record series are carried in consecutive numbering for the county. The bureaus are arranged in functional order: Governing boards; major administrative offices; judicial offices; and financial, educational, health, engineering, and other groups. Wherever applicable, natural groupings under separate headings are made within the bureau, and the entries are arranged thereunder also according to their functional sequence. A full and extensive index following the inventory will help the reader locate records with a minimum of inconvenience and effort.

The editing of this inventory has been conducted by an editorial

Preface

staff of some forty men and women, whose labors we deeply appreciate and wish to recognize forthwith, captained by Harry A. Rider, Editor; John R. Milligan in charge of accession and classifying; Louise Nation in charge of checking; Canis E. Broadway in charge of condensing; Julius Salzman, legal advisor; and Howard G. Underwood, historical research editor.

The original survey was made in the field under the direction of the State Director and carefully checked and compiled in the form of this inventory in the State Office. Of the industrious and painstaking devotion to this task of each and every person who had a part in the Survey we are keenly aware, and we regret that we cannot commend by name the services of all who have contributed to the publication of this volume.

The Survey is indebted to county officials; to the State Works Progress Administration; to Kenneth E. Lancet, Acting Director of Women's and Professional Projects, who has rendered the Survey a great personal service in the administering of the project; and to Dr. Christopher E. Coleman, who has taken personal initiative and interest in behalf of the Survey in giving technical advice to the project.

S. J. Kagan, State Director
The Historical Records Survey

FOREWORD

A guide to county and township records in Indiana has long been needed by both local officials and the general public. The Works Progress Administration project called the Historical Records Survey is the first attempt to supply this need. Few more useful fields of employment could have been found than the survey of local and state historical records, even though the work inevitably presented unusual difficulties. The completion of the survey of historical records in Indiana is a source of genuine satisfaction.

We are indebted first of all to the Works Progress Administration for providing for the survey and financing it. The National Director of the project, Dr. Luther H. Evans, assured a fruitful product of the work by ably outlining it and granting the forms to be used by the field workers so as to insure the greatest completeness with the least likelihood of errors. He and his assistants have done all that was possible for this nation-wide survey. Samuel J. Hagan, State Director of Indiana, deserves great credit for his energy and ability in organizing the office and field forces which have carried out the project. To assemble and organize more than one hundred and fifty persons in a new line of work in which there were very few local precedents, and to complete a survey of the county records in all the ninety-two counties, including the townships, at first, seemed almost impossible of accomplishment within a year. It has, however, been accomplished.

Foreword

An advisory committee has helped guide work upon the project; though no meetings were held, its members in many instances were a great help. A word of appreciation must be recorded here for the county officers who courteously gave the representatives of the survey access to the records in their offices and cooperated in the making of the survey. Especially is the state indebted to those officers who made possible the photographing of old records for preservation in a central depository.

CHRISTOPHER B. COLEMAN

Director, Indiana Historical Bureau

TABLE OF CONTENTS

Part A. Owen County and its Records System

1. Historical Sketch 5
Map of Owen County.
2. Governmental Organization and Records System 12
Chart of Owen County Governmental Organization.
3. Housing, Care, and Accessibility of the Records 26
Floor Plans of Courthouse.
4. Abbreviations, Symbols, and Explanatory Notes 41

Part B. County Offices and their Records

- I. County Commissioners 48
Court proceedings and reports. Bond issues.
Petitions. Requisitions, bids, and contracts.
Claims and allowances. Roads, bridges, and ditches.
- II. County Council 55
- III. Clerk 57
Official bonds: County, Miscellaneous. Licenses:
Marriage, Professional, Business, Hunting and fishing.
Certificates. Registers. Receipts and disbursements.
- IV. Recorder 65
Deeds, titles, and grants. Mortgages: Real estate,
Chattels, School funds. Liens. Register of legal
instruments. Miscellaneous records. Fee and cash
book. Maps.
- V. Circuit Court 75
Civil causes. Civil proceedings: Trial,
Disposition, Executions. Criminal causes. Criminal
proceedings: Trial, Disposition. Probate causes:
Estates, Guardianships. Probate proceedings.
Juvenile proceedings. Bonds. Change of venue. Fee
and cash records.



Table of Contents

VI. Common Pleas Court	95
Criminal causes. Court proceedings: Executions.	
Probate causes. Probate proceedings. Fee books.	
VII. Sheriff	101
Executions and reports. Fee and cash books.	
VIII. Coroner	105
IX. Prosecuting Attorney	107
X. Assessor	109
XI. Board of Review	111
XII. Board of Tax Adjustment	113
XIII. Board of Finance	115
XIV. School Fund Board	117
XV. Treasurer	118
Tax collections: Personal and real property,	
Delinquents, Public improvements. Receipts and	
disbursements.	
XVI. Auditor	127
Audits and reports. Receipts and disbursements.	
Taxes: Appraisements, Returns, Lists, Delinquent	
and erroneous, Plat books. School funds. Official	
bonds.	
XVII. Registration Officer	139
XVIII. Board of Primary Election Commissioners	140
XIX. Board of Canvassers	142
XX. Board of Election Commissioners	143
XXI. Board of Education	144
XXII. Superintendent of Schools	147
Activities and reports: Enumeration, Teachers,	
Pupils.	

Table of Contents

XXIII. Health Officer	151
Vital statistics.	
XXIV. Board of Public Welfare	155
XXV. Surveyor	159
Surveys and reports.	
XXVI. Highway Supervisor	162
XXVII. Miners' Examination Board	164
XXVIII. Agricultural Agent	165

DIAGRAMMATIC SOIL AREAS

OWEN COUNTY

STATE PLANNING BOARD
OF INDIANA
1936

LEGEND

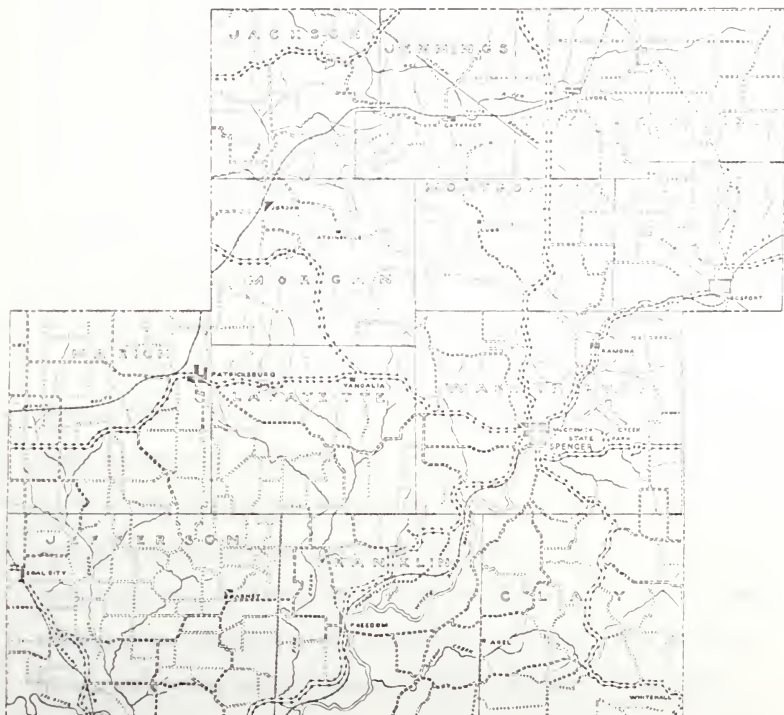
===== STATE AND U.S. HIGHWAYS

----- IMPROVED ROADS

----- RAILROADS

■ TOWNS

□ STATE PROPERTY



PART A. OWEN COUNTY AND ITS RECORDS SECTION

1. HISTORICAL SKETCH

Owen County, situated in the west central part of the State, is bounded on the north by Putnam and Morgan Counties, on the east by Morgan and Monroe Counties, on the south by Greene County, and on the west by Clay County. It has an area of 393 square miles.

The topography of Owen County is highly diversified; high and low hills, ridges, valleys, bluffs, and plains make up the surface. Along White River are bottom lands, and along the western and northeastern edges of the county plains predominate. The west fork of White River runs in a southwesterly direction through the area. McCormick's, Wyatt's, Big and Little Raccoon Creeks on the south, and Limestone, Mill, Rattlesnake, and Fish Creeks on the north are tributary to White River. Eel River, also a tributary of White River, makes a loop through the county on both the northern and southern boundaries.

The English landed and settled in Jamestown in 1607. The French founded Quebec a year later, and began a series of explorations to the west and south that eventually took LaSalle to the mouth of the Mississippi River. On April 9, 1682, he claimed the entire river valley--the American Middle West--in the name of France and called it Louisiana after his King. In Indiana, French trading posts had been established on the present sites of Fort Wayne, Lafayette, and Vincennes by 1733. Rivalry between the

French and English over the possession of the Ohio and Mississippi Valleys and the valuable fur trade which had grown up in that region led to the French and Indian War. The British were victorious, and by the Treaty of Paris, February 10, 1763, this vast empire was ceded to England. Shortly after the outbreak of the American Revolution, General George Rogers Clark captured the British posts at Kaskaskia and Vincennes. This brought the territory which later comprised Indiana, Ohio, Michigan, Wisconsin, and a part of Minnesota, under the jurisdiction of Virginia. In 1784, Virginia ceded this land to the United States Government, and three years later Congress passed the Ordinance providing for the establishment and government of Northwest Territory. Indiana Territory was organized in 1800, and in 1816, Indiana was admitted into the Union as a state.

In addition to claims of ownership of France, England, Virginia and the United States, the territory now comprising Owen County originally belonged to several tribes of Indians: the Miami, Potawatomi, Delawares, and Bel Rivers. By a treaty signed on September 30, 1809, at Fort Wayne--known as Harrison's Purchase--most of Owen County was acquired by the United States Government. The remainder of the county--the northeast corner--was included in the treaty of St. Marys, October 2-6, 1810, whereby most of central Indiana south of the Wabash River was ceded to the United States Government.

The first permanent white settlers in Owen County were Philip Hart and his family, who settled a little northeast of

the present site of Spencer in October, 1816, and James Hinger, a single man who, later, married one of Mary's daughters. A little later, John Dunn, General John Bartholomew, the Dunn family, and others purchased land in the county. Dunn and his wife and family came to the county on February 5, 1817, and built a cabin at the foot of the "harrow" above Spencer. General Bartholomew brought his family to Owen County in April, 1817, and built a cabin on the side of a hill. Thomas, John, and Robert McNaught settled in the county at the same time. On March 25, 1817, Neely, Enoch, and Levi Beem built a cabin south of Spencer, on what is now the site of Riverside Cemetery. This "Dunn settlement", as it was called, was further augmented in the spring of 1817 by Isaiah Cooper, Jacob McIntire, Dudley Milner, Richard Kirby, William Anderson, and several other families.

Upon the receipt of a petition from the settlers Owen County was formed by an act of the general assembly approved December 21, 1816, out of territory previously attached to Daviess and Sullivan Counties. The legal boundaries as set out in the act were:

"Beginning at the north east corner of township eight of range three west of the second principal meridian line, thence west with the said township line to the north west corner of township eight, north of range six west, thence north with the range line dividing ranges six and seven to the south east corner of the county of Vigo; thence north with the line of Vigo county to the Indian boundary; thence south eastwardly with the Indian boundary to the range line

dividing ranges two and three west; thence south with the range line dividing ranges two and three to the place of beginning." (1)

On December 31, 1821, an act attached a portion of Labash County to Owen County. Another act of the same date detached territory from Owen when Putnam County was formed. This latter act was amended on December 21, 1822. When Clay County was formed on February 12, 1820, Owen County lost a strip of land on the boundary.

The first officials of the newly formed county were John Bartholomew, treasurer, and James Galletly, surveyor; the sheriff was Andrew Evans and the clerk was John R. Freeland; Robert B. Milner and Thomas McNaught were commissioners but they resigned and John Johnson, James A. Steele, and Jesse Evans were appointed to serve until the next election; Joseph Freeland and Hugh Barnes were associate judges.

The first meeting of the commissioners was held on March 4, 1810, in the cabin of John Dunn. Their first act was to divide the county into three townships. At present there are thirteen townships in Owen County: Clay, Franklin, Harrison, Jackson, Jefferson, Jennings, Lafayette, Marion, Montgomery, Morgan, Taylor, Washington, and Wayne.

The commissioners appointed to locate the county seat chose a site on White River about a half mile above Spencer. This town was called Lancaster. In response to a petition from citizens of the county new commissioners were appointed. On February 12, 1820, they selected the present site of Spencer as the seat

of government. The county was made in honor of Major Abraham Owen, of Kentucky, who was killed at the battle of Tippecanoe.

The first term of circuit court began March 1, 1816, in the cabin of John Dunn. The presiding judge of the circuit was General W. Johnson.

The first courthouse in Owen County was a double log cabin 40 x 36 feet in size. This building was completed in March, 1820, and was the first structure to be erected in Spencer. The second courthouse was built in 1823, and later on an addition was built to the west side. This was a two story brick structure.

Owen County has suffered a steady decrease in population since 1890. Between 1910 and 1920 the percentage of decrease was 9.2; from 1920 to 1930 the rate decrease jumped to 11%. The 1930 census showed a population of a little over 11,000. The census also shows that there were only 39 foreign born whites and 42 Negroes in the county. The incorporated towns are Spencer and Gosport.

Agriculture is the principal occupation in the county with corn and wheat the most important crops. The last five years have seen an increase in corn acreage of over 20%, and an increase in the number of hogs of 18%. There is very little market gardening done in the county and not much dairying.

Most of the manufacturing plants in the county are located in Spencer. Drugs, clothes-pins, and lumber products are important. A printing plant is the largest industry. The natural resources

of the county include building stone, limestone, gravel, and about 20 coal mines employing a total of 250 men.

(1) Laws of Indiana, 1816-19, p.26.

SOURCES

BLANCHARD, CHARLES, ED., Counties of Clay and Owen. (556 pp. Chicago. F. A. Battey & Co. 1884.)

PENCE, GEORGE AND ARMSTRONG, MELLIE C., Indiana Boundaries Territory, State, and County. (883 pp. Indiana Historical Bureau, Indianapolis. 1933.)

PERRY, J. RICHARD, Preliminary Survey of County Planning Problems in Owen County, Indiana. (26 pp. State Planning Board of Indiana. January, 1936. Typewritten.)

ELECTORATE

PURDUE
UNIVERSITY

TOWNSHIP
TRUSTEES

Recorder
4 years

Surveyor
2 years

Coroner
2 years

Clerk
4 years

Auditor
4 years

Treasurer
2 years

Prosecuting
Attorney
2 years

Circuit
Judge
6 years

County
Council
4 years

County
Comrs.
3 years

Sheriff
2 years

Agricultural
Agent
1 year

Assessor
4 years

Highway
Superior
Term unfixed

Miners'
Examination
Board
1 year

Supt. of
Schools
4 years

Registrar
Officer
4 years

Primary
Election
Comrs.
1 year

Board of
Election
Comrs.
1 year

Board of
Cannivassers
1 year

School
Fund
Board
Term unfixed

Board of
Review
1 year

Board of
Public
Welfare
4 years

Board of
Tax
Adjustment
1 year

Health
Officer
4 years

Board of
Finance
3 years

Board of
Education
4 years

*Squares with solid lines - constitutional officers.
Squares with broken lines - statutory officers.*

*Figures - number of members and
term of office.*

*Solid lines - elected or appointed.
Broken lines - ex officio.*

Chart of Owen County Governmental Organization



2. GOVERNMENTAL ORGANIZATION AND RECORDS SYSTEM

Owen County, with its county seat at Spencer, is a political subdivision of the State of Indiana for administrative purposes, and has, therefore, only such powers of local government as have been prescribed by law. Owen County was organized by an act of the general assembly, December 21, 1816. (1) Its present form of government, as it functions today, is the result of its development under the original Constitution of 1816, the present constitution adopted in 1851, and more than a century of legislative action.

The county system of government is an inheritance from England and the American colonies, whence pioneers, in Indiana, brought their customs and laws. The beginnings in Indiana are found in the laws of the Northwest Territory, which provided for a group of administrative officers, as follows: Sheriff, (2) coroner, (3) and recorder. (4) Under the laws of Indiana Territory of 1802, the office of county surveyor was established. (5)

In the year of 1816, Indiana was admitted to the Union and the constitution of that year provided for the election in each county of a clerk, (6) recorder, (7) sheriff, and coroner. (8) To those were added by legislative enactment in 1817, a governing body called the board of county commissioners, (9) and the office of treasurer, (10) and in 1818 the office of surveyor. (11) At the organization of Owen County, these offices were established under the authority of the Constitution of 1816 and subsequent legislative

enactments. In 1841 the office of auditor was established. (12)

As the state grew, there was much dissatisfaction with the Constitution of 1816, but repeated attempts to change it did not succeed until 1851, when a constitutional convention was called and framed a new constitution. This constitution was adopted in 1851, and with amendments remains the constitution of Indiana.

Each county is a political subdivision of the state and has an individual governmental organization. Although the Constitution of 1851 forbids special legislation, (13) the general assembly has provided the necessary additional officers for counties, within a classification based on a population prerequisite. Urban and rural areas obviously cannot be governed by the same number of officers. Each county has the constitutional officers, but the statutory officers vary in number, powers, and duties. The latter may be compulsory in all counties, or they may be optional, and therefore established in only a few instances; others are authorized in only certain classes of counties, though the class may include but one county.

Indiana stands alone among the states of the Union in having a dual system of county government, since the establishment in each county of a county council in 1859. (14) Each county is governed by a board of commissioners and a county council. The duties of these agencies, with technical distinction, are enumerated in their proper places below.

From the beginning of the present century a tendency toward centralization of power in the hands of state authorities has

taken from county officials many of their powers and responsibilities has greatly lessened the scope of those remaining. In other fields of finance, roads, and education, the state's supervision has greatly increased, and the creation of newer state departments, such as police, food and fire inspection, and public welfare, has caused heavy removal of local responsibility and control.

Present Administration

The Constitution of 1851 provides for the election of a clerk of the circuit court, who keeps the records of the proceedings of all the courts in the county; an auditor, who keeps records of county financial matters and records dealing in real property and the estates of private citizens; a recorder, whose duties are to keep a record of every conveyance or other instrument entitled or required by law to be recorded; a treasurer, who receives all money coming to the county and keeps a record of same; a sheriff, who is conservator of the peace and who carries out court orders; a coroner, who investigates violent deaths and those of suspicious circumstances; and a surveyor, who prepares plans and specifications for the improvement of public works, establishes boundaries for public and private lands, and since 1853 has had charge of drainage systems. (15) The constitution provides for two other officers--circuit judge (16) and prosecuting attorney (17) who legally are a part of the circuit, which may include one or more counties.

The present leading governing body of the county is the board

of commissioners, often called the "county board", elected for a term of three years. The board provides buildings to house county business, furnishes public squares and grounds, audits the accounts of the county officers who handle money, changes boundaries of township as it seizes it, and is charged with the maintenance of county roads and highways. (18)

Another governing body is the county council, created in 1899, by statute, to control the finances of county government. This council consists of seven members who are elected for a term of four years. One member is elected from each of the four councilmanic districts by the voters of the district and three members are elected at large from the county. The county auditor acts as clerk of the council. The council has power to fix certain tax rates; the exclusive right to make appropriations from the county treasury, and the exclusive power to authorize the borrowing of money and the issuing of bonds; and to adopt the county budget. (19)

In 1865 the legislature provided for a county school examiner who was appointed by the county commissioners. (20) By legislative enactment in 1873, the act of 1865 was amended, and the school examiner's title was changed to "county superintendent of schools". He was appointed by the township trustees to serve for a term of two years. (21) In 1899 the legislature amended the act of 1873 and now the superintendent of schools is elected by the township trustees and serves for a term of four years. His duties are specifically set out in the statutes, and he is

under the jurisdiction of the state board of public instruction. (22)

By an act of 1873, the county board of education was created, consisting of the county superintendent of schools, the township trustees of the county, and the school trustees of each city and town of the county. (23) In 1877 the legislature changed the membership of the board and the board now is comprised of the county superintendent of schools, township trustees, and the chairman of school trustees of each city and town of the county. The duties of the board are to consider the general wants and needs of the schools, and matters relating to the purchase of school furniture, books, maps, and charts. (24)

By legislative enactment in 1881 a county board of health was established and was required to elect a secretary who acted as a health officer for the county as well as for each town and city therein. (25) In 1891 the legislature amended the act of 1881 and enlarged the duties of the health officer, who executed the orders of the board of health. (26) By an act of 1900 the office of county health commissioner was instituted, and the same act abolished the county board of health. (27) In 1935 the office of county health commissioner was abolished, and that of county health officer was created. He is appointed by the county commissioners, with approval of the state board of health, for a term of four years. The county health officer must be legally qualified to practice medicine, suitably trained in sanitary science, and his qualifications must be satisfactory to the state board of health. He is required to enforce

the health laws of the state and enforce all rules of the state board of health. (28)

By statute in 1935 the clerk of the circuit court is designated as ex-officio registration officer of the county. He has full charge and control of the registration of voters and appoints as many deputies as are necessary to do the work. (29)

In 1869, the legislature created the board of election commissioners, to consist of the clerk of the circuit court, and two persons appointed by him. It is the duty of the board to prepare, print, and distribute ballots for the elections. (30) By an act of 1885, the board of election commissioners was constituted a board of canvassers, to tabulate the votes, record them in poll books, and declare the election winners by a statement of certification. (31) In 1917, the legislature provided for primary election commissioners. It is their duty to prepare and distribute the primary ballots and generally supervise the primary elections. (32)

By statute in 1861 the office of county assessor was created. The assessor is elected for a four-year term. His duties are to examine carefully the tax duplicates, to instruct and advise the township assessors, to review their returns, to assess omitted real and personal property, to appraise estates for inheritance taxes, and to report to the state board any delinquencies of the township assessors. He is ex-officio member and president of the county board of review. (33)

An act of 1891 created the county board of review, whose members are the county assessor, auditor, and treasurer. (34)

This act was amended in 1919 to include two representatives of opposite political parties as members of the board. The duty of this board is to equalize unfair assessments on real and personal property. (34)

In 1907 an act created the board of finance, consisting of the board of county commissioners. The auditor acts as secretary. This board has the custody of the county funds and selects the depositories. (35) The general assembly repealed the act which established this board, and in the same session, in the Depository Act of 1908, reestablished the board of finance practically unaltered. (37)

By an act of 1913, the legislature made a provision for the office of agricultural agent, legally termed county agent, but commonly referred to by the descriptive name. "County agent" was also the name of the agent of the state in the sale of state lands originally. The act provided that this office should come into existence whenever a certain number of residents of the county shall petition therefor. The appointment was made annually by Purdue University and approved by the county board of education. Upon proper petition, this office was established in each county. (38) In 1927 a new act changed the name to agricultural agent, and the office was made mandatory in every Indiana county. The agent is now appointed by the director of agricultural extension service of Purdue University, subject to the approval of a state board which is called the county agricultural agent board. (39) The duties of the agricultural agent are to disseminate information for the

promotion and advancement of agriculture, horticulture, and domestic science. (40)

In 1913 the county highways were placed in charge of a superintendent of highways, who was appointed by the county commissioners for a term of two years. (41) In 1933 this office was abolished, (42) and the duties were transferred to the surveyor, (43) unless the county commissioners appoint, at their option, a highway supervisor, (44) in order to provide for necessary supervision of the highways in counties wanting more attention than the surveyor can give. The term of office of the highway supervisor is discretionary with the board of county commissioners. (45) The board of commissioners of Owen County has appointed a highway supervisor.

The legislature, in 1923, enacted a law in which it created a miners' examination board for counties in which there is located a coal mine employing ten or more miners. The board is appointed annually by the county commissioners and consists of two resident miners with five years' mining experience who are certified as coal miners in the county, and one resident coal operator of the county. (46) The duties of the board include examining coal miners, issuing certificates to those who have passed the examination, and issuing permits to persons desiring to qualify as miners. (47)

The board of tax adjustment was established by an act of 1907, and consisted of seven members. (48) By an act of 1937, the qualifications of the members of the board were changed. One is a member of the county council, chosen by the council; one is the

mayor of the largest city in the county, or any public official of the county, appointed by the said mayor of the largest city of the county; one member of the county board of education, selected by such board; and four freeholders of the county appointed by the judge of the circuit court. Not more than four members can be of the same political party. The board is empowered to serve for one year. (49) It is the duty of the board to examine, and if it deems necessary, revise, change, or reduce, but not increase, any tax levy and any corresponding items of the budget on which the tax levies are based, and apportion the total of all of the levies so that the total levy on property within any municipal corporation for which the property therein is taxable, shall not exceed the total rate as provided by law. (50)

The school fund board was created by an act of 1906 and consists of three members: the auditor and the clerk, ex officio, and one member appointed by the judge of the circuit court for a two-year term. The duty of this board is to make all loans from the common school and the congressional township school funds to owners of real property secured by mortgage. (51)

The board of public welfare was created by an act of the legislature in 1906. The board consists of five members appointed by the judge of the circuit court to serve for a term of four years. The board must consist of at least two women members and not more than three of the board members may be adherents of the same political party. The board is charged with the administrative

of assistance to dependent children in their own homes, to all of persons and to all those who are otherwise handicapped. (51)

Judicial

The judicial system of Owen County, as of other Indiana counties, is prescribed by the state constitution and the subsequent legislative enactments of the Indiana General Assembly. The constitution authorized and directed the general assembly to divide into judicial circuits the whole state, as needs arise. Owen County constitutes the seventy-eighth judicial circuit, established in 1937. (53) Previously, it was part of a judicial circuit to which other counties were attached. The constitution further provides for the election of a judge (54) and a prosecuting attorney (55) for the circuit, and a clerk of the circuit court. (56) The circuit court has jurisdiction in all criminal, civil, probate, and juvenile cases, and hears appeals from lower courts as conferred by law. (57)

In 1852 by legislative enactment, the court of common pleas was established with limited jurisdiction. (58) The court continued in existence until it was abolished by an act of the legislature in 1875. (59)

Records System

The establishment of each of the county offices and bureaus inaugurated their records which were kept in such fashion as the

incumbents saw fit, following in the main the 1870-1880 act. The general assembly under the provisions for each successive bill. In 1880, the legislature established the state board of accountants, which formulates, prescribes, and in bills systems of accounting and reporting which are uniform for every public office of the same class. (50) Under this law some of the records were combined to eliminate separation, duplication, and overlapping. The law also permits the use of bound loose-leaf records in almost all cases where the records are typed. The quality of the paper and ink and the binding and rebinding practices are left to the judgment of the state and of county commissioners, except that a good quality is required.

Whenever it may be necessary for the preservation of the records of any office from mutilation, the board of county commissioners issues an order directing the officer in charge to copy and transcribe the records for preservation. (61)

In 1925 a law was passed permitting county officials, at their discretion, to turn over to the archives division of the state library for permanent preservation, any official books, records, documents, original papers, newspaper files, or printed books and material not in current use in their offices. (62) This law is optional and has been ineffectual. County officials are loath to part with records, even when no longer in use and in spite of lack of storage space, anticipating a possible call for them. Consequently, they have only occasionally availed themselves of this provision for permanent preservation of their old

records.

By an act of 1837 of the general assembly of Indiana, the director of the State Library is authorized, at his discretion, to make a copy, by photography or in any other way, of any official book, record, document, original paper, newspaper, or printed book or material in any county, city, or other public office, for preservation in the state archives. All public officials must permit copies to be made of the books, records, documents, and papers in their respective office. (63)

-
- | | |
|---|---|
| (1) Acts of 1830, ch. 24, sec. 1. | (25) Rev. Stat. 1881, sec. 4993. |
| (2) Laws of Northwest Territory; Acts 1793, ch. 2, sec. 12. | (26) Acts 1881, ch. 15, sec. 3. |
| (3) Ibid., Acts 1793, ch. 9, sec. 1. | (27) Acts 1881, 1886; Burns 35-103. |
| (4) Ibid., Acts 1795, p. 167. | (28) Acts 1888; Burns, 1888 suppl., 35-119. |
| (5) Laws of Indiana Territory; Acts 1802, ch. 1, sec. 1. | (29) Acts 1888; Burns 26-306. |
| (6) Const. 1816, art. 3, sec. 8. | (30) Acts 1888; Burns 26-1602. |
| (7) Ibid., art. 11, s. c. 10. | (31) Acts 1888, 1827; Burns 28-1401. |
| (8) Ibid., art. 4, sec. 20. | (32) Acts 1818, 1.17; Burns 28-304. |
| (9) Acts 1817; ch. 15, sec. 1. | (33) Acts 1882, 1813; Burns 64-1101. |
| (10) Acts 1817; ch. 17, sec. 1. | (34) Acts 1881, ch. 80, s. c. 114. |
| (11) Acts 1818; ch. 50, sec. 1. | (35) Acts 1818; Burns 64-1801, 64-1208. |
| (12) Acts 1841; ch. 2, sec. 1. | (36) Acts 1887; Burns 61-303. |
| (13) 99th. Art. 4, sec. 2. | (37) Acts 1888; Burns, 1837 suppl., 61-330. |
| (14) Acts 1838; Burns 26-501. | (38) Acts 1818, 1838, 1827; Burns 26-4911. |
| (15) Const., art. 6, sec. 2. | (39) Acts 1837; ch. 224, sec. 1. |
| (16) Const., art. 7, sec. 1. | (40) Ibid. |
| (17) Const., art. 7, sec. 11. | (41) Acts 1818, ch. 330, sec. 1. |
| (18) 1 Rev. Stat. 1852; Burns 26-601. | (42) Act 1838; Burns 56-1113. |
| (19) Acts 1859; Burns 26-301. | (43) Acts 1838; Burns 56-1101. |
| (20) Acts 1865, ch. 1, sec. 33. | (44) Acts 1838; Burns 56-1110. |
| (21) Acts 1873, ch. 25, sec. 2. | (45) Ibid. |
| (22) Acts 1893, 1.11, 1913; Burns 28-702. | |
| (23) Acts 1873, ch. 25, sec. 8. | |
| (24) Acts 1873, 1877; Burns 28-301. | |

- (46) Acts 1905; Burns 40-1001.
- (47) Acts 1905; Burns 40-1006.
- (48) Acts 1906; Burns 64-804.
- (49) Acts 1907, ch. 119, sec. 4.
- (50) Acts 1908; Burns 64-804.
- (51) Acts 1908; Burns, 1908
suppl., 20-203.
- (52) Acts 1906, spec. sess.;
Burns 1907 suppl., 62-1110.
- (53) Acts 1907, ch. 75, sec. 1.
- (54) Const., art. 7, sec. 1.
- (55) *Ibid.*, sec. 11.
- (56) *Ibid.*, sec. 1, sub 1.
- (57) Acts 1901; Burns 4-400.
- (58) 2 Rev. Stat. 1902, pt. 1,
ch. 8, sec. 1.
- (59) Acts 1870, ch. 20, sec. 60.
- (60) Acts 1905; Burns 60-854.
- (61) Acts 1906; Burns 20-634.
- (62) Acts 1908; Burns 60-630.
- (63) Acts 1907, ch. 172, sec. 1.



- (46) Acts 1936; Burns 46-1001.
- (47) Acts 1936; Burns 46-1006.
- (48) Acts 1936; Burns 64-204.
- (49) Acts 1937, ch. 119, sec. 4.
- (50) Acts 1936; Burns 64-204.
- (51) Acts 1936; Burns, 1936 suppl., 20-209.
- (52) Acts 1936, spec. sess.; Burns, 1937 suppl., 52-1113.
- (53) Acts 1937, ch. 73, sec. 1.
- (54) Const., art. 7, s.c. 1.
- (55) Ibid., sec. 11.
- (56) Ibid., sec. 7, s.c. 1.
- (57) Acts 1931; Burns 1-36.
- (58) 2 Nev. Stat. 1932, pt. 1, ch. 8, sec. 1.
- (59) Acts 1873, ch. 20, s.c. 60.
- (60) Acts 1893; Burns 20-224.
- (61) Acts 1903; Burns 20-334.
- (62) Acts 1925; Burns 20-380.
- (63) Acts 1937, ch. 172, sec. 1.



3. HOUSING, CARE, AND ACCESSIBILITY OF THE RECORDS

Owen County courthouse, built in 1910, stands on a public square, bounded by Franklin, Washington, Martin, and Main Streets, in Spencer. A steel and limestone structure, it is 128' in length and width and 50' in height, exclusive of the dome. The first floor contains the office of the agricultural agent; the second floor, the offices of the commissioners, the clerk, the recorder, the sheriff, the assessor, the treasurer, and the auditor; and the third floor, the office of the superintendent of schools. Storage rooms for records are located in the basement and on the first and third floors.

Board of Commissioners

The commissioners' office, a well-lighted, well-ventilated room, measuring 24' by 13' by 11', lies at east end of the second floor. It has a wooden floor and plastered walls and ceiling, and is equipped with 2' of wooden shelving, housing 3" of bound volumes. These comprise 20' of the history surviving's records, none of the commissioners' records being housed here. The commissioners' records are housed in the auditor's office and record room, the treasurer's and auditor's vault, the first floor storage room, and the basement storage room (q.v., infra).

County Council

The records of the council are housed in the auditor's office, the treasurer's and auditor's vault, and the first floor storage room (q.v., infra).



Clerk of the Circuit Court

The clerk's office and record room, on the east side of the second floor, are identical in size, measuring 25' by 15' by 10', and in construction, having wooden floors and plastered walls and ceilings. Both are well lighted and well ventilated, and both provide adequate accommodations for users of the records. The office houses 10' of bound volumes; the record room, 100' of bound volumes and 50' of unbound records in file boxes 12" deep and in filing cabinets. Ten feet of shelving in the office are unoccupied, but there is no unoccupied shelving in the vault and no space for additional shelving. The office houses 3% of the clerk's records and 5% of the records of the circuit court, while the vault houses 79% of the clerk's records, 73% of the records of the circuit court, 39% of the records of the common pleas court, 50% of the coroner's records, all the registration officer's records, 96% of the records of the primary election commissioners, 67% of the records of the board of canvassers, and 96% of the records of the board of election commissioners. Two per cent of the clerk's records are housed in his storage room on the third floor, and 11% in the first floor storage room.

Recorder

The recorder's office and record room occupy the northwest corner of the second floor. The office, whose dimensions are 30' by 20' by 10', has a wooden floor and concrete walls and ceiling,



Board of Education

The records of the board of education are kept in the main office of the superintendent of schools (q.v., infra).

Superintendent of Schools

On the southwest corner of the third floor are the superintendent's main and private office, the former of which is 24' by 24' by 10' and the latter, 15' by 15' by 10'. Both have wooden floors and concrete walls and ceiling; both are well lighted and well ventilated and provide satisfactory accommodations for users of the records. The main office houses 90% of the records of the superintendent and all the records of the board of education -- 2 bound volumes and 17' of unbound records in file boxes 24" deep and filing cabinets -- and the private office contains a filing cabinet in which are 3' of unbound records -- 10% of the superintendent's records. The present equipment is adequate for present and future needs.

Health Officer

The health officer's office, located at present in the professional office of the incumbent, Dr. Yocum, in Spencer, houses 87% of his records. The office, whose dimensions are 15' by 15' by 12', has a wooden floor and plastered walls and ceiling. Four feet of bound volumes are arranged on a desk.

The other 13% of the records are housed in the county nurse's

and is well lighted and well ventilated. It is equipped with 6' of wooden shelving, on which are 2' of bound volumes and 4' of unbound records in file boxes 26" deep; space for additional shelving can be obtained. Measuring 20' by 15' by 10', the record room is of the same construction and in the same condition as the office. Its 128' of wooden and steel shelving carry 60' of bound volumes and 9' of unbound records in file boxes 12" deep. The office houses 5% of the recorder's records; the record room, 66%; the first floor storage room, 4%; and the basement storage room, 3%. Forth-three per cent of the surveyor's records also are housed in the record room. Adequate accommodations for users of the records are provided in both rooms.

Circuit Court

Records of the circuit court are housed in the clerk's office, record room, and storage room; the board of public welfare office; the first floor storage room; and the basement storage room (q.v., clerk, supra; board of public welfare, storage rooms, infra).

Common Pleas Court

The records of the common pleas court are housed in the clerk's record room, the board of public welfare office, and the first floor storage room (q.v.; clerk, supra; board of public welfare, storage rooms, infra).

Sheriff

The sheriff occupies an office 20' by 15' by 10', on the northeast corner of the second floor. Well-lighted and well-ventilated, the office has a wooden floor and concrete walls and ceiling. Sixteen feet of shelving house 4' of bound volumes and 2' of unbound records in file boxes 12" deep. Sixty-one per cent of the sheriff's records are housed here, and 39% in the first floor storage room. Users of the records are provided with adequate accommodations.

Coroner

The coroner's office is located at present in the residence of the incumbent, Dr. E. D. Argenbright, in Spencer. The office is in good condition, and the records -- 4" of bound volumes, comprising 50% of the coroner's records -- are well housed. The other 50% are in the clerk's record room.

Prosecuting Attorney

All the records of the prosecuting attorney are housed in the first floor storage room (q.v., infra).

Assessor

The assessor's office adjoins the commissioners' office at the southeast corner of the second floor. It is 27' by 24' by 10' and has a wooden floor and concrete walls and ceiling. Five per cent of the assessor's records, consisting of 2' of unbound records

in a filing cabinet, are housed here, 95% being in the first floor storage room. The office is well lighted and well ventilated, and provides satisfactory accommodations for users of the records.

Board of Review

111 117 118 119

The records of the board of review are housed in the auditor's office, the treasurer's and auditor's vault, and the first floor storage room (q.v., infra).

Board of Tax Adjustment

The records of the board of tax adjustment are kept in the auditor's office (q.v., infra).

Board of Finance

The records of the board of finance are housed in the auditor's office (q.v., infra).

School Fund Board

All the records of the school fund board are housed in the auditor's office (q.v., infra).

Treasurer

The treasurer's office lies at the southwest corner of the second floor. Its dimensions are 30' by 27' by 10'; it has a wooden floor, plastered walls and a plastered ceiling, and is well lighted and well ventilated. Steel shelving, on which ample

space is left for expansion, houses 3' of bound volumes and 15' of unbound records in file boxes 15" deep, comprising 9% of the treasurer's records. Satisfactory accommodations are provided for users of the records in this office.

A vault, lying between the offices of the treasurer and the auditor on the south side of the second floor, is used by both officials. The vault, which is 16' by 11' by 12', has concrete floor, walls, and ceiling, and is well lighted but poorly ventilated. Occupying a portion of 121' of shelving are 101' of unbound records -- 36% of the treasurer's records, 10% of the auditor's records, 19% of the commissioners' records, 25% of the records of the council, and 16% of the records of the board of review. Fair accommodations are provided for persons consulting the records. The first floor storage room houses 7% of the treasurer's records and the basement storage room, 40%.

Auditor

An office and a record room, on the south side of the second floor, are occupied by the recorder. Measuring 21' by 18' by 12' and 18' by 18' by 12' respectively, these rooms have wooden floors and plastered walls and ceilings, and are well lighted and well ventilated. In the office are 24' of bound volumes and 2' of unbound records in file boxes 3" deep, 4' of shelving being unoccupied. Six per cent of the auditor's records, 25% of the records of the council, 67% of the records of the board of review, and all the records of the board of tax adjustment, the board of finance, and

the school fund board are housed here. The record room houses 30' of bound volumes and 20' of unbound records in file boxes 12" deep, and here 40' of shelving are left for expansion. Housed here are 12% of the auditor's records, 2% of the commissioners' records, and 43% of the highway supervisor's records. In both rooms, users of the records are well accommodated. Of the remaining 62% of the auditor's records, 10% are housed in the treasurer's and auditor's vault (described under "treasurer", q.v., supra), 40% in the first floor storage room, and 32% in the basement storage room.

Registration Officer

All the records of the registration officer are housed in the clerk's record room (q.v., supra).

Board of Primary Election Commissioners

The records of the board of primary election commissioners are housed in the clerk's record room and storage room (q.v., supra).

Board of Canvassers

The records of the board of canvassers are housed in the clerk's record room and storage room (q.v., supra).

Board of Election Commissioners

The records of the board of election commissioners are likewise housed in the clerk's record room and storage room (q.v., supra).

Highway Supervisor

Twenty-nine per cent of the highway supervisor's records are housed in a closet off the women's jury room on the south side of the third floor, 45% in the auditor's record room, and 26% in the commissioners' office (q.v., supra).

Agricultural Agent

The agricultural agent occupies an office on the southwest corner of the first floor. This office, which has a concrete floor and plastered walls and ceiling, is 33' by 27' by 14', and is well lighted and well ventilated. Seven feet of unbound records are housed in filing cabinets, in which ample space is left for expansion. All the records of the agricultural agent are housed in this office, which furnishes satisfactory accommodations for users of the records.

Storage Rooms

Old records are stored in three rooms: the basement, the first floor, and the clerk's storage rooms. The basement storage room is located in an alcove on the west side of the basement. Its floor, walls, and ceiling are concrete; these are in good condition, but the lighting and ventilation are poor, and dust and soot are present. All the shelving is occupied by 320' of bound volumes, and, as conditions are now, there is no space for additional shelving. Fifty-three per cent of the commissioners' records,

3% of the recorder's records, 1% of the records of the circuit court, 43% of the treasurer's records, and 32% of the auditor's records are housed here.

The first floor storage room lies to the east of the agricultural agent's office, on the south side of the first floor. Its dimensions are 14' by 12' by 10', but it is similar in construction and condition to the basement storage room. Its shelving is wholly occupied by 210' of bound volumes, but space for an estimated 40' of shelving is yet available. Housed here are 3% of the commissioners' records, 25% of the records of the council, 11% of the clerk's records, 4% of the recorder's records, 11% of the records of the circuit court, 43% of the records of the common pleas court, 39% of the sheriff's records, all the records of the prosecuting attorney, 95% of the assessor's records, 17% of the records of the board of review, 7% of the treasurer's records, and 40% of the auditor's records.

The clerk's storage room, on the northwest corner of the third floor, is 32' by 26' by 12', and has a concrete floor, plastered walls, and a plastered ceiling. It is well lighted and well ventilated and is equipped with 540' of shelving. On this shelving are housed 12' of bound volumes and 400' of unbound records in file boxes 10" deep, comprising 2% of the clerk's records, 1% of the records of circuit court, 4% each of the records of the board of primary election commissioners and the board of election commissioners, and 33% of the records of the board of canvassers.

Of the three storage rooms, only the clerk's provides accommodations for users of the records.

Review

It is understood that plans for partitioning that part of the basement used for the housing of records are being considered. This is recommended by the Historical Records Survey, if, as planned, the room thus created would be large enough to permit installation of at least as much shelving again as it now contains. It would relieve such conditions as a lack of shelving in the recorder's office by allowing the removal of records to the storage room. Moreover, a partition would prevent the accumulation of dust and soot. The partition should be of a permanent nature and should be fireproof..

It is further recommended that an office be provided for the highway supervisor and his records, and that certain unsatisfactory conditions -- lighting, ventilation, and accommodations for users -- in the storage rooms and the treasurer's and auditor's vault be corrected. The improvements listed here are all which are necessary to attain for the housing of Owen County records a high standard of excellence.

4. LIST OF ABBREVIATIONS AND SYMBOLS

The Style Manual of the United States Government Printing Office is the authority followed herein.

Acts	(Session) Laws of the State of Indiana (commonly referred to by binder's title, "Acts"). By authority ... (of the) Secretary of State (of Indiana)
agr. agt.	agricultural agent, agricultural agent's
alph.	alphabetical, alphabetically
approx.	approximately
arr.	arranged
art.	article
assr.	assessor, assessor's
aud.	auditor, auditor's
aver.	average
bdl.	bundle
Bldg.	Building
bsmt.	basement
Burns	Burns, Harrison, editor. Annotated Indiana Statutes containing all acts of a general and public nature in force September 1, 1933. 12 vols. The Bobbs-Merrill Company, Indianapolis, Ind. (c1933 and 1934) with Supplement 1936 in pocket in back cover. (Year is given in reference only in citations to supplement. Numbers refer to sections which run in one continuous, consecutive series as explained in Burns 1:iii-iv.)
c.	copyright (before date)
C.C.	County Courthouse

ch.	chapter
chron.	chronologically, chronological
clk.	clerk, clerk's
comr.	commissioner, commissioners, commissioner's, commissioners'
Const.	Constitution of Indiana (refers to present constitution unless date follows)
cor.	coroner, coroner's
hdw.	handwritten
hi. sup.	highway supervisor, highway supervisor's
hlth. offr.	health officer, health officer's
ibid.	ibidem (same reference as that immediately foregoing)
Ind.	Indiana; Indiana Reports (when preceded by the volume number, reference is to the official state court reports).
Laws Ind. Terr.	Laws of Indiana Territory, The: 1801-1809. Edited by Francis S. Philbrick. Collections of the Illinois State Historical library: Vol. 21. Reprinted with supplementary Indiana material. Indianapolis, Ind. Historical Bureau, 1931.
Laws N.W. Terr.	Laws of the Northwest Territory, The: 1793-1800. Edited by Theodore Calvin Pease. Illinois State Historical Library Law Series: Vol. 1. Springfield, Ill. Reprinted by the Illinois State Bar Association. (c1925)
mi.	mile
n.	north
no.	northeast

no., nos.	number, numbers
nw.	northwest
off.	office
p., pp.	page, pages
pr. frm.	printed form
pt.	part
pvt.	private
pros. atty.	prosecuting attorney, prosecuting attorney's
q.v.	which see
rec.	record
recr.	recorder, recorder's
Rev. Laws 1831	Revised Laws of Indiana, ... enacted by the general assembly at their fifteenth session ... Published by authority of the general assembly. Indianapolis, 1831.
Rev. Stat. 1843	Revised Statutes of the State of Indiana passed at the twenty-seventh session of the general assembly ... Printed and published according to law. Indianapolis, 1843.
1 Rev. Stat. 1852)	Revised Statutes of the State of Indiana, passed at the thirty-sixth session of the general assembly ... 2 vols. Printed and published according to law. Indianapolis, 1852.
2 Rev. Stat. 1852)	
Rev. Stat. 1881	Revised Statutes of Indiana ... Collated and annotated by James S. Fraser, John B. Stotsenburg, and David Turpie, Commissioners. By authority of the general assembly Chicago, Ill. B.B. Myers and Company, 1881.
rm.	room
s.	south

sec.	section
so.	southeast
shf.	sheriff, sheriff's
spe. sess.	special session
stat.	statutes
stg.	storage
suppl.	supplement
sur.	surveyor, surveyor's
supt., supt. sch.	superintendent, superintendent's, superintendent of schools
sw.	southwest
tr.	treasurer, treasurer's
twp.	township
U. S.	United States
vol. vols.	volume, volumes
vt.	vault
wfr.	welfare
--	current
'	feet, feet
"	inch, inches

Other abbreviations in common use are occasionally used.

Explanatory Notes

The inventory of the records of each bureau is preceded by an explanatory section, giving its legal status and functions.

In each legal status the inception date of each office is given as a comparative basis for the dates of the records. If the office were established before the origin of the county, the date of organization is the inception date. Whenever the inception date of records is later than the date of the organization of the county, it is by reason of statutory inauguration.

Entries are grouped under an outline classification, using headings and subheads according to relative functions. The first breakdown is centered in capitals and lower-case; the second breakdown is relative to the first and is in capitals and lower-case, underscored at the margin.

Each entry has two parts or paragraphs: Title and description. Occasionally an entry will have a third cross-reference paragraph.

I. The title consists of:

1. Entry number. The entries are numbered consecutively within the county.

2. Titles in capitals, enclosed in parentheses, are supplied by the Historical Records Survey, because either the volume or file has no title or an incorrect one. Words in capitals and lower case, enclosed in parentheses, are also supplied or supplementary to the title, where it is necessary to explain the types of records more fully.

3. Period covered by the record, showing beginning and ending dates by years only. In a divided year, the months and days are given. A dash in place of an ending date denotes a continuous open record.

4. Quantity.

5. Markings, if a series or a part of a series. Where the entry consists of one unit, marked 1, the marking is omitted; if otherwise marked, except by dates, marking is given.

6. Variation in numbering.

7. Missing volumes.

8. Subtitles or variations in title.

II. The description consists of:

1. A complete description of the record, its contents, and its purpose, with a resume of the column headings or subjects treated.

2. Method of arrangement or indexing.

3. Nature of recording. Modern records are almost exclusively in printed form, filled in by hand or typewriter as stated in entry.

4. Condition. Unless good or excellent, in which case, it is omitted.

5. Number of pages averaged for a series.

6. Size, averaged for a series, is given in inches unless otherwise specified; hence the inch sign is omitted.

7. Location. The place of custody (the room in which the records are located) is given in the entry, except, as stated in the legal status, in cases where all, or the majority, of the records are in one room.

III. Cross-references made to other entries.

1. For records which have relative functions.
2. For records having earlier or later recordings under a different title or type of record.
3. For records for which additional information may be found in other entries.

Whenever an entry contains more than one type of record, all the dates are given in a master entry under the actual title or under a complete title, if supplied, with reference to subordinate entries for each part. The subordinate entries consist of title, dates, and description only.



I. COUNTY COMMISSIONERS

The board of commissioners is a statutory body comprising three members elected for a term of three years. Elections are so arranged that one member shall retire each year. The county is divided into three districts from each of which one member is elected by the electorate of the entire county. (1) Owen County has had a board of commissioners from its creation in 1819, as provided in the acts of 1817, (2) and the revised statutes of 1852. (3)

The board was intended to be the administrative and executive head of the county. In 1839 the fiscal powers were vested exclusively in the county council (q.v.) which was then created. (4)

The board of commissioners is a corporate body with powers to sue and be sued, and possessing duties, rights, and powers incident to corporations. (5) It meets in regular session every month on the first Monday and in special sessions as called by the county auditor, its ex-officio clerk. (6)

Its principal functions are: Control of county property, allowance of claims against county, (7) letting of county contracts, supervision of contracts of maintenance of roads and bridges, (8) preparation of annual budget estimates, (9) and exercise of the right of eminent domain. (10) Other powers, in specific instances, have been conferred upon the board by the legislature, chiefly; to abolish or change township or precinct boundary lines, (11) to establish libraries (12) and hospitals, (13) to authorize payment of bounties, and to offer rewards. (14)

The commissioners, by virtue of their office, were constituted a board of turnpike directors, by an act of 1879, for the management and control of all free turnpikes in the county. Each director had personal supervision of one district. Their powers were to appoint suitable persons to supervise the work of repairs; contract for labor and materials; enter upon lands to take gravel, and to give certificates of payments; and to appoint a clerk of the board. (15) An act of 1905 made the county auditor the clerk of the board. (16)

This board was abolished in 1913, and the highways were placed in charge of a superintendent of highways appointed by the commissioners. (17)

This office was likewise abolished twenty years later, and supervision of highways was transferred to the surveyor (q.v.) unless the commissioners appoint a highway supervisor (q.v.). The Owen County commissioners have employed a highway supervisor. (18)

All the records are located in the courthouse.

-
- | | |
|---|---|
| (1) 1 Rev. Stat. 1852; Acts 1929; Burns 26-601, 26-602, 26-603. | (8) Acts 1905; Burns 36-1301. |
| (2) Acts 1817, ch. 14, sec. 1. | (9) Acts 1899; Burns 26-518. |
| (3) 1 Rev. Stat. 1852; Acts 1929; Burns 26-601. | (10) Acts 1899; Burns 26-2101. |
| (4) Acts 1899; Burns 26-501, 26-515, 26-529, 26-532, 26-533. | (11) Acts 1859; Burns 26-701. |
| (5) 1 Rev. Stat. 1852; Burns 26-606. | (12) 1 Rev. Stat. 1852; Burns 41-502. |
| (6) Acts 1863; Burns 26-607. | (13) Acts 1903; Burns 22-3201. |
| (7) 1 Rev. Stat. 1852; Burns 26-620. | (14) Acts 1875; Burns 26-1101. |
| | (15) Acts 1879, pp. 226. |
| | (16) Acts 1905, pp. 521-579. |
| | (17) Acts 1913, ch. 330, sec. 1. |
| | (18) Acts 1933; Burns 36-1101 to 36-1109. |

Court Proceedings and Reports

1. COMMISSIONERS' RECORD, 1919--. 31 vols. (3-30, and 3 vols. not numbered)

Minutes of the meetings of the board of commissioners, showing date, names of members, subjects discussed, and proceedings. Indexed alph. by names of subjects discussed. 1919-1920, hdw.; 1921--, typed. 600 pp. 18 x 13 x 3. 28 vols., 1919-1926, Tr. and Aud. vt.; 3 vols., 1927--, Aud. off.

Bond Issue

2. AUDITOR'S REGISTER OF ROAD BONDS AND INTEREST PAID, 1928--. 1 vol. Prior to 1928, missing.

Register of macadam road bonds and the interest paid, showing names of road and payer, date, warrant number, amount of bond, and rate of interest. Indexed alph. by names of roads. Hdw. 300 pp. 14 x 16 x 1 $\frac{1}{2}$. Aud. off.

3. BONDS AND COUPONS, 1911--. 3 boxes and 1 file box. Prior to 1911, missing.

Record of original bonds issued for construction and improvement of roads, showing coupon, receipt for money paid to bearer, date of maturity, amount of interest, principal due, signature of bondholder, and condition of obligation. Arr. chron. Condition fair. 3 boxes, 24 x 20 x 16; 1 file box, 26 x 15 x 12. 1 box, 1911-26, bant. stg. rm.; 2 boxes, 1926-32, Tr. and Aud. vt.; 1 file box, 1933--, Aud. off.

4. BOND REGISTER, 1899-1931. 3 vols. (2, and 2 vols. not numbered). Prior to 1899, missing.

Register of bonds sold for financing of roads, bridges, and other improvements, showing dates due, paid, and issued, amounts of principal, balance, interest, rate of interest, and name of purchaser. Arr. chron. Hdw. 396 pp. 19 x 13 x 2. 1 vol., 1899-1913, Tr. and Aud. vt.; 2 vols., 1899-1931, Aud. off.

Petitions

5. COMPLETE RECORD OF ROADS, 1820-53. 1 vol.

Complete record of roads, showing petitions for, and location of road, consideration by commissioners, acceptance or rejection, orders to and report of viewers, date, and names of petitioners. Arr. chron. Hdw. 620 pp. 18 x 12 x 2. Aud. off.

Requisitions, Bids, and Contracts

6. BIDDERS' RECORD, 1935--. 1 vol.

Record of bidders, showing names of articles bid on and of successful bidder, date of acceptance or rejection, and reasons for rejection of low bids. Arr. chron. Hdw. 268 pp. 14 x 13 x 1 $\frac{1}{2}$. Aud. off.

7. REQUISITIONS OF HIGHWAY SUPERVISOR, 1931--. 1 vol.

Record of requisitions of highway supervisor, showing list of tools, machinery, supplies, materials, and implements required for maintenance of county roads. Arr. chron. Typed. 30 pp. 9 x 11 x 1 $\frac{1}{2}$. Aud. rec. rm.

Received of the Hon. Secy. of the Navy
the sum of \$100.00

for the purchase of the
U.S.S. Albatross

on the 1st day of Jan'y 1875

for the sum of \$100.00

for the purchase of the
U.S.S. Albatross

on the 1st day of Jan'y 1875

for the sum of \$100.00

for the purchase of the
U.S.S. Albatross

on the 1st day of Jan'y 1875

for the sum of \$100.00

for the purchase of the
U.S.S. Albatross

on the 1st day of Jan'y 1875

for the sum of \$100.00

8. REPORT OF ENGINEER ON CONSTRUCTION OF PIKE ROADS, 1924-25.

1 file box. Prior to 1924, missing.

Plans and specifications for roads, showing bids on construction, list of supplies needed, and report of the superintendent of highways. Arr. chron. 5 x 10 x 14. Aud. rec. rm.

Claim and Allowances

9. COMMISSIONERS' CLAIM AND ALLOWANCE RECORD, 1911--. 7 vols.
(1-7).

Record of the proceedings of commissioners' court and claims allowed or disallowed, showing warrant and claim numbers, name and address of claimant, date filed, vocation, appropriation, amount claimed, filed, and allowed. Arr. chron. Hdw. 160 pp. 16 x 11 x 1 3/4. 5 vols., 1911-30, Tr. and Aud. vt.; 2 vols., 1930--, Aud. off.

10. COMMISSIONERS' CLAIMS, 1881--. 131 file boxes. Prior to 1881, missing.

Claims presented to the commissioners for salaries, material furnished, labor, and masonry, showing date, name of payee, nature of claim, and amount. Arr. chron. 5 x 10 x 14. 100 boxes, 1881-1926, bsmt. rec. rm.; 31 boxes, 1926--, Aud. off.

11. OLD AGE PENSION APPLICATIONS, 1933-35. 1 vol.

Record of old age pension applications, showing name and address of applicant, list of property owned by applicant, sex, age, birthplace, date, and proceedings of commissioners. Indexed alph. by names of applicants. Hdw. 600 pp. 18 x 13 x 3. Aud. off.

For subsequent records, see entry 291.

12. OLD AGE PENSION FUND, WARRANTS, 1936--. 1 vol.

Copy of warrants issued on old age pension fund, showing date issued, to whom issued, and amount allowed. No index. Hdw. 400 pp. 18 x 12 x 3. Aud. off.

Roads, Bridges, and Ditches

13. AUDITOR'S CONSTRUCTION RECORD, 1913-28. 2 vols.

Title varies: Pike Road Construction Ledger.

Record of Pike Road construction and improvement expenses, showing name of contractor and amount of contract, receipts from sale of bonds, and appropriations and disbursements. Arr. chron. Hdw. 174 pp. 16 x 13 x 2. 1 vol., 1913-23, stg. rm., 1st. floor.; 1 vol., 1923-28, Tr. and Aud. vt.

For prior and subsequent records, see entry 1.

14. ROAD INDEX, 1824-98. 2 vols.

Road index describing the record of new roads, showing date, location of road, commissioners' record, and names of viewers. Arr. chron. Hdw. 250 pp. 18 x 12 x 1 3/4. 1 vol., 1824-80, stg. rm., 1st. floor.; 1 vol., 1880-98, Aud. rec. rm.

15. GRAVEL ROAD RECORD, RECEIPTS AND EXPENDITURES, 1884-91.

1 vol.

Record of the contracting, building, and upkeep of the Spencer-Ellittsville Road, showing contract, itemized list of all expenditures and receipts during erection, and cost of upkeep since construction. Arr. chron. Hdw. 520 pp. 16 x 11 x 2. Stg. rm., 1st. floor.

16. REGISTER OF ROAD RECEIPTS, 1865-99. 3 vols. Prior to 1865, missing.

Register of road receipts, showing name of payer, amount paid, date of payment, and record of poll tax by townships. Arr. chron. Edw. 588 pp. 18 x 12 x 3. Stg. rm., 1st. floor.

II. COUNTY COUNCIL

In 1899 the legislature created the county council. This council consists of seven members who are elected for a term of four years and must be resident freeholders of the county. One member is elected from each of the four councilmanic districts by the voters of the district, and three members are elected by the voters of the county at large. The council elects its president from its membership, and the auditor acts as its clerk. The sheriff is required to execute the orders of the council. (1) The inception date of this board in Owen County is 1899.

The regular annual meeting is held on the first Tuesday after the first Monday of September for the purposes of fixing the tax rate, of imposing the tax levy, and of making appropriations, (2) and continues from day to day until its business is completed. (3) Special meetings may be called by the auditor or a majority of the members. (4) Sessions must be public. (5) Although a majority of the council constitutes a quorum, the passage of ordinances requires a majority of all members; and extraordinary majorities are required by law in certain instances; (6) a three-fourths vote to increase or insert an item in the budget estimates submitted by the county agencies through the auditor; (7) a two-thirds vote to make additional appropriations at special meetings. (8)

The power of fixing the tax rate where it is not fixed by law, is vested exclusively in the council, likewise the power of making appropriation of money to be paid out of the county treasury. (9)

The council passes on all budget estimates submitted by county officials, (10) as well as emergency appropriations. (11)

The council has exclusive power to authorize the borrowing of money for the county and the issuing of bonds. (12) No sale or purchase by the county of real estate of the value of \$1,000 or more is made without authorization by the council. (13)

All the records are located in the courthouse.

-
- | | |
|--|--|
| (1) Acts 1899; Burns 26-501,
26-502, 26-509, 26-515,
26-532. | (8) Acts 1899, 1907, 1913;
Burns 26-521. |
| (2) Acts 1899; Burns 26-507. | (9) Acts 1899; Burns 26-515. |
| (3) Acts 1899; Burns 26-508. | (10) Acts 1899; Burns 26-520. |
| (4) Acts 1899, 1931; Burns
26-507. | (11) Acts 1899, 1907, 1913;
Burns 26-521. |
| (5) Acts 1899; Burns 26-508. | (12) Acts 1899, 1921, 1929;
Burns 26-532. |
| (6) Acts 1899; Burns 26-511. | (13) Acts 1899; Burns 26-534. |
| (7) Acts 1899; Burns 26-520. | |

17. BOARD OF COUNTY COUNCIL, 1899--. 2 vols. (1-2).

Minutes of the meetings of the county council, showing date, amounts of the various appropriations, names of members, and proceedings.

Arr. chron. Hdw. 300 pp. 18 x 12 x 2. 1 vol., 1899-1922, Tr. and Aud. vt.; 1 vol., 1922--, Aud. off.

18. TAX RATE RECORD, 1902--. 2 vols. Prior to 1902, missing.

Record of taxing rates, showing taxing unit, rate of each levy

including poll levy, and total rate. Arr. chron. Hdw. 50 pp.

22 x 11 x $\frac{1}{2}$. 1 vol., 1902-13, rec. rm., 1st. floor; 1 vol., 1913--, Aud. off.

III. CLERK

The clerk of the circuit court, commonly referred to as "county clerk", is a constitutional officer, elected for a four-year term, and not entitled to hold office for more than eight years of any twelve-year period. (1) Prior to 1851, the office of clerk functioned by virtue of the Constitution of 1816. (2) The inception date of this office in Owen County is 1819.

The clerk of the circuit court also serves, by statutory provisions, as clerk of any and all county courts and as such is required to keep a set of dockets and records for the courts. (3)

In addition to his court duties, numerous other duties are imposed upon the clerk by statute. He serves ex officio as registration officer for the county and as a member of the various county election boards. (4) In discharging his election duties he is required to keep records of all elections in the county, (5) issue certificates of election to successful candidates, (6) and act as clerk to the commissioners appointed by the circuit court to make a recount in contested elections. (7)

Other important duties of the clerk are the issuance of marriage licenses; (8) professional licenses, such as physicians', (9) dentists', (10) and optometrists'; (11) hunting, fishing, and trapping licenses; (12) business licenses, such as poultry dealers' (13) and junk dealers'; (14) and permits to carry firearms. (15) He approves the bonds of county officers, (16) and approves and files the bonds of notaries. (17) He is required to keep a nurses' register (18)

and a record of firm and partnership certificates, (19) and he also records many legal instruments.

All the records are located in the courthouse.

-
- | | |
|---|---|
| (1) Const., art. 6, sec. 2;
Burns 49-2701. | (9) Acts 1897; Burns 68-1802.
(10) Acts 1913; Burns 68-808. |
| (2) Const. 1913, art. 3, sec. 8. | (11) Acts 1907; Burns 68-1009. |
| (5) 2 Rev. Stat. 1852; Burns
40-2706. | (12) Acts 1927; Burns 11-308.
(13) Acts 1917; Burns 48-1407. |
| (4) Acts 1935; Burns 29-506. | (14) Acts 1905; Burns 42-708. |
| (5) Acts 1905; Burns 29-1404. | (15) Acts 1925; Burns 16-4721. |
| (6) Acts 1901; Burns 29-1501. | (16) Acts 1932; Burns 29-165. |
| (7) Acts 1901 spec. sess.;
Burns 29-2103. | (17) Acts 1952; Burns 48-3503.
(18) Acts 1905; Burns 68-303. |
| (8) Acts 1932; Burns 44-201. | (19) Acts 1909; Burns 50-201. |

Official Bonds
(See also entries 256- 259)

County

19. OFFICIAL BOND RECORD, 1853--. 7 vols. Title varies:
3 vols., 1868-1905, 1873-1900, 1891-1914, Record of
Justices, Constables, Notaries and other official
bonds; 1 vol., 1916--, Justice of Peace.

Record of all the official bonds, showing date, names of official,
office, and bondsman, and term and amount of bond. Indexed alph. by
names of officials. Hdw. 268 pp. 18 x 12 x 2. 1 vol., 1953-63,
stg. rm., 1st. floor; 6 vols., 1868-- , Clk. rec. rm.

Miscellaneous

20. NOTARY BONDS, 1915--. 2 vols.

Record of notary bonds, showing date, names of notary and bondsman, and

amount and terms of bond. Indexed alph. by names of notaries,
Hdw. 263 pp. 16 x 11 x 2. Clk. rec. rm.

For prior record, see entry 19.

License

Marriage (see also entry 264)

21. MARRIAGE RECORD, 1819 --. 10 vols. (A-H, J-S).

Record of marriages, showing names of bride and groom, date of birth, residence, occupation, description, place of marriage, and signatures of applicant, person performing ceremony, and clerk. Indexed alph. by names of grooms. Hdw. 590 pp. 13 x 12 x 3. Clk. rec. rm.

22. (CLERK'S PAPERS), 1896--. 24 file drawers.

Files of clerk's papers. Contains: Applications for Marriage Licenses, entry 23; Civil Cases in Circuit Court, entry 82; Insane Record, entry 86; State Cases, entry 110; Probate Cases, entry 128; Coroner's Inquest, entry 178; Candidate's Statements of Election Expenses, Primary, entry 262; Candidate's Statements of Election Expenses, General, entry 266. For index, see entries 83, 105, and 127. 16 x 26 x 11. Clk. rec. rm.

23. APPLICATION FOR MARRIAGE LICENSE, 1920--. In (Clerk's Papers), entry 22.

Record of the marriage applications and licenses, showing date, full names of bride and groom, color, birthplaces, residences, occupation, name of parents, birthplaces, and signature of applicant.

Professional

24. PHYSICIAN'S LICENSE RECORDS, 1897--. 2 vols.

Record of physicians' certificates, showing date of diploma and certificate, names of applicant and college issuing diploma, location of business, and signature of clerk. Indexed alph. by names of applicants. Hdw. 292 pp. 10 x 11 x 1. Clk. rec. rm.

25. REGISTER OF PHYSICIANS AND ACCOUCHEURS, 1901--. 1 vol.

Register of physicians and accoucheurs, showing name of physician or accoucheur, address, date of registration, and location of business. Indexed alph. by names of physicians or accoucheurs. Hdw. 220 pp. 14 x 9 x 1. Clk. rec. rm.

26. DENTIST'S LICENSES, 1898--. 1 vol.

Record of dentist's licenses, showing name of dentist, description, date license issued, and location of business. Indexed alph. by names of dentists. Hdw. 144 pp. 10 x 10 x 1. Clk. rec. rm.

27. VETERINARY SURGEON'S RECORD, 1901-06. 1 vol.

Record of certificates issued to veterinarians, showing name of applicant, address, place of training, conditions of certificate, and location of business. Indexed alph. by names of applicants. Hdw. 120 pp. 14 x 9 x $\frac{1}{2}$. Clk. rec. rm.

Business

28. JUNK DEALER'S LICENSE, 1903--. 1 vol.

Record of the applications for licenses to deal in junk, showing date of application, name of applicant, location of business, and signature of clerk. Indexed alph. by names of applicants. Hdw. 138 pp. 14 x 8 x $\frac{1}{2}$. Clk. rec. rm.

29. POULTRY DEALER'S LICENSE, 1917-- . 1 vol.

Record of poultry dealer's licenses, showing date, name of applicant, residence, license number, and location of business. Indexed alph. by names of applicants. Mdw. 292 pp. 11 x 8 x 1 $\frac{1}{2}$. Clk. rec. rm.

30. APPLICATION FOR POULTRY DEALER'S LICENSE, 1927-- . 1 bdl.

Papers pertaining to applications for poultry dealer's licenses, showing date of application, name and address of applicant, and location of business. Arr. chron. 8 x 5 x 2. Clk. rec. rm.

31. APPLICATION FOR SIRE'S LICENSE, 1939-1948. 1 vol.

Record of the licenses issued to owners of pedigreed stock, showing date, names of sire and owner, sire's date of birth, description, registry, breeding and pedigree, and signature of clerk. Indexed alph. by names of owners. Mdw. 200 pp. 10 x 11 x 1. Clk. rec. rm.

Hunting and Fishing

32. HUNTING AND FISHING LICENSE, Jan-Mar., 1937. 5 vols.

Record of the licenses issued for hunting and fishing, showing name of applicant, address, age, description, and date. Arr. chron. Mdw. 150 pp. 2 x 3 x $\frac{1}{2}$. Clk. off.

Certificates

33. PARTNERSHIP RECORD, 1909-- . 1 vol.

Record of certificates of partnerships, showing date, names of parties and witnesses, kind and location of business, and signature of clerk. Indexed alph. by names of parties. Mdw. 200 pp. 17 x 12 x 2. Clk. rec. rm.

34. REGISTER OF INSURANCE CERTIFICATES, 1873-Nov. 1916; Mar.

1917-19.. 2 vols..

Register of insurance certificates, showing dates of filing and expiration, names of company and agent, location of home and local office, financial statement, and signature of clerk. Indexed alph. by names of companies. Hdw. 300 pp. 16 x 12 x 2. 1 vol., 1873-1916, rec. rm., 3rd. floor; 1 vol., 1917-19, Clk. rec. rm.

35. PERMIT TO CARRY FIREARMS, 1923--. 3 vols.

Record of the permits to carry firearms, showing name of applicant, address, age, description of applicant and firearm, purpose of permit, and date. Arr. chron. Hdw. 250 pp. 11 x 10 x 1. 1 vol., 1923-29, stg. rm.; 1st. floor; 1 vol., 1923-35, Clk. rec. rm.; 1 vol., 1935-- , Clk. off.

36. APPLICATION FOR FIREARM PERMITS, 1923--. 2 bds.

Applications for firearm permits, showing name of applicant, address, description of firearm and applicant, and date filed. Arr. chron. 3 x 8 x 1. 1 bdl., 1923-29, stg. rm., 1st. floor; 1 bdl., 1929-- , Clk. off.

Registers

37. ESTRAY RECORD, 1851-1903. 1 vol.

Record of estrayed livestock, showing date, names of owner, justice of peace, appraiser, and township; and description and valuation of animal. Arr. chron. Hdw. 150 pp. 14 x 9 x 1 $\frac{1}{2}$. Rec. rm., 3 rd. floor.

Receipts and Disbursements

38. CLERK'S DAILY BALANCE AND CASH BOOK, Jan. 1,-Apr. 1,
1919. 1 vol.

Record of daily balance and cash book, showing date, balance at beginning of the day, amount received and disbursed during the day, and balance at close of the day. Arr. chron. Hdw. 642 pp. 11 x 13 x 2 $\frac{1}{2}$. Clk. rec. rm.

39. CASH BOOK OF RECEIPTS AND DISBURSEMENTS, 1925--. 2 vols.
(1-2).

Record of receipts and disbursements, showing date, names of payee and payer, purpose, fees payable to county, names of fund, official or trust, amount, receipt and warrant numbers, and name of fund credited. Arr. chron. Hdw. 630 pp. 16 x 18 x 3. Clk. rec. rm.

40. CASH BOOK OF DISBURSEMENTS, 1911-24. 1 vol.

Record of disbursements of county funds, showing date, check number, names of payee and depository, purpose, and name of fund credited. Arr. chron. Hdw. 634 pp. 16 x 12 x 3. Stg. rm., 1st. floor.

For subsequent record, see entry 39.

41. CASH BOOK OF RECEIPTS, 1911-24. 2 vols. (1-2).

Record of cash received, showing date, name of payer, purpose, total received, clerk's cost due county, and fees payable to county and trust funds. Arr. chron. Hdw. 636 pp. 16 x 18 x 3. Stg. rm., 1st. floor.

For subsequent record, see entry 39.

42. CASH BOOK, 1875-94. 3 vols. (1-2, and 1 vol. not numbered).

Record of cash received and disbursed, showing date, names of payer and payee, fund credited, total receipts, amounts received and disbursed, and clerk's memoranda. Arr. chron. b/w. 470 pp. 10 x 13 x 2. Stg. rm., 1st. floor.

For subsequent records, see entries 40-41.

IV. RECORDER

The recorder is a constitutional officer elected for a term of four years and is required to post bond. (1) No person is eligible to hold the office of recorder for more than eight years in any twelve-year period. (2) The inception date of this office in Owen County is 1819, the organization date of the county.

The title of this officer describes his functions: To make and preserve a public record of legal documents for officials and private persons as required by law. Of the many kinds of instruments recorded the more important are: Deeds, mortgages, and apprentices' indentures, (3) satisfactions, cancellations, and assignments of any kind, (4) releases, (5) mechanics' liens, (6) and leases. (7)

The recorder is also required to keep a record of articles of incorporation filed in his office, (8) and certificates of admission for foreign corporations to do business in Indiana. (9) There are also on file in the office of the recorder, records of cemetery deeds, (10) cemetery associations, (11) farm names, (12) and chattel mortgages. (13)

All the records are located in the courthouse.

-
- | | |
|---|--|
| (1) 1 Rev. Stat. 1852; Acts 1901; Burns 49-3201. | (8) Acts 1929; Burns 25-219. |
| (2) Const., art. 6, sec. 2. | (9) Acts 1939; Burns 25-305. |
| (3) 1 Rev. Stat. 1852; Burns 49-3210. | (10) Acts 1925; Burns 21-223. |
| (4) Acts 1905; Burns 49-3203. | (11) 1 Rev. Stat. 1852; Burns 25-1520. |
| (5) Acts 1881 spec. sess.; Burns 2-2519. | (12) Acts 1913; Burns 49-3236. |
| (6) Acts 1909; Burns 43-703. | (13) 1 Rev. Stat. 1852; Acts 1897; Burns 33-301. |
| (7) 1 Rev. Stat. 1852; Acts 1875, 1913, 1921, 1923; Burns 56-119. | |

Doods, Titles, and Grants

43. DEED RECORD, 1819--. 99 vols. (1-99).

Recorded real estate deeds, showing date of recording, names of parties and witnesses, description and condition of property, and amount. Indexed alph. by names of grantors. Hdw. 580 pp. 15 x 10 x 2 $\frac{1}{2}$. Recr.rec. rm.

44. GENERAL INDEX TO DEEDS, 1821--. 29 vols. (1-2, 1-27).

General index to entry 122, showing names of grantor and grantee, and town; kind of deed, date, amount of consideration of sale, property description, location of land, date of recording, and book and page in deed record. Arr. alph. by names of grantors and grantees. Hdw. 580 pp. 18 x 12 x 3. Recr. rec. rm.

45. INSTRUMENTS NOT ON RECORD (DEEDS), 1841-92. 1 file box.

Deeds that have not been placed on record, showing date, kind of deed, names of grantor and grantee, and description and location of property. No index. 11 x 5 x 4 $\frac{1}{2}$. Recr. rec. rm.

46. DEEDS, 1852-92. 24 file boxes (A-S).

Deeds left for recording and uncalled for, showing date of recording, names of grantor and grantee, and description and location of property. Arr. chron. 11 x 5 x 4 $\frac{1}{2}$. Recr. rec. rm.

47. CEMETERY DEED RECORD, 1924--. 1 vol.

Record of deeds for cemetery lots, showing names of owner and cemetery, amount paid, date of purchase, location, and plats of various cemeteries. Indexed alph. by names of owners. 1924-26, hdw.; 1927--, typed. 650 pp. 18 x 12 x 3. Recr. rec. rm.

48. DEED RECORD RIVERSIDE CEMETERY, 1881--. 1 vol.

Record of deeds for lots purchased in Riverside Cemetery, showing name of owner, date recorded, location of lot, and amount paid. Indexed alph. by names of owners. Hdw. 590 pp. 18 x 12 x 2 3/4. Recr. rec. rm.

49. SHERIFF'S DEED RECORD, 1867-1925. 1 vol.

Record of deeds to property sold by sheriff on foreclosures by court order, showing names of owner and purchaser, date, amount of consideration, and description of property. Indexed alph. by names of owners. Hdw. 400 pp. 18 x 12 x 2 3/4. Recr. rec. rm.

50. TAX TITLE DEED RECORD, 1862-82. 1 vol.

Record of deeds given by the auditor for real estate sold at public auction for non-payment of taxes, showing date, names of owner and purchaser, consideration, description of real estate, legal record of sale, and date redeemed. Indexed alph. by names of owners. Hdw. 250 pp. 18 x 12 x 1 1/2. Recr. rec. rm.

For tax sales record, see entry 246.

51. QUIET TITLE DEED, 1911--. 2 vols. (1-2).

Record of decrees of court to quiet title to property, showing date, names of plaintiff and defendant, proceedings of court, property description, court costs, and date of recording. Indexed alph. by names of plaintiffs. Hdw. 600 pp. 18 x 12 x 2 3/4. Recr. rec. rm.

52. GENERAL INDEX TO QUIET TITLES, 1911--. 2 vols. (1-2).

General index to entry 51, showing names of plaintiff and defendant, date of filing transcript, date recorded, description of premises, and book and page. Arr. alph. by names of plaintiffs. Hdw. 590 pp. 18 x 12 x 2 3/4. Recr. rec. rm.

53. TOWN PLATS, CHURCH AND SCHOOL HOUSE DEEDS, 1830-95.

1 file box.

Deed and plat recordings. Contains: Church Deeds, entry 54; School House Deeds, entry 55; Town Plats, entry 57. Arr. chron. 11 x 5 x 4 $\frac{1}{2}$. Recr. rec. rm.

54. CHURCH DEEDS, 1851-95. In (Town Plats, Church and School House Deeds), entry 53.

Record of deeds issued to various churches, showing names of grantor, grantee, church, and trustees; date, location and description of land, and consideration.

55. SCHOOL HOUSE DEEDS, 1847-74. In (Town Plats, Church and School House Deeds), entry 53.

Deeds to property conveyed for school purposes, showing date, names of grantor and grantee, description and location of property, and consideration. Arr. chron. 11 x 5 x 4 $\frac{1}{2}$. Recr. rec. rm.

56. HELD FOR FEES. 1897-99. 1 file box.

Record of warranty deeds held for fees, showing names of grantor and grantee, date, description of real estate, and amount of consideration. Arr. chron. 11 x 5 x 4 $\frac{1}{2}$. Recr. rec. rm.

57. TOWN PLATS, 1830-41. In (Town Plats, Church and School House Deeds), entry 53.

Original plats of small surrounding towns, showing location, lots, streets, alleys, and boundaries. Arr. chron. 11 x 5 x 4 $\frac{1}{2}$. Recr. rec. rm.

Mortgages

Real Estate

58. MORTGAGE RECORD, 1833--. 44 vols. (Numbering varies).

Record of real estate mortgages, showing names of mortgagor, mortgagee, and witnesses; date recorded, description and location of real estate, and amount and terms of mortgage. Indexed alph. by names of mortgagees. Hdw. 210 pp. 16 x 10 x 1. 2 vols., 1833-48, bsmt. stg. rm.; 42 vols., 1848--. Recr. rec. rm.

59. GENERAL INDEX TO MORTGAGES, 1832--. 10 vols. (1-10).

General index to entry 58, showing names of mortgagor, mortgagee, and witnesses; date recorded, description and location of real estate, and book and page, and amount and terms of mortgage. Indexed alph. by names of mortgagors and mortgagees. Hdw. 590 pp. 18 x 12 x 3 $\frac{1}{2}$. Recr. rec. rm.

60. (MORTGAGES), 1839-1914. 9 file boxes.

Mortgages recorded but not called for, showing names of mortgagor and mortgagee, date, description of real estate, and amount and terms of mortgage. Arr. by entry nos. 11 x 5 x 4 $\frac{1}{2}$. Recr. rec. rm.

61. MORTGAGE RECORD, HOME LOANS AND FARM LOANS, 1934--.

1 vol. (AS).

Record of federal loan mortgages on homes and farms, showing date, names and addresses of mortgagor and mortgagee, amount of loan, description of real estate, terms of loan, and signature of witness. Double indexed alpha. by names of mortgagors and mortgagees. Typed. 350 pp. 18 x 14 x 3 $\frac{1}{2}$. Recr. rec. rm.

62. IDEAL FINANCE MORTGAGE RECORD, 1929--. 1 vol.

Record of money loaned by the Ideal Finance Company, showing date, names of mortgagor and mortgagee, amount of mortgage, date of mortgage recording, terms of mortgage, and location and description of property. Indexed alph. by names of mortgages. Hdw. 588 pp. 18 x 12 x 2 3/4. Recr. rec. rm.

Chattels

63. CHATTEL MORTGAGE MINUTE BOOK, 1935--. 1 vol. (17).

Record of chattel mortgages, showing date, number, names of mortgagor and mortgagee, time of filing, amount of loan, date due, and property description. Arr. chron. Hdw. 640 pp. 18 x 13 x 3 1/2. Recr. off.

For prior records, see entry 66.

64. GENERAL INDEX TO CHATTEL MORTGAGES, 1935--. 1 vol.

General index to entry 65, showing date, number, name of mortgagee, amount and date of loan, and property description. Indexed alph. by names of mortgagees. Hdw. 640 pp. 18 x 12 x 2 3/4. Recr. rec. rm.

65. (CHATTEL MORTGAGES), 1935--. 12 file boxes, (A-2).

Original chattel mortgages, showing date, names of mortgagor and mortgagee, description and location of personal property, and amount and condition of mortgage. For index, see entry 64. 26 x 12 x 5. Recr. off.

66. CHATTEL MORTGAGE RECORD, 1874-1935. 16 vols. (1-16).

Record of chattel mortgages, showing date, serial number, names of mortgagor and mortgagee, property description, amount of loan, and date due. Indexed alph. by names of mortgagors. Hdw. 600 pp. 18 x 13 x 3. 9 vols., 1874-1921, stg. rm., 1st. floor.; 7 vols., 1921-35, Recr. rec. rm.

For prior records, see entry 58; for subsequent records, see entry 63.

67. SQUARE DEAL LOAN COMPANY, CHATTEL MORTGAGE RECORD,

Feb. 13, -Apr. 29, 1933. 1 vol. (A).

Record of money loaned by the Square Deal Loan Company, showing date, names of mortgagor and mortgagee, amount of mortgage, list and description of property, and term of mortgage. Indexed alph. by names of mortgagees. Hdw. 584 pp. 18 x 12 x 2 $\frac{1}{2}$. Recr. rec. rm.

School Funds (See also entries 186-37, 251-257)

68. SCHOOL FUND MORTGAGE RECORD, 1852--. 5 vols. (1-5).

Record of all loans made from surplus school funds, showing date, names of mortgagor and mortgagee, property description, and amount and term of mortgage. Indexed alph. by names of mortgagees. Hdw. 390 pp. 18 x 12 x 3 $\frac{3}{4}$. Recr. rec. rm.

69. SCHOOL FUND MORTGAGES, 1899-1906. 1 file box.

School fund mortgages, showing date, names of mortgagor and mortgagee, kind and amount of mortgage, property description, and terms of mortgage. Arr. by entry nos. 11 x 5 x 4 $\frac{1}{2}$. Recr. rec. rm.

70. TRUST FUND DEED RECORD, 1849-81. 1 vol.

Record of civil and school fund mortgages held by various townships, showing date, amount of mortgage, names of mortgagor and mortgagee, real estate description, and name of fund credited. Indexed alph. by names of mortgagors. Hdw. 198 pp. 17 x 11 x 1. Recr. rec. rm.

Liens

71. RECORD OF MECHANICS' LIENS, 1928--. 1 vol. (2).

Record of liens on property for non-payment for labor and materials, showing date, names of parties involved, property description, amount, and number of lien. Indexed alph. by names of defendants. Hdw. 420 pp. 16 x 11 x 2. Recr. rec. rm.

Register of Legal Instruments

72. ENTRY BOOK, 1853--. 10 vols. (C-L). Vols. A-B, prior to 1853, missing.

Record of various recorded instruments, showing dates of instrument, reception, and recording; kind of instrument, names of grantor and grantee and town; location and description of land, and amount of consideration. Arr. chron. Hdw. 600 pp. 18 x 12 x 2 3/4. 7 vols., 1853-1921, bsmt. stg. rm.; 3 vols., 1921--, Recr. rec. rm.

73. PARTITION RECORD, 1854--. 3 vols. (1, 1-2).

Record of the partition of property among heirs, showing date, names of estate and heirs, date recorded, real estate description, and amount and description of real estate each heir received. Indexed alph. by names of estates. Hdw. 588 pp. 18 x 12 x 3. Recr. rec. rm.

74. PARTITIONS, 1874--. 2 file boxes.

Record of court actions in granting partition decrees, showing date, names of plaintiff and defendant, real estate description, and report of commissioners. Arr. chron. 11 x 5 x 4 $\frac{1}{2}$. Recr. rec. rm.

75. RECORD OF INCORPORATIONS, 1900--. 1 vol.

Record of articles of incorporation, showing name of corporation, date recorded, summary of the articles of incorporation, purpose of organization, capital stock, and names of officers. Indexed alph. by names of corporations. Hdw. 584 pp. 18 x 14 x 4. Recr. rec. rm.

76. REGISTER OF FARM NAMES, 1914--. 1 vol.

Register of farm names, showing date, names of owner and farm, and description and location of farm. Arr. chron. Hdw. 252 pp. 9 x 12 x 1 $\frac{1}{2}$. Recr. rec. rm.

77. SOLDIER'S DISCHARGE RECORD, 1919--. 1 vol.

Record of soldiers' honorable discharges, showing name of soldier, birthplace, age, description, occupation, enlistment record, and date of discharge. Indexed alph. by names of soldiers. Hdw. 600 pp. 18 x 12 x 2 $\frac{3}{4}$. Recr. rec. rm.

78. RECORDER'S ABSTRACT OF OLD AGE ASSISTANCE CERTIFICATES

FILED, July-Oct, 1936. 1 vol.

Record of persons receiving old age assistance, showing numbers of instrument, application, and certificate, date and time of filing, and name and address of recipient. Arr. alph. by names of applicants. Hdw. 590 pp. 18 x 12 x 3. Recr. off.

For other old age pension records, see entries 11, 291.

Miscellaneous Records

79. MISCELLANEOUS RECORD, 1856--. 13 vols. (1-13).

Records for which there is no specific name, including leases, contracts, election of church trustees, lodge trustees, cemetery boards, sales of personal property, and appointment of receivers, showing date, names of principals, number of instrument, and purpose. Indexed alph. by names of principals to instruments. Hdw. 590 pp. 18 x 12 x 2 3/4. Recr. rec. rm.

Fee and Cash Book

80. RECORDER'S FEE AND CASH BOOK, 1900--. 6 vols. (1-6).

Record of fees collected daily, showing date, name of payer, purpose, and total receipts. No index. Hdw. 600 pp. 18 x 12 x 2 3/4. 4 vols., 1900-1925, stg. rm., 1st. floor.; 2 vols., 1926--, Recr. rec. rm.

Maps

81. MAP OF OWEN COUNTY, 1899. 1 map.

Political and communications map of Owen County, showing sections, half section lines, roads, slip or lap corners, range and town lines, villages, rivers, creeks, Indian boundary, railroads, and school houses. Drawn by F. B. Workman. Published by National Map Co., Indianapolis, Indiana. Printed. Scale, 2" to 1 mile. 36 x 36. Recr. off.

V. CIRCUIT COURT

The circuit court was created by the Constitution of 1810, and re-created by the Constitution of 1851. (1) The judge of the circuit court is elected by the people of the circuit and serves for a term of six years. (2) The inception date of this office in Owen County is 1810, the organization date of the county. The tenth circuit comprises Monroe and Owen Counties.

The court has general local jurisdiction of law, equity, and criminal cases, and actions for divorce. It has original jurisdiction of the settlement of decedent's estates and guardianships and all other causes, matters, and proceedings. It has such appellate jurisdiction as may be conferred by law. (3)

All the records are located in the courthouse.

-
- (1) Const., art. 7, sec. 1.
(2) Const., art. 7, sec. 9.

(3) Acts 1881; Burns 4-303.

Civil Causes

82. CIVIL CASES IN CIRCUIT COURT, 1919--. In (Clerk's Papers), entry 22.

Record of cases filed in civil division of circuit court, showing names of plaintiff and defendant, nature of complaint, summons by sheriff, date of appearance, and notice to non-residents.

83. INDEX FILE TO CIVIL SUITS, (Plaintiff, Defendant), not dated. 4 vols.

Index to civil suit files, showing names of plaintiff, defendant, and their attorney, and numbers of case and file box. Arr. alph. by names of plaintiffs and defendants. Hdw. 500 pp. 16 x 12 x 2 $\frac{1}{2}$. Clk. rec. rm.

84. INSANE RECORD, 1891--. 5 vols. (1-4,4).

Record of persons committed to hospitals for insane, showing name of patient, family history, record of symptoms of insanity, report of medical examiner, court order of commitment, acceptance at hospital, and order of discharge. Indexed alph. by names of patients. Hdw. 500 pp. 16 x 12 x 2. Clk. rec. rm.

85. (CRIMINAL, PROBATE AND INSANE PAPERS), 1899-1927.

100 file boxes.

Legal papers in clerk's files. Contains: Insane Record, entry 86; State Cases, entry 116; Probate causes, entry 126. For index, see entries 105 and 127. 3 x 5 x 12. Clk. rec. rm.

86. INSANE RECORD, 1906--. 1927--., in (Clerk's Papers), entry 22, and 1908-27, (Criminal, Probate, and Insane Papers), entry 85.

Record of sanity inquests, showing application for inquest, name and personal history of patient, symptoms of insanity, family history, statements of examining physician and medical examiner, vaccination record, and court order of commitment.

37. CERTIFICATE OF NATURALIZATION, 1900--. 1 vol.

Record of citizenship papers granted, showing name of applicant, residence, age, date of filing petition, date of granting papers, and court approval. Arr. chron. Hdw. 50 pp. 8 x 14 x $\frac{1}{2}$. Clk. off.

38. DECLARATION OF INTENTION, (NATURALIZATION RECORD), 1854--.

2 vols. 1921-7, missing.

Record of aliens application for first citizen papers, showing name of applicant, age, physical description, date, place and country of birth, date and port of entry into United States, and country of emigration. Indexed alph. by names of applicants. Hdw. 100 pp. 14 x 8 x $\frac{1}{2}$. 1 vol., 1854-1900, wfr. off.; 1 vol., 1900--, Clk. off.

Civil Proceedings

Entry (see also entries 113-120, 154-55)

89. ENTRY AND ISSUE DOCKET AND FEE BOOK, 1915--. 16 vols.

(22-37).

Entry issue docket and fee book of court cases. Contains: Entry and Issue Docket and Fee Book, Civil, entry 90; Entry and Issue Docket and Fee Book, Criminal, entry 118. Indexed alph. by names of plaintiffs. Hdw. 580 pp. 18 x 12 x 2 $\frac{1}{2}$. 7 vols., 1915-26, Clk. rec. rm.; 9 vols., 1926--, Clk. off.

90. ENTRY AND ISSUE DOCKET AND FEE BOOK, CIVIL, 1915--.

In Entry and Issue Docket and Fee Book, entry 80.

Record of the entries, issues, and assessed fees in court cases, showing numbers of entry docket and cause, date of filing, nature of action, names of litigant and his attorneys, and writs issued to sheriff; issue docket, showing proceedings, and kind of action; fee book: showing clerk's and sheriff's fees itemized, receipts of clerk and sheriff, memoranda, and receipts received by payee.

91. ENTRY DOCKET, 1853-1915. 14 vols. (Labeling varies).

1859-66, missing.

Entry of cases. Contains: Entry Docket, Civil, Entry 92; Entry Docket, Criminal, entry 119; Entry Docket, Probate, entry 137.

Arr. chron. Hdw. 520 pp. 18 x 12 x 2 $\frac{1}{2}$. 7 vols., 1867-81, stg. rm., first floor; 7 vols., 1853-56, 1873-1915, Clk. rec. rm.

For subsequent records, see entries 89 and 130.

92. ENTRY DOCKET, CIVIL, 1853-1915. In Entry Docket, entry 91.

Entry of civil causes, showing names of principals and their attorneys, action, and dates of filing and trial,

93. ISSUE DOCKET, 1846-1911. 9 vols. (Labeling varies).

Issue docket of court cases. Contains: Issue Docket, Civil, entry 94; Issue Docket, Criminal, entry 120; Issue Docket, Probate, entry 138. Arr. chron. Hdw. 480 pp. 18 x 12 x 2 $\frac{1}{2}$. 6 vols., 1860-73, 1883-92, stg. rm., 1st floor; 3 vols., 1873-75, 1882-83, 1887-1911, Clk. rec. rm.

For subsequent record, see entry 89.

94. ISSUE DOCKET, CIVIL, 1846-1911. In Issue Docket, entry 93.

Record of civil issues, showing case number, names of principals and their attorneys, interest, nature of action, date filed, sheriff's return, and court proceedings.

Trial (see also entries 121-22, 156-57)

95. COURT DOCKET, 1842--. 30 vols. (Labeling varies).

Court Docket of cases. Contains: Court Docket, Civil, entry 96; Court Docket, Criminal, entry 121. Arr. chron. Hdw. 600 pp. 18 x 13 x 3. 1 vol., 1842-59; rec. rm., 3rd. floor; 12 vols., 1859-1900, stg. rm., first floor; 17 vols., 1881--, Clk. rec. rm.

96. COURT DOCKET, CIVIL, 1842--. In Court Docket, entry 95.

Record of civil cases pending or disposed of in court, showing cause number, date, number and page of fee book, names of principals and their attorneys, cause of action, and filing date.

97. ORDER BOOK, 1819--. 56 vols. (1-16, 16-56, and 1 vol. not numbered).

Record of court orders on cases. Contains: Order Book, Civil, entry 98; Order Book, Criminal, entry 122. Indexed alph. by names of plaintiffs and defendants. 1819-Aug. 26, 1912, hdw.; Sept. 2, 1912--, typed. 590 pp. 18 x 13 x 2 $\frac{1}{2}$. Clk. rec. rm.

98. ORDER BOOK, CIVIL, 1819--. In Order Book, entry 97.

Record of court orders rendered in civil causes, showing cause number, date, names of principal and his attorneys, nature of cause, and order of court.

99. INDEX TO ORDER BOOK, not dated. 5 vols. (3-5, 9, and 1 vol. not numbered).

Index to order book, showing name of party and his attorneys, and book and page. Arr. alph. by names of plaintiffs and defendants. Hdw. 26 pp. 17 x 11 x $\frac{1}{2}$. Clk. rec. rm.

Disposition (see also entries 123-25, 150)

100. JUDGMENT DOCKET, 1833--. 11 vols. (1-11).

Record of judgments. Contains: Judgment Docket, Civil, entry 101; Judgment Docket, Criminal, entry 123. Indexed alph. by names of defendants. Hdw. 600 pp. 18 x 12 x 3. 4 vols., 1833-34, stg. rm., first floor; 5 vols., 1877-1921; Clk. rec. rm.; 2 vols., 1921--; Clk. off.

101. JUDGMENT DOCKET, CIVIL, 1833--. In Judgment Docket, entry 100.

Record of judgments, showing date, cause number, names of parties to suit and their attorneys, name of judgment debtor, amount of judgment, and cost and fees.

102. COMPLETE RECORD, 1834-35. 4 vols. (3-6). Vols. 1 and 2, prior to 1834, missing.

Complete record of court cases. Contains: Complete Record, Civil, entry 103; Complete Record, Criminal, entry 125. Indexed alph. by names of plaintiffs. Hdw. 590 pp. 18 x 13 x 3. 3 vols., 1834-68, wfr. off.; 1 vol., 1880-85, Clk. rec. rm.

103. COMPLETE RECORD, CIVIL, 1884-85. In Complete Record, entry 102.

Complete record of civil cases, showing date, name of parties to cause, nature of cause, and proceeding of court.

Executions (see also entries 159, 169-172)

104. EXECUTION DOCKET, 1846--. 14 vols. (2-16). Vols. 1-2, prior to 1846, missing.

Record of court orders executed by sheriff, showing date of issue, cause number, names of parties to suit, judgment debtor and creditor, amount of judgment with interest, cost, total, date of judgment, return date, and officer's return. Indexed alph. by names of defendants. Hdw. 575 pp. 18 x 12 x 2 $\frac{1}{2}$. 2 vols., 1846-61, stg. rm., first floor; 5 vols., 1861-67, 1874-81, wfr. off.; 7 vols., 1867-74, 1877-78, 1881--, Clk. rec. rm.

105. INDEX FILE TO EXECUTION, not dated. 1 vol.

Index to execution records of sheriff, showing numbers of file box and cause, and names of defendant and plaintiff. Arr. alph. by names of defendants. Hdw. 450 pp. 18 x 12 x 2 $\frac{1}{2}$. Stg. rm., third floor.

106. SUMMONS, 1913--. 11 vols.

Record of court orders to sheriff to summon persons to appear in court, showing date, name of person summoned, cause, return date, and date of issue. Arr. chron. Hdw. 500 pp. 13 x 8 x 2. 2 vols., 1913-19, 1922-30, Clk. rec. rm.; 2 vols., 1910-21, 1930-32, stg. rm., first floor; 1 vol., 1935--, Clk. off.

107. SUBPOENAS, 1916--. 9 vols.

Record of orders issued calling witnesses into court, showing names of parties called, and plaintiff and defendant, return date, and date of issue. Arr. chron. Hdw. 500 pp. 13 x 8 x 2. 7 vols., 1916-21, 1923-35, Clk. rec. rm.; 1 vol., 1921-24, stg. rm., first floor; 1 vol., 1935--, Clk. off.

108. STATE WARRANTS, 1912-33. 2 vols.

Record of state orders to sheriff to arrest, showing name of person wanted, cause for arrest, bail, date, and return date. Arr. chron. Hdw. 600 pp. 12 x 8 x 2 $\frac{1}{2}$. 1 vol., 1912-27, stg. rm., first floor; 1 vol., 1927-33, Clk. off.

109. PRECIPUE BOOK, 1875--. 4 vols. (3-4, and 2 vols. not numbered). 1884-1913, missing.

Request for clerk to order sheriff to execute court orders, showing names of parties to suit, date, number of cause, name of petitioning attorney, and date of clerk's order. Arr. alph. by names of judgment debtors. Hdw. 350 pp. 16 x 12 x 1 $\frac{1}{2}$. 2 vols., 1875-1884, stg. rm., first floor; 2 vols., 1913--, Clk. rec. rm.

110. LIS PENDENS RECORD, (COMPLAINTS), 1879--. 1 vol.

Record of foreshadowing impending court action affecting property titles, showing names of plaintiff, defendant, and attorneys; cause of action, and clerk's certification of filing. Indexed alph. by names of plaintiffs. Hdw. 600 pp. 18 x 12 x 3 $\frac{1}{2}$. Clk. rec. rm.

111. LIS PENDENS RECORD, (SHERIFF'S NOTICE), 1877-1910.

1 vol.

Record of impending sheriff's sales, showing name of principal, description of real estate affected, date, signature of sheriff, and certificate of clerk. Double indexed alph. by names of plaintiffs and defendants. Hdw. 600 pp. 18 x 12 x 3. Clk. rec. rm.

For subsequent record, see entry 112.

112. SHERIFF'S SALE RECORD, (Lis Pendens), 1881-- . 1 vol.

Record of real estate sales by court order, showing date, names of principal in cause and attorney, amount of debt, and clerk's certificate of sale. Indexed alph. by names of plaintiffs. Hdw. 568 pp. 18 x 12 x 3 $\frac{1}{2}$. Clk. rec. rm.

113. REDEMPTION RECORDS, (Statements and Affidavits, Lis Pendens), 1879-1919. 1 vol.

Record of statements filed, preparation to redeem real estate sold by sheriff, showing names of principal and attorney, oath of ownership, and clerk's acknowledgment of entry. Indexed alph. by names of plaintiffs. Hdw. 790 pp. 18 x 15 x 2 $\frac{3}{4}$. Clk. rec. rm.

114. REDEMPTION RECORD, (Certificates, Lis Pendens), 1879-1919.

1 vol.

Record of real estate redeemed after sheriff's sale, showing name of plaintiff and plaintiff's declaration of ownership; clerk's certificate, showing receipt of redemption money, and date of

payment. Indexed alph. by names of plaintiffs. Hdw. 552 pp.
18 x 13 x 2 $\frac{1}{2}$. Clk. rec. rm.

For subsequent record, see entry 110.

115. SUPPORT DOCKET, 1912--. 1 vol.

Record of payments into court of support money, showing names of payor and payee, cause number, order of court, date and amount of order, date of payment, and receipt of payee. Indexed alph. by names of payers. Hdw. 320 pp. 15 x 11 x 2. Clk. off.

Criminal Causes
(See also entry 153)

116. STATE CASES, 1846--. 1920--, in (Clerk's Papers), entry 22, and 1846-1920, (Criminal, Probate, and Issue Papers), entry 85.

Record of state cases filed in circuit court, showing date, names of defendant and attorney, affidavit, charge filed, and transcript from justice of peace court.

117. INDICTMENT RECORD, 1868--. 7 vols. (2-7,6).

Record of grand jury indictments, showing date, names of plaintiff, defendant, and their attorneys, nature of charge, kind of action, and signatures of jury foreman and prosecuting attorney. Indexed alph. by names of defendants. Hdw. 412 pp. 16 x 12 x 2. 4 vols., 1868-1901, stg. rm., first floor; 3 vols., 1901--, Clk. rec. rm.

Criminal Proceedings

Entry (see also entries 86-94, 154-55)

118. ENTRY AND ISSUE DOCKET AND FEE BOOK, CRIMINAL, 1915--.

In Entry and Issue Docket and Fee Book, Criminal, entry
89.

Record of the entries, issues, and assessed fees in court cases, showing entry docket: entry number, date of filing, nature of action, names of litigant and attorney, and writs issued to sheriff; issue docket: court proceedings, date of trial and kind of action; fee book: clerk's and sheriff's fees itemized, receipts, memoranda, and disbursements.

119. ENTRY DOCKET, CRIMINAL, 1853-1915. 1 vol. In Entry
Docket, entry 91.

Entry of criminal causes, showing names of principal and attorney, kind of action, and dates of filing and trial. Arr. chron.
Hdw. 600 pp. 13 x 12 x 3. Clk. rec. rm.

120. ISSUE DOCKET, CRIMINAL, 1846-1911. In Issue Docket,
entry 93.

Record of state issues, showing date, names of attorney, litigant, and witnesses; issues involved, court action, sheriff's return, proceedings in court, fees, and costs.

Trial (see also entries 95-99, 150-57)

121. COURT DOCKET, CRIMINAL, 1842--. In Court Docket, entry 95.

Record of criminal cases pending or disposed of in court, showing cause number, date, names of principal and attorney, cause of action, and reference to fee book.

122. ORDER BOOK, (CRIMINAL), 1875-1906. 5 vols. (1-5), and in Order Book, entry 97.

Record of orders, showing date, cause number, names of principals and their attorneys, nature of cause, and order of court. Double indexed alph. by names of defendants and plaintiffs. Hdw. 590 pp. 18 x 13 x 3. Clk. rec. rm.

Disposition (see also entries 100-103, 158)

123. JUDGMENT DOCKET, CRIMINAL, 1853--. In Judgment Docket, entry 100.

Record of judgments, showing date, cause number, names of defendant and attorney, amount of judgment, and cost.

124. CONVICTION RECORD, 1897-1906. 1 vol.

Record of cases resulting in convictions, showing charge, cause number, penalty imposed, age of defendant; names of judge, jurors, witnesses, plaintiff and defendant; and fees and costs. Indexed alph. by names of defendants. Hdw. 214 pp. 18 x 12 x 2. Clk. rec. rm.

For subsequent record, see entry 98.

125. COMPLETE RECORD, CRIMINAL, 1834-65. In Complete Record, entry 102.

Complete record of criminal cases, showing date, name of party to cause, nature of cause, and proceeding of court.

Probate Causes
(See also entries 160-163)

Estates

126. PROBATE CAUSES, 1839--. 1896--., in (Clerk's Papers), entry 22, and 1839-96, (Criminal, Probate and Insane Papers), entry 35.

Papers pertaining to probate cases, showing names of deceased and administrator; applications, letters, and bond of administrator; clerk's report; inventory and appraisal of personal and real property; and final report.

127. INDEX FILES, (Probate), not dated. 3 vols.

Index to entry 83, showing number of file box, estate papers, and title of estate. Arr. alph. by names of estates. Hdw.

500 pp. 18 x 11 x 2 3/4. Clk. rec. rm.

128. WILL RECORD, 1819--. 10 vols. (0,1-9).

Transcripts of wills recorded, showing date recorded, date of will, name of testator, distribution of real and personal property among heirs, and signatures of testator and witnesses. Indexed alph. by names of testators. Hdw. 375 pp. 18 x 12 x 2 3/4.

Clk. rec. rm.

129. INDEX TO WILLS, not dated. 1 vol.

Index to entry 35, showing book, page, and name of testator.
Arr. alph. by names of testators. Hdw. 152 pp. 14 x 8 x 1.
Clk. rec. rm.

130. ADMINISTRATOR'S BOND, OATH, AND LETTERS, PROBATE,
1852--. 4 vols. (1-4).

Transcripts of bonds filed by administrators of estates, showing date; names of administrator, estate, and bondsman; provisions and amount of bond; signatures of administrator, bondsman, and witnesses; and approval of court. Indexed alph. by names of administrators. Hdw. 500 pp. 18 x 12 x 3. Clk. rec. rm.

131. EXECUTOR'S BONDS, OATHS, AND LETTERS, (Probate),
1873-36, 1 vol.

Transcripts of executor's bonds, showing date; names of executor, bondsman, witnesses, and deceased; title of estate; amount and obligations of bond; signatures of executor and bondsmen; and approval of court. Indexed alph. by names of executors. Hdw. 590 pp. 19 x 12 x 2 3/4. Clk. rec. rm.

132. RECORD OF INVENTORIES, (PROBATE), 1866--. 8 vols.
(2-5,7-9,9A). Vol. 6, 1900-1903, missing.

Record of inventories of estates, showing names of estate and appraiser, date, list of personal property, appraisers' estimates of value, total value, and signatures of appraiser and administrator. Indexed alph. by names of estates. Hdw. 590 pp. 18 x 13 x 2.
4 vols., 1866-1900, wfr. off.; 4 vols., 1900--, Clk. rec. rm.

133. SALE BILL RECORD, 1852--. 4 vols. (1-4).

Record of sale of personal property in estates, showing date of sale, list of articles sold, amount realized, and names of purchaser, estate, and administrator. Indexed alph. by names of administrators. Mdw. 584 pp. 13 x 12 x 2 $\frac{1}{2}$. 2 vols., 1852-59, wfr. off.; 2 vols., 1895--, Clk. rec. rm.

134. INHERITANCE AND TRANSFER TAX RECORD, 1913-19. 1 vol.

Record of inheritance and transfer tax, showing name of estate, date of death of decedent, date of inventory, appraised net value of estate, total value, transfers, name of administrator, date of letters, and indebtedness of estate. Arr. chron. Mdw. 320 pp. 13 x 23 x 1 $\frac{1}{2}$. Wfr. off.

Guardianships135. GUARDIAN'S BONDS, OATHS, AND LETTERS, (PROBATE), 1875--.

3 vols. (1-3).

Transcripts of bonds filed by guardian appointed in estate cases, showing date; names of guardian, ward, bondsman, and witness; condition of bond; signatures of bondsman and guardian; and approval of court. Indexed alph. by names of guardians. Mdw, 300 pp. 16 x 11 x 2. Clk. rec. rm.

Probate Proceedings
(See also entries 184-186)

136. ESTATE, ENTRY, CLAIM AND ALLOWANCE DOCKET, AND FINE BOOK, 1915--. 4 vols. (8-9).

Record of claims filed and allowances made against estates, showing names of estate, administrator, surety, and claimant; inventory and appraisement; sale bills, wills, miscellaneous references, and receipts; itemized fees; date and amount of claim; amount allowed or disallowed; receipt of claimant; receipt of sale by clerk; and memoranda. Indexed alph. by names of decedents. Hdw. 430 pp. 18 x 17 x 2 $\frac{1}{2}$. 1 vol., 1915-22, Clk. rec. rm.; 3 vols., 1921--, Clk. off.

137. ENTRY DOCKET, PROBATE, 1875-36. In Entry Docket, entry 91.

Entry of probate causes, showing names of estate and attorneys, cause of action, date filed, cause number, and court proceedings.

138. ISSUE DOCKET, PROBATE, 1882-37. In Issue Docket, entry 93.

Record of probate issues, showing case number, names of estate and attorney, nature of action, and dates of filing and hearing.

139. CLAIM AND ALLOWANCE DOCKET, 1883-1915. 5 vols. (3-5, and 2 vols. not numbered).

Record of claims, allowances, and appearance in settlement of estates; and appearance of administrator; showing names of estate, surety, claimants, and administrator; date of letters, amount and

obligations of bond, inventory of estate, amount taken by widow, sale bills, date, nature and amount of claim, amount allowed, and date. Indexed alph. by names of decedents. Hdw. 426 pp. 18 x 12 x 2 $\frac{1}{2}$. Clk. rec. rm.

For subsequent record, see entry 136.

140. APPEARANCE DOCKET, (PROBATE), 1872-79, 1 vol.

Record of persons appearing in court with claim against estates, showing names of estate, administrator, and claimant; dates of letters and last report; and amount and nature of claim. Arr. chron. Hdw. 540 pp. 18 x 11 x 2 $\frac{1}{2}$. Stg. rm., first floor.

Discontinued, see entry 139.

141. COURT DOCKET, (PROBATE), 1875-1922. 11 vols. (1-10, and 4 vols. not numbered).

Record of court proceedings, showing case number; names of administrator, attorney, and contestants; causes of action, filing date, sheriff's return, and proceedings. Arr. chron. Hdw. 642 pp. 18 x 13 x 2 $\frac{3}{4}$. 4 vols., 1875-90, stg. rm., first floor; 7 vols., 1890-1922, Clk. rec. rm.

142. GUARDIANSHIP DOCKET AND FEE BOOK, 1925--. 1 vol.

Record of guardianships, showing names of guardian, appraisers, and wards; birth date, amount of bond, names and addresses of sureties, inventory and appraisement of estate, issues, court proceedings, fees itemized, and clerk's receipts of all fees. Indexed alph. by names of wards. Hdw. 582 pp. 18 x 12 x 3. Clk. off.

143. GUARDIANSHIP DOCKET, 1873-1925. 5 vols. (1-5).

Record of appointments to guardianships; showing dates of filing and of letters, name of guardian, name and birth place of wards, amount and obligation of bond, and names and addresses of sureties. Indexed alph. by names of wards. hdw. 623 pp. 12 x 12 x 2 $\frac{1}{2}$. Clk. rec. rm.

For prior record, see entry 165; for subsequent record, see entry 142.

144. ORDER BOOK, (PROBATE), 1819--. 36 vols. (1-35, and 1 vol. not numbered). 1833-'55, missing.

Record of probate cases, showing court order, date, names of principals to action, petitions to sell or partition, reports of administrator and guardian, and decree of court. Indexed alph. by titles of estates. 1819-June 22, 1923, hdw.; June 23, 1923--, typed. 600 pp. 18 x 11 x 3. 1 vol., 1819-33, stg. rm., first floor; 35 vols., 1853--, Clk. rec. rm.

145. COMPLETE RECORD, (PROBATE), 1839-53. 4 vols. (2-5).

Record of settling of estates, showing names of estate and administrator; petitions to sell or partition; and action of court. Indexed alph. by names of deceased. Hdw. 590 pp. 18 x 12 x 3. Wfr. off.

Juvenile Proceedings

146. JUVENILE COURT DOCKET, 1927--. 2 vols.

Record of proceedings, showing date, classification, name and

history of child, disposition of case, minutes of proceedings, and names of witnesses. Arr. chron. Hdw. 110 pp. 12 x 11 x 1/2. Clk. rec. rm.

Bonds

147. RECOGNIZANCE BOND RECORD, 1896--. 1 vol.

Record of bonds furnished by defendants in court cases, showing names of defendant and plaintiff, cause number, amount and condition of bond, name of surety, date, and signature of principal. Indexed alph. by names of defendants. Hdw. 596 pp. 18 x 13 x 3. Clk. rec. rm.

Change of Venue
(See also entry 226)

148. CLERK'S VENUE RECORD, 1890--. 3 vols. (1-3).

Record of cases venued, showing date filed, case number, names of county, court, plaintiff and defendant, and their attorneys, number of days in court, dates of trial and proceedings, names of jurors, and trial expenses. Double indexed alph. by names of plaintiffs and defendants. Hdw. 430 pp. 18 x 11 x 2 1/2. Clk. rec. rm.

Fee and Cash Records

149. REGISTER OF FEES AND FUNDS HELD IN TRUST, 1911--. 1

vol. (10). 9 vols. prior to 1911, missing.

Register of fees, fines, and costs, showing date, names of payer,

title and number of cause, amounts received and disbursed. Arr.
alph. by names of payers. Hdw. 400 pp. 13 x 12 x 3. Clk. rec.
rm.

150. FEE BOOK, (Civil and State), 1846-1915. 19 vols.
Record of fees assessed, showing date, title of cause, names of
parties to cause and their attorneys, list of fees; amount
assessed against plaintiff and defendant, total amount, and payee's
receipt. Indexed alph. by names of plaintiffs. Hdw. 600 pp.
13 x 12 x 3. 7 vols., 1846-86, stg. rm., first floor; 1 vol.,
1860-66, bsmt. stg. rm.; 11 vols., 1877-1915, Clk. rec. rm.

For subsequent record, see entry 39.

151. FEE BOOK, (PROBATE AND CIVIL), 1886-1921. 4 vols.
(8-11).

Record of fees assessed in probate and civil cases, showing
date, names of parties to cause, itemized list of fees, and
receipts. Arr. chron. Hdw. 425 pp. 17 x 12 x 2. Clk. rec. rm.

For subsequent record, see entry 39.

152. REGISTER OF WITNESS FEES, 1875-1926. 6 vols.
Register of witness and docket fees and allowances ordered by court,
showing names of payer, payee, plaintiff, and defendant; date and
amount paid, number and title of cause, cause of action, and kind
of fee. Indexed alph. by names of plaintiffs. Hdw. 230 pp.
16 x 11 x 2. 1 vol., 1875-90, rec.rm., 3rd. floor; 5 vols.,
1890-1926, Clk. rec. rm.

VI. COMMON PLEAS COURT

The common pleas court was established by an act of 1852, effective in Owen County in 1853. The judge was elected for a term of four years. (1)

The court had jurisdiction in matters relating to probate of wills; appointment of guardians for persons of unsound mind and other disabilities; in matters relating to executors and administrators; (2) in civil matters ranging from fifty to one thousand dollars, except in cases of slander, libel, breach of marriage contract, and an action on an official bond, or where the title of real estate was in issue; (3) and criminal jurisdiction in cases which were not felonies, except those triable by the justice of the peace. (4)

At the time of the creation of this court, cases pending which came under the new jurisdiction, were transferred from the circuit court to the common pleas court. Because of the inadequacies of this court, it was abolished in 1873 and the jurisdiction was transferred to the circuit court. Pending cases continued to be entered in common pleas records until completion of the suits. (5)

All the records are located in the courthouse, and are with other court records, in the custody of the clerk of the circuit court.

-
- (1) 2 Rev. Stat. 1852, pt. 1,
ch. 8, sec. 1.
(2) 2 Rev. Stat. 1852, pt. 1,
ch. 8, sec. 4.
(3) 2 Rev. Stat. 1852, pt. 1,
ch. 8, sec. 11.

- (4) 2 Rev. Stat. 1852, pt. 1,
ch. 8, sec. 14.
(5) Acts 1873, ch. 29,
sec. 80.

Criminal Causes
(See also entries 116-17)

153. INDICTMENT RECORD, 1853-70. 1 vol.

Record of indictments, showing date, names of plaintiff and defendant, attorneys, and jury foreman; nature of cause, and court action. Double indexed alph. by names of plaintiffs and defendants. Hdw. 412 pp. 16 x 12 x 2. Stg. rm., 1st. floor.

Court Proceedings
(See also entries 89-103, 118-25)

154. ENTRY DOCKET, 1853-59. 1 vol.

Record of the entry of cases, showing date, case number, names of parties to action and their attorneys; kind of action, and date and amount of judgment. Arr. chron. Hdw. 500 pp. 18 x 10 x 2. Clk. rec. rm.

155. ISSUE DOCKET, 1853-73. 6 vols. (1-6).

Record of court issues, showing date, cause number, names of parties to the cause and their attorneys; action and witnesses; sheriff's return, proceedings of court, and pleadings. Arr. chron. Hdw. 590 pp. 18 x 13 x 2 $\frac{1}{2}$. Clk. rec. rm.

156. COURT DOCKET, 1853-73. 5 vols. (1-5).

Record of court proceedings, showing date, names of plaintiff and defendant, their attorneys and witnesses, cause of action, sheriff's return, and court proceedings. Arr. chron. by court terms. Hdw. 575 pp. 16 x 10 x 2 $\frac{1}{2}$. Stg. rm., 1st. floor.

157. ORDER BOOK, 1853-72. 5 vols. (1-5).

Record of proceedings in common pleas court, showing date, petitions to sell real estate, report of administrators of estates, names of parties to action, and their attorneys; kind of action, and disposition of case. Double indexed alph. by names of plaintiffs and defendants. Hdw. 640 pp. 18 x 12 x 3. Clk. rec. rm.

158. JUDGMENT DOCKET COURT OF COMMON PLEAS, 1853-75.

4 vols.

Record of judgments rendered by common pleas court, showing date, names of parties and their attorneys, name of judgment debtor, amount of judgment, and court costs. Double indexed by names of plaintiffs and defendants. Hdw. 545 pp. 18 x 12 x 2 $\frac{1}{2}$. 3 vols., 1853-72, Clk. rec. rm.; 1 vol., 1872-75, stg. rm., first floor.

Executions (See also entries 104-15, 169-72)

159. EXECUTION DOCKET, 1853-75. 5 vols. (1-5).

Record of sheriff's executions of judgments, showing case number, date of issue, names of parties and their attorneys, judgment debtor and creditor; amount of interest of debt or damage, total costs, date of judgment, date returnable, and officer's return. Double indexed alph. by names of plaintiffs and defendants. Hdw. 575 pp. 18 x 12 x 2 $\frac{1}{2}$. Wfr. off.

Probate Causes
(See also entries 126-134)

160. ADMINISTRATOR'S BOND, OATH, AND LETTERS PROBATE,
COMMON PLEAS, 1852-73. 1 vol.

Transcripts of administrator's bond, oaths, and letters, showing date, amount and conditions of bond, oath, and letters; names of deceased, administrator, bondsman, and witnesses; and signature of clerk. Indexed alph. by names of administrators. Hdw. 500 pp. 18 x 12 x 3. Stg. rm., 1st. floor.

161. EXECUTOR'S BONDS, OATHS, AND LETTERS, 1853-73. 1 vol.

Transcripts of executor's bonds, oaths, and letters, showing date, names of deceased, executor, bondsman and witnesses; amount of bond, condition of obligation, and signature of clerk. Indexed alph. by names of executors. Hdw. 500 pp. 18 x 12 x 2 3/4. Clk. rec. rm.

162. GUARDIAN'S BONDS, OATH, AND LETTERS, 1853-75. 1 vol.

Transcripts of guardian's bond, oaths, and letters, showing date, names of deceased, guardian, ward, bondsman, and witnesses; amount of bond, and signature of clerk. Indexed alph. by names of guardians. Hdw. 500 pp. 16 x 11 x 2. Clk. rec. rm.

163. RECORD OF INVENTORIES, 1852-71. 1 vol.

Record of inventories and appraisements of personal property, showing date, names of estate and appraiser, list of personal property, and amount of appraisement. Indexed alph. by names of estates. Hdw. 590 pp. 18 x 13 x 2. Stg. rm., 1st. floor.

Probate Proceedings
(See also entries 136-145)

164. APPEARANCE DOCKET, 1860-72. 2 vols.

Record of appearances of administrators and executors in estate cases, showing date, names of estate, administrator, executor, and claimant; date of letters, date of last report, and amount. Arr. chron. Hdw. 340 pp. 13 x 11 x 2 $\frac{1}{2}$. Stg. rm., 1st. floor.

165. GUARDIANSHIP DOCKET, 1852-73. 2 vols. (1-2).

Record of appointments of guardians, showing file number, date of letters, names of guardian and ward, date of birth, amount of bond, and name and address of surety. Indexed alph. by names of wards. Hdw. 628 pp. 18 x 12 x 2 $\frac{3}{4}$. Clk. rec. rm.

166. COMPLETE RECORD, 1853-71. 4 vols. (1-4).

Record of the settlement of estates, including petitions to sell and for partition, showing date, name of deceased, petition for settlement, partition or sale, and action of court. Arr. chron. Hdw. 570 pp. 17 x 13 x 2. Wfr. off.

Fee Books

167. FEE BOOK (CIVIL), 1853-73. 7 vols. (1-7).

Record of fees assessed, showing date, names of parties to cause, itemized list of fees, amount, and receipts. Arr. chron. Hdw. 425 pp. 17 x 8 x 2. Stg. rm., 1st. floor.

168. FEE BOOK (PROBATE), 1854-73. 5 vols. (1-5).

Record of fees assessed, showing date, names of parties to cause,

itemized list of fees, amount, and receipts. Arr. chron.

Hdw. 425 pp. 17 x 8 x 2. Stg. rm., 1st. floor.

VII. SHERIFF

The sheriff is a constitutional officer elected for a term of two years. He must give a bond to insure faithful performance of his duties, and is required to take the usual oath of office. (1) No person is eligible to hold the office of sheriff for more than four years in any period of six years. (2) Prior to the Constitution of 1851 the office of sheriff functioned by virtue of the Constitution of 1816. (3) The inception date of this office in Owen County is 1819, the organization date of the county.

The sheriff is the conservator of peace within Owen County. He may arrest without process all persons, who within his view commit any crime or misdemeanor, and hold them in custody during investigation of the cause of such arrest. He is required to suppress all breaches of the peace and has authority to call to his aid the power of the county; pursue and commit to jail all felons; maintain and preserve order in the courts of the county except justice of the peace courts. He also maintains the jail and takes care of the prisoners confined in it. (4) It is his duty to protect persons in danger of possible lynchings. (5) He makes arrests of all persons on indictments, warrants, affidavits, and upon information received from the prosecutor or the court, and commits them to jail. (6)

As a court officer of Owen County he is required to make service of all process. (7) He sells mortgaged property on foreclosure proceedings; (8) executes deeds to real estate sold on

executions; (9) conveys persons committed to state charitable, correctional, or penal institutions; (10) and attends sessions of the county council (11) and the county commissioners, (12) and executes their orders.

All the records are located in the courthouse.

-
- | | |
|---------------------------------------|--|
| (1) 2 Rev. Stat. 1852; Burns 49-2801. | (8) Acts 1881 spec. sess.; Burns 3-1819. |
| (2) Const., art. 6, sec. 2. | (9) Acts 1881 spec. sess.; Burns 2-4101. |
| (3) Const., 1916, art. 4, sec. 25. | (10) Acts 1905; Burns 9-2232. |
| (4) 2 Rev. Stat. 1852; Burns 49-2802. | (11) Acts 1899; Burns 26-510. |
| (5) Acts 1905; Burns 10-3310. | (12) 1 Rev. Stat. 1852; Burns 26-611. |
| (6) Acts 1905; Burns 9-1001. | |
| (7) 2 Rev. Stat. 1852; Burns 49-2803. | |

Executions and Reports
(See also entries 104-15, 159)

169. SHERIFF'S EXECUTION DOCKET, 1880--. 4 vols. (2-5).

Vol. 1, prior to 1886, missing.

Record of sheriff's executions of court orders, showing file number, date of issue, kind of writ, name of judgment debtor, amount and interest, costs, and date returnable. Indexed alph. by names of judgment creditors. Hdw. 304 pp. 18 x 13 x 3 $\frac{1}{2}$. 1 vol., 1880-86, stg. rm., 1st. floor; 3 vols., 1886--., Shf. off.

170. SHERIFF'S DOCKET, 1878--. 11 vols. (1-3, 5, 7-13).

Vol. 4, 1890-94, vol. 6, 1898-1902, missing.

Sheriffs' docket, showing case number, names of plaintiff, defendant, attorneys, jurors and witnesses; kind of action; and officer's return. No index. Hdw. 220 pp. 18 x 13 x 3. 7 vols., 1878-1914, stg. rm., 1st. floor; 4 vols., 1914--., Shf. off.

171. SHERIFF'S DOCKET AND STATE CAUSES, 1896--.

2 vols. (1-2).

Sheriff's docket of state causes, showing file number, names of parties, kind of action, names of jurors and witnesses, and officer's return. No index. Hdw. Condition fair. 242 pp. 18 x 13 x 2 $\frac{1}{2}$. Shf. off.

172. FOREIGN DOCKET, 1921--. 1 vol. (8). Numbered in error

(an unused-vol. 8 of Entry Docket, Common Pleas Court).

Record of writ from foreign counties, showing file number; names of plaintiff, defendant, and attorneys; action; date filed; and proceedings of court. Arr. chron. Hdw. 325 pp. 18 x 13 x 3. Shf. off.

173. JAIL RECORD, 1895--. 2 vols. (1-2)

Record of persons admitted to jail, showing name of prisoner, age, color, sex, date of admittance, cause of confinement, amount of bail, total number of days, and cost of board. No index. Condition fair. 162 pp. 17 x 15 x 1 $\frac{1}{2}$. Shf. off.

Fee and Cash Books

174. SHERIFF'S FEE BOOK, 1892-1905. 1 vol.

Record of fees collected by sheriff, showing file number, names of plaintiff and defendant, court, date of service, and amount of fee. Indexed alph. by names of plaintiffs. Hdw. 590 pp. 18 x 13 x 3. Stg. rm., 1st. floor.

175. SHERIFF'S CASH BOOK, 1892--. 1 vol.

Record of cash collected by sheriff, showing date, cause number, itemized fees, total fees, and amount disbursed. Arr. chron. Hdw. 316 pp. 18 x 11 x 2 $\frac{1}{2}$. Shf. off.

176. RECORD OF MILEAGE, SERVICE OF PROCESS, 1929--. 1 vol.

Record of mileage of sheriff in serving processes, showing date, name, person served, cause number, court, number of miles, and amount spent. No index. Hdw. 320 pp. 14 x 9 x 1 $\frac{1}{2}$. Shf. off.

VIII. CORONER

The coroner is a constitutional officer elected for two years without restriction on reelection. (1) He is required to post bond not exceeding five thousand dollars nor less than one thousand dollars. (2) The office was created before 1851 by virtue of the Constitution of 1816. (3) The inception date of this office in Owen County is 1819, the organization date of the county.

The coroner is required to investigate deaths by violence, by accident, and of suspicious nature, and to determine the cause and manner of death. He holds inquests without a jury, (4) and may subpoena witnesses and employ a physician to make a post-mortem examination, (5) filing his report and verdict with the clerk of the circuit court. (6) He is a peace officer with the same powers as the sheriff, (7) and acts as sheriff in event of absence, vacancy, personal interest, or incapacity of that officer, (8) and serves warrants on the sheriff if necessary. (9)

All of the records are located at the residence of the coroner, Mr. E. D. Argenbright, at Gasport, Indiana.

-
- | | |
|-----------------------------------|------------------------------|
| (1) Const. 1851, art. 6, sec. 2. | (6) 2 Rev. Stat. 1852; Acts |
| (2) 2 Rev. Stat. 1852; Acts | 1879 spec. sess.; Burns |
| 1933; Burns 49-2901. | 49-2909. |
| (3) Const. 1816, art. 4, sec. 25. | (7) 2 Rev. Stat. 1852; Acts |
| (4) 2 Rev. Stat. 1852; Acts 1871. | 1933; Burns 49-2901. |
| 1879 spec. sess.; Burns 49-2904. | (8) 2 Rev. Stat. 1852; Burns |
| (5) 2 Rev. Stat. 1852; | 49-2902. |
| Burns 49-2906. | (9) 2 Rev. Stat. 1852; Burns |
| | 49-2903. |

177. RECORD OF INQUEST, 1902--. 2 vols.

Record of inquests held, showing name and address of deceased, cause of death, details of inquest, and names of witnesses and undertaker. Indexed alph. by names of deceased. Hdw. 199 pp. 18 x 12 x 2.

178. CORONER'S INQUEST, 1927--. In (Clerk's Papers),
entry 22.

Coroner's inquest records, showing name and address of deceased, cause of death, details of inquest, and names of witnesses.

IX. PROSECUTING ATTORNEY

The prosecuting attorney is a constitutional officer, elected in each judicial circuit for a term of two years. (1) He is required to post bond to be approved by the judge of the circuit court and filed with the clerk. (2)

Prior to the Constitution of 1851, the office of prosecuting attorney existed by virtue of an act of 1831. A prosecuting attorney for each judicial circuit was chosen by a joint ballot of the senate and house of representatives. (3)

The inception date of this office in Owen County is 1831.

It is the duty of the prosecuting attorney to inquire into the commission of any felony or misdemeanor received on information. (4) He conducts all prosecutions for felonies and misdemeanors in Owen County, all suits on forfeited recognizances, resists applications for changing names, protects interests of all persons of unsound mind, superintends on behalf of the county any of its trust funds, and defends all suits on which the same may be interested. (5)

The prosecuting attorney may take acknowledgments to deeds or other instruments in writing, administer oaths, protest notes and checks, takes depositions of witnesses, and perform any duty now conferred on a notary public.

The records are located in the storage room, on the first floor of the courthouse.

- | | |
|--|--|
| (1) Const., art. 7, sec. 11;
2 Rev. Stat. 1852; Burns
49-2501. | (4) 2 Rev. Stat. 1852;
Burns 49-2503. |
| (2) 2 Rev. Stat. 1852; Burns
49-2502. | (5) 2 Rev. Stat. 1852;
Burns 49-2504. |
| (3) Rev. Laws 1831, ch. 10, sec. 1. | (6) Acts 1919; Burns
49-2507. |

179. PROSECUTING ATTORNEY'S DOCKET, 1879-1905. 2 vols.

(1-2).

Record of court cases, showing case number, names of attorneys for plaintiff and defendant, names of litigants, nature of case, date of filing, and court proceedings. Arr. chron. Edw. 400 pp.

16 x 12 x 2.

X. ASSESSOR

The office of assessor was created by an act of 1891. (1) This officer is elected for a four-year term, there being no prohibition against successive terms. The inception date of this office in Owen County is 1891. Qualifications are established by law: He must be a continuous freeholder of Owen County for not less than four years prior to the date of his election, and he must post a five thousand dollar bond, with two or more good freehold sureties approved by the auditor, who also administers the oath of office. His work is under the direction of the state board of tax commissioners, and he may be removed by that board, after a hearing, for incompetency, neglect of duty, or misconduct in office. (2)

The duties of the assessor are: To examine carefully the tax duplicates, to instruct and advise the township assessors, to review their returns, to assess omitted real and personal property, to appraise estates for inheritance taxes, to report to the state board any delinquencies of township assessors. (3) to examine public records, (4) and to set a value upon intangibles for taxation. (5) He is ex-officio member and president of the Owen County board of review. (6)

All of the records are located in the courthouse.

(1) Acts 1891, ch. 99, sec. 112.

(2) Acts 1919; Burns 64-1101.

(3) Acts 1919; Burns 64-1102.

(4) Ibid.

(5) Acts 1933; Burns 64-905.

(6) Acts 1919, 1920 spec. sess.;
Burns 64-1201.

180. ROAD TAX BOOK, 1916-18. 85 vols.

Record of road tax, showing name of landowner, date, description, location, and value of property affected; amount of tax, and whether paid by cash or labor. Indexed alph. by names of landowners. Hdw. 64 pp. 16 x 10 x $\frac{1}{2}$. Stg. rm., 1st. floor.

181. ASSESSOR'S REPORT TO STATE BOARD OF TAX COMMISSIONERS,
1935--. 2 file drawers.

Reports of assessors to state board of tax commissioners, showing itemized list and amount of personal property, and amount assessed. Arr. chron. 5 x 16 x 36. Assr. off.

XI. BOARD OF REVIEW

By virtue of an act of 1919, Owen County has a board of review for the annual review of assessments and the equalization of valuation of real and personal property. The board is composed of the assessor, treasurer, and auditor, ex officio, and two freeholders of opposite political parties, appointed annually by the judge of the circuit court. The assessor is president and the auditor is secretary of the board. (1)

From 1881 to 1891 the duties of reviewing and equalizing tax assessments were performed by a county board of equalization consisting of the county commissioners and four freeholders appointed by the circuit judge. (2) The law of 1891 superseded this act and created the board of review, composed of the treasurer, assessor, and auditor. (3) The act of 1919 reestablished the board, adding the two freeholder appointments to its membership. (4) The inception date of this board in Owen County is 1881.

It is the duty of the board to make changes in the valuation of property in the township or any taxing unit within the township, and to determine the amount to be added or deducted in order to make an equitable equalization of taxes throughout the county. It also may redetermine the valuation of any particular tract or lot upon complaint of the owner. If the board shall find the aggregate assessment too high, too low, or unequal, it may set aside the assessment of the whole county, or any township taxing unit therein, and order a new assessment. (5)

The board also makes a general review of assessment lists to discover omitted property and to correct errors in the lists. It assesses the capital stock of corporations in the county, except those assessed by the state board of tax commissioners, such as railroad, telephone, and telegraph companies. (6)

All the records are located in the courthouse.

- | | |
|---|--|
| (1) Acts 1919; Burns 64-1201,
64-1205. | (4) Acts 1919; Burns, <i>ibid.</i>
(5) <i>Ibid.</i> |
| (2) Acts 1881, ch. 96, sec. 129. | (6) <i>Ibid.</i> |
| (3) Acts 1891, ch. 99, sec. 114. | |

182. BOARD OF REVIEW, 1891--. 3 vols. (1-2, 2)'.
'

Minutes of meetings of the board of review, showing date, place of meeting, names of members present, nature of business transacted, their findings, and reports to the state board of tax commissioners. Arr. chron. Hdw. 428 pp. 16 x 12 x 2. 1 vol., 1891-1905, stg. rm., 1st. floor; 1 vol., 1906-24, Tr. and Aud. vt.; 1 vol., 1925--,
Aud. off.

183. BOARD OF REVIEW REPORTS, 1921; 1923; 1930. 3 file-boxes.

1922-30, missing.

Affidavits of taxpayers, asking for reduction of assessments because of error in assessment sheets, showing letters regarding name, and disposition of case by board. Arr. chron. 4 x 3 x 10.
Aud. off.

XII. BOARD OF TAX ADJUSTMENT

The board of tax adjustment of Owen County was established by an act of the legislature in 1933 and consisted of seven members. (1)

By an act of 1937 the membership of the board was changed. One is a member of the county council, chosen by the council, one member is the mayor of the largest city in the county or any public official of the county appointed by the said mayor of the largest city of the county, one member of the county board of education selected by such board, and four freeholders of the county appointed by the judge of the circuit court. Not more than four members of such adjustment board can be members of the same political party. The board is empowered to serve for one year. (2)

It is the duty of the board to examine, and if it deems necessary, revise, change, or reduce, but not increase, any tax levies and any corresponding items of the budget on which the tax levies are based, and apportion the total of all of the levies so that the total levy on property within any municipal corporation for which the property therein is taxable, shall not exceed the total rate as provided by law. (3)

The records are located in the auditor's office in the courthouse.

(1) Acts 1933; Burns 64-304.

(3) Acts 1933; Burns 64-304.

(2) Acts 1937, ch. 119, sec. 4.

184. BOARD OF TAX ADJUSTMENT RECORD, 1932--. 1 vol.

Record of meetings of the board of tax adjustment, showing the acceptance, change or rejection of appropriations asked for, and tax levy suggested by the county council. Arr. chron.

50 pp. 14 x 8 x $\frac{1}{2}$



XIII. BOARD OF FINANCE

By virtue of an act of 1907, the board of county commissioners of Owen County constitutes the board of finance. The auditor serves as secretary. It may sue and be sued in its own name whenever necessary to accomplish the purpose intended by its creation. (1) The inception date of this board in Owen County is 1907.

The board of finance has charge of and controls the funds of Owen County. (2) Its functions are to select the banks to serve as depositories for county funds and to apportion the funds among such depositories. In lieu of depositing county funds in banks, the board may purchase United States Government bonds or other interest-bearing obligations of the United States Government or its instrumentalities. (3) The board receives monthly statements of county funds on deposit from the banks, (4) and may, as it sees fit, revoke the commission of any depository. (5)

The general assembly of 1935 repealed the act establishing this board, and in the same session in the Depository Act of 1935, reestablished the board of finance practically unaltered. The board has supervision of all public funds of the county, and the safekeeping and deposit thereof. (6)

The records are located in the auditor's office in the courthouse.

-
- | | |
|---|---|
| (1) Acts 1907; Burns 61-606. | (4) Acts 1907, 1931; Burns 61-616. |
| (2) Acts 1907; Burns 61-606. | (5) Acts 1907; Burns 61-613. |
| (3) Acts 1907, 1932 spc. sess.; Burns 61-610. | (6) Acts 1935; Burns, 1936 suppl. 61-628. |

185. BOARD OF FINANCE RECORD, 1907--. 1 vol.

Record of the meetings of the board of finance, showing considerations of proposals of banks and trust companies to act as depositories of county funds, reports made by depositories, acceptance of same or arrangement for withdrawal of deposit if unsatisfactory. Arr. chron. Hdw. 300 pp. 16 x 12 x 2.

XIV. SCHOOL FUND BOARD

The county school fund board was created by an act of 1935. It consists of three members: the auditor and the clerk ex officio, and one member appointed by the judge of the circuit court for a two-year term. (1)

The duty of this board is to make all loans from the common school and the congressional township school funds to owners of real property secured by mortgage. This was formerly a duty of the auditor. The board must satisfy itself as to the value of real estate offered in the mortgage, the validity of the title, and whether it is encumbered. (2)

The inception date of this board in Owen County is 1935. All the records are located in the auditor's office in the courthouse.

(1) Acts 1935; Burns, 1936
suppl., 28-209.

(2) Acts 1865, 1935; Burns; ibid.

186. SCHOOL FUND MORTGAGES, 1880--. 1 steel drawer.
School fund mortgages and approvals. Contains: Approval of School Fund Mortgages, entry 187; School Fund Mortgages, entry 253.
Indexed alph. by names of mortgagors. 26 x 15 x 12.

For other school fund records, see entries 68-70, 251-57.

187. APPROVAL OF SCHOOL FUND MORTGAGES, 1935--. In School Fund Mortgages, entry 186.

Approval of school fund mortgages on reverse side of original mortgages, by members of school fund board, showing stamp of approval, and signatures of members.

XV. TREASURER

The treasurer is a constitutional officer, elected for a term of two years. No person is eligible to serve more than four years in any period of six years. (1) He is required to execute his official bond, in the penalty of not less than the amount of money which may come into his hands at any time during his term. (2) Prior to the Constitution of 1851 the office of treasurer was in existence by virtue of an act of 1817. (3) The inception date of this office in Owen County is 1819, the organization date of the county.

The treasurer receives all moneys coming to Owen County and deposits the same on the proper orders issued and attested by the auditor. (4) He keeps fee books and cash books. (5) He makes quarterly reports to the commissioners; (6) at the expiration of his term of office, he gives a sworn statement to the auditor, showing specifically the amount of fees collected, (7) and deposits with the auditor all orders redeemed. (8) He makes a monthly statement to the treasurer of state, (9) and collects all taxes. (10)

The laws of the state also place certain ex-officio duties upon the treasurer. He is a member of the board of review, (11) and has custody of county funds, although the depositories are chosen by the board of finance. (12)

By an act of the legislature of 1905, the office of city treasurer was abolished in county seat cities of first, second,

THE
JOURNAL
OF
THE
ROYAL
ANTHROPOLOGICAL INSTITUTE
VOLUME 10
PART 1
1980

CONTENTS

1. The evolution of man: a review of the evidence
2. The evolution of man: a review of the evidence
3. The evolution of man: a review of the evidence
4. The evolution of man: a review of the evidence
5. The evolution of man: a review of the evidence
6. The evolution of man: a review of the evidence
7. The evolution of man: a review of the evidence
8. The evolution of man: a review of the evidence
9. The evolution of man: a review of the evidence
10. The evolution of man: a review of the evidence

and third class; and the county treasurer was made the ex-officio treasurer of the county seat city, and is empowered with the same duties as the city treasurer had before the office was abolished. (13)

In Owen County the county treasurer is also the treasurer ex officio of Gosport, it being the county seat city.

All the records are located in the courthouse.

-
- | | |
|-------------------------------|--------------------------------|
| (1) Const., art. 6, sec. 2. | (7) Acts 1895, 1903, 1913; |
| (2) 1 Rev. Stat. 1852; Acts | Burns 49-1402. |
| 1865, 1919; Burns | (8) 1 Rev. Stat. 1852; Burns |
| 49-3101. | 49-3114. |
| (3) Acts 1817, ch. 17, | (9) Acts 1859, 1861; Burns |
| sec. 1. | 49-1813. |
| (4) 1 Rev. Stat. 1852; Burns | (10) Acts 1919; Burns 64-1502. |
| 49-3103. | (11) Acts 1919, 1920 spc. |
| (5) Acts 1895; Burns 49-1401. | sess.; Burns 64-1201. |
| (6) Acts 1895, 1913; Burns | (12) Acts 1907, 1932 spc. |
| 49-1403. | sess.; Burns 61-610. |
| | (13) Acts 1905; Burns 48-6701. |

Tax Collections

Personal and Real Property

188. TAX DUPLICATES, 1863---. 164 vols.

Record of tax duplicates, showing date, number, name of tax payer, address, description of property, tax rate, amount delinquent, and total tax due. Arr. chron. Hdw. 632 pp. 17 x 27 x 3. 79 vols., bsmt. stg. rm.; 63 vols., stg. rm., first floor; 16 vols., 1925-32, Tr.-Aud. vt.; 6 vols., 1935---, Tr. off.

189. MORATORIUM TAX DUPLICATE, 1934---. 1 vol.

Record of property taxes on which a moratorium was declared allowing legal delay of payment without penalty, showing name, description of property, amount due, penalty dropped, and amount due on

each installment. Arr. chron. Hdw. 200 pp. 18 x 14 x 1. Tr. off.

190. REGISTER OF TAXES COLLECTED, 1930---. 2 vols.

Register of taxes collected, showing date, name of payer, duplicate number, total tax collected, and distribution of taxes collected, to various funds. Arr. by names of twps. Hdw. 720 pp. 18 x 12 x 3. 1 vol., 1930-32, Tr.-Aud. vt.; 1 vol., 1933---, Tr. off.

191. CASH BOOK FOR RECEIPTS OF TAX PAYMENTS, 1911-27.

6 vols. 1917-18, missing.

Record of tax payments, showing date, name of person or company on tax duplicate, duplicate number, total received from all sources, and distribution of taxes received. Arr. by names of twps. Hdw. 640 pp. 18 x 18 x 3. 1911-16, stg. rm., first floor; 1916-27, Tr.-Aud. vt.

For subsequent records, see entry 190.

192. (TAX STUBS), 1932---. 1 carton and 1 file drawer.

Treasurer's stubs of original receipts for cash paid on taxes, showing numbers of receipts and duplicates, amount received, name of payer, amount delinquent, and total. Arr. chron. Carton, 18 x 18 x 20; file drawer, 8 x 4 x 12. 1 carton, 1932-36, Tr.-Aud. vt.; 1 file drawer, 1937---, Tr. off.

For prior records, see entry 241.

193. TAX RECEIPTS, 1905---. 1025 vols. Prior to 1905, missing.

Record of taxes paid to treasurer, showing name of tax payer,

date due, description and value of property tax rate, and date and amount paid. Arr. chron. Hdw. 200 pp. 10 x 14 x 1 $\frac{1}{2}$. 545 vols., 1905-23, bsmt. stg. rm.; 400 vols., 1925-34, Tr.-Aud. vt.; 80 vols., 1935---, Tr. off.

Delinquents

194. ABSTRACT OF DELINQUENT TAXES, 1930-35. 1 vol.

Register of delinquent taxes, showing date, duplicate number, name of tax payer, address, amount of delinquent taxes forwarded from previous to current duplicate, and penalty; and total tax delinquent. Arr. by names of twps. Hdw. 100 pp. 16 x 21 x 1. Tr. off.

195. WORK SHEETS, 1926-35. 4 vols. (1, 1, 2, 2).

Work sheets of delinquent taxes, showing name of tax payer, date, duplicate number, amount of taxes delinquent, penalty, and total tax due. Arr. by duplicate nos. Hdw. 400 pp. 9 x 11 x 3. Tr. off.

196. INSOLVENT TAX RECORD, 1911---. 1 vol.

Record of uncollectable taxes, showing name of tax payer, duplicate number, date, amount of tax, and reason for insolvency. Arr. chron. Hdw. 580 pp. 18 x 12 x 2 $\frac{1}{2}$. Tr.-Aud. vt.

Public Improvements

197. DITCH TAX DUPLICATE, 1917---. 1 vol.

Record of ditch tax duplicate, showing numbers of duplicate and receipt, date of receipt, name of tax payer, description and

location of property benefited, date of payment, interest rate, and total cash payment. Arr. chron. Hdw. 318 pp. 18 x 18 x 2. Tr. off.

198. DITCH ASSESSMENT CASH BOOK, 1917-32. 1 vol.

Cash record of ditch assessments, showing date, names of ditch and tax payer, location of ditch, and amount paid. Arr. chron. Hdw. 320 pp. 18 x 18 x 2. Tr. off.

199. PIKE ROAD LEDGER, 1916-22. 1 vol.

Record of pike road construction, showing names of road and contractor; date and amount of contract; warrant number, and amount; name of payee, and total expense. Indexed alph. by names of roads. Hdw. 312 pp. 12 x 14 x 2. Stg. rm., first floor.

200. PIKE ROAD CASH BOOK, 1897-1922. 1 vol.

Record of cash payments by parties benefited in the construction of pike road, showing date of payment, name of payer, receipt number, total received from all sources, date installment is due, and amount delinquent. Arr. chron. Hdw. 250 pp. 12 x 14 x 2. Stg. rm., first floor.

Receipts and Disbursements

201. TREASURER'S DAILY BALANCE, 1913-24. 5 vols.

Treasurer's daily balance of cash received for tax payments, showing date of collection, name of payer, receipt number, total amount of tax collected, name of depository, and balance at close of day. Arr. chron. Hdw. 600 pp. 18 x 13 x 3. Tr.-Aud. vt.

For prior records, see entry 203; for subsequent records,

see entry 202.

202. DAILY BALANCE OF CASH AND DEPOSITORIES, 1924---.

24 vols. (1-24).

Daily balance of cash received for taxes, showing date, amount received, name of depository, amount deposited and withdrawn; and balance at close of day. Arr. chron. Hdw. 675 pp. 18 x 12 x 3. 18 vols., 1924-31, Tr.-Aud. vt.; 6 vols., 1932---, Tr. off.

For prior records, see entry 201.

203. CASH BOOK, 1892-1910. 27 vols. (1-10, and 17 vols. not numbered).

Record of all cash received by county treasurer, showing date of payment, name of payer, amount; receipt number, name of fund debited or credited, and total amount received from all sources.

Arr. chron. Hdw. 504 pp. 18 x 13 x $2\frac{1}{2}$. 17 vols., 1892-99, stg. rm., first floor; 10 vols., 1900-1910, Tr.-Aud. vt.

For subsequent records, see entry 201.

204. MONTHLY FINANCIAL STATEMENT, 1930---. 1 vol.

Monthly financial statement, showing date, previous balance, total receipts and disbursements, fund debited or credited; and balance at end of month. Arr. chron. Hdw. 250 pp. 20 x 16 x $1\frac{1}{2}$. Tr. off.

205. TREASURER'S REGISTER OF RECEIPTS, 1858---. 2 vols.

1876-1929, missing.

Register of receipts given for money received from sources other than taxes, showing number of receipt, amount, to whom given, and purpose. Arr. by receipt nos. Hdw. 490 pp. 16 x 11 x 2.

1 vol., 1856-76, stg. rm., first floor; 1 vol., 1929---, Tr. off.

206. RECORD OF RECEIPTS, 1893-1924. 6 vols. (1-3, and 3 vols. not numbered).

Treasurer's record of receipts of money apportioned to the various funds, showing date, name and amount of fund; and total amount apportioned. Arr. chron. Hdw. 320 pp. 18 x 24 x 2. 3 vols., 1893-1916, stg. rm., first floor; 2 vols., 1917-24, Tr.-Aud. vt.; 1 vol., 1925---, Tr. off.

207. RECORD OF DISBURSEMENTS, 1909---. 6 vols.

Record of disbursements, showing date, order number, and amount; name of payee, purpose, name of fund debited or credited; and total funds disbursed. Arr. chron. Hdw. 520 pp. 18 x 25 x 3. 4 vols., 1909-24, Tr.-Aud. vt.; 2 vols., 1925---, Tr. off.

208. REGISTER OF DISBURSEMENTS, 1904---. 6 vols.

Register of disbursements, showing date of disbursement, number and amount of warrant, name of fund debited, and total amount of all funds. Arr. chron. Hdw. 600 pp. 18 x 24 x 3. 1904-24, Tr.-Aud. vt.; 1924---, Tr. off.

209. CASH BOOK OF DISBURSEMENTS, 1916-24. 2 vols. (1-2).

Record of cash disbursed, showing date of disbursement, warrant number and amount, names of payer and payee, and fund debited or credited; and name of depository. Arr. chron. Hdw. 320 pp., 18 x 13 x 2 $\frac{1}{2}$. Tr.-Aud. vt.

For subsequent records, see entry 208.

210. REGISTER OF WARRANTS, 1921---. 4 vols.

Record of treasurer's warrants by depositories, showing date,

the first of these is the fact that the

second of these is the fact that the

third of these is the fact that the

fourth of these is the fact that the

fifth of these is the fact that the

sixth of these is the fact that the

seventh of these is the fact that the

eighth of these is the fact that the

ninth of these is the fact that the

tenth of these is the fact that the

eleventh of these is the fact that the

twelfth of these is the fact that the

thirteenth of these is the fact that the

fourteenth of these is the fact that the

fifteenth of these is the fact that the

sixteenth of these is the fact that the

seventeenth of these is the fact that the

eighteenth of these is the fact that the

nineteenth of these is the fact that the

twentieth of these is the fact that the

twenty-first of these is the fact that the

twenty-second of these is the fact that the

twenty-third of these is the fact that the

twenty-fourth of these is the fact that the

twenty-fifth of these is the fact that the

twenty-sixth of these is the fact that the

twenty-seventh of these is the fact that the

twenty-eighth of these is the fact that the

twenty-ninth of these is the fact that the

thirtieth of these is the fact that the

amount and number of warrant; names of payee and depository; date redeemed, and total amount of warrants issued. Arr. chron. Hdw. 600 pp. 16 x 14 x 3. 2 vols., 1921-23, Tr.-Aud. vt.; 2 vols., 1924---, Tr. off.

For prior records, see entry 209.

211. (TREASURER'S RECEIPTS), 1929---. 2 cartons, 1 box, and 1 file box.

Record of treasurer's receipts, showing date, receipt number, to whom issued, amount, and purpose. Arr. chron. Condition fair. 2 cartons, 1 wood box, 18 x 18 x 20; 1 file box, 8 x 4 x 12. 2 cartons, 1929-36, Tr.-Aud. vt.; 1 box and 1 file box, 1936---, Tr. off.

212. (PAID WARRANTS), 1929---. 3 file boxes and 1 carton. Treasurer's warrants redeemed, showing dates of issue and redemption; warrant number, amount, and name of payee. Arr. chron. Condition fair. 1 carton, 18 x 18 x 20; 1 file box, 8 x 4 x 12. 1 carton, 1929-36, Tr.-Aud. vt.; 3 file boxes, 1937---, Tr. off.

213. (DUPLICATE WARRANTS), 1929---. 1 carton and 3 file boxes.

Duplicates of the original warrants issued, showing date, number and amount of warrant; and name of payee. Arr. chron. Condition fair. 1 carton, 18 x 18 x 20; 1 file box, 8 x 4 x 12. 1 carton, 1929-36, Tr.-Aud. vt.; 3 file boxes, 1937---, Tr. off.

214. (BANK BOOKS), 1912---. 1 carton and 1 drawer.

Bank statements of money deposited and withdrawn, showing name of depository, dates of deposits and withdrawals; and balance.

Arr. chron. 1 carton, 18 x 18 x 20; 1 drawer, 16 x 3 x 20. 1 carton, 1912-36, Tr.-Aud. vt.; 1 drawer, 1937---, Tr. off.

215. (DEPOSIT SLIPS), 1929---. 1 carton and 1 drawer.

Prior to 1929, missing.

Deposit slips for money placed in depositories, showing date and amount of deposit; and name of depository. Arr. chron. Condition fair. 1 carton, 18 x 18 x 20; 1 drawer, 16 x 20 x 3. 1 carton, 1929-36, Tr.-Aud. vt.; 1 drawer, 1937---, Tr. off.

216. (INTANGIBLE REPORTS), 1933---. 1 carton and 1 drawer.

Reports of stamps distributed to the treasurer and sold by him, showing date of report, number of stamps on hand beginning of period, of stamps received since last report, of stamps sold since last report, and quantity and value. Arr. chron. 1 carton, 18 x 18 x 20; 1 drawer, 16 x 3 x 20. 1 carton, 1933-36, Tr.-Aud. vt.; 1 drawer, 1937---, Tr. off.

217. (RECEIPTS - APPLICATIONS TO PAY), 1934---. 1 wood box and 1 file box.

Receipts for applications to pay issued to treasurer by auditor, showing date, amount, purpose, and name of payer. Arr. chron. 1 box, 18 x 18 x 20; 1 file box, 8 x 4 x 12. 1 box, 1934-36, Tr.-Aud. vt.; 1 file box, 1937---, Tr. off.

XVI. AUDITOR.

The auditor is a constitutional officer, elected for a four-year term. (1) No person can hold the office for more than eight years in any period of twelve. (2) He is required to post bond in the amount of ten thousand dollars, approved by and filed with the county commissioners. (3) The inception date of this office in Owen County is 1841.

This office is the center of county financial administration, and here the financial records of county business are preserved.

The auditor's principal functions are fourfold: As a county "controller", he keeps the accounts of the county and issues warrants for all claims, including those approved by the commissioners. (4) Ex officio he acts as clerk to the board of commissioners, (5) the county council, (6) and the board of tax adjustment, (7) and as secretary to the board of finance. (8) He is also a member and the secretary of the board of review. (9) As a tax officer, he prepares the official tax duplicates, (10) and certifies to the treasurer the amount of taxes due from banks. (11) As budget officer, he compiles estimates made to him by each county agency and submits them to the county council. (12)

Other routine duties are: Keeping a land transfer record book; (13) managing the common school and the congressional township school funds as a member of the school fund board, (14) and apportioning semiannually the interest of these funds to the school corporations; (15)

preparing the ditch duplicate covering assessments for construction or repair of ditches and drains; (16) issuing peddlers' licenses (17) and public warehouse permits; (18) acknowledging deeds and mortgages executed for security of trust funds; (19) and approving bonds of township trustees. (20)

All the records are located in the courthouse.

-
- | | |
|--|---|
| (1) 1 Rev. Stat. 1852; Burns 49-3001. | (11) Acts 1933; Burns 64-610. |
| (2) Const., art. 6, sec. 2. | (12) Acts 1899; Burns 26-520. |
| (3) Acts 1899; Burns 49-3003. | (13) Acts 1919; Burns 64-1409. |
| (4) 1 Rev. Stat. 1852; Burns 49-3006; Acts 1897; Burns 26-606. | (14) Acts 1865; Burns 28-104. |
| (5) 1 Rev. Stat. 1852; Burns 26-611. | Acts 1905, 1933, Burns 1936 suppl., 28-209. |
| (6) Acts 1899; Burns 26-509. | (15) Acts 1879; Burns 28-265. |
| (7) Acts 1933; Burns 64-304. | (16) Acts 1933; Burns 27-134. |
| (8) Acts 1907; Burns 61-606. | (17) 1 Rev. Stat. 1852; Burns 42-204. |
| (9) Acts 1919, 1920 spec. sess.; Burns 64-1201. | (18) Acts 1875, 1879 spec. sess.; Burns 67-201. |
| (10) Acts 1919; Burns 64-1403. | (19) 1 Rev. Stat. 1852; Burns 49-3011. |
| | (20) Acts 1915; Burns 65-105. |

Audits and Reports

218. AUDITOR'S CERTIFICATE OF DISTRIBUTION, 1911--. 6 vols.

1928-31, unbound.

Record of auditor's certificates of distribution to township trustee, showing date, names of trustee and township, and amount and kind of fund. Arr. chron. Hdw. 200 pp. 10 x 13 x 1 $\frac{1}{2}$. 4 vols., 1911-24, bsmt. stg. rm.; 2 vols., 1932--, Aud. off.

219. AUDITOR'S CERTIFICATE OF DISTRIBUTION, 1925-31. 3 bundles.

Duplicate sheets of auditor's certificates of distribution, showing date, names of trustee and township, and amount. Arr. chron. Hdw. 11 x 8 x 8. Tr. and Aud. vt.

THE

...

...

...

...

...

...

...

...

...

...

...

...

220. SETTLEMENT RECORD, 1899-1913. 2 vols. (1-2).

Record of settlement of taxes, showing names of township and fund, amount, interest, and net balance. Arr. chron. Hdw. 250 pp. 16 x 13 x 2. Aud. rec. rm.

For subsequent record, see entry 221.

221. SETTLEMENT REPORTS, 1905--. 3 file boxes; 1 cabinet shelf.

Reports of settlements and prorata distribution of taxes to various funds, showing date, names of town, township and fund; and balance. Arr. chron. Condition fair. File boxes, 12 x 4 x 4; shelf, 24 x 20 x 8. Aud. rec. rm.

222. FEDERAL RELIEF FUNDS, RECORD OF TOWNSHIPS, 1933-34.

1 vol. Title varies: Subsidiary Record of Townships. Record of receipts and disbursements of federal relief funds by townships, showing type of relief, bank deposits and withdrawals, federal funds received and disbursed by township, and statements of townships detailing disposition of funds. Arr. chron. Hdw. 100 pp. 17 x 12 x 1. Aud. rec. rm.

223. TOWNSHIP TRUSTEE'S ANNUAL REPORT TO ADVISORY BOARD, 1927-35. 9 vols.

Trustee's annual report of all receipts and disbursements, showing date, name of fund debited or credited, total amounts received and disbursed, balance, amount of outstanding warrants, and township indebtedness. Arr. chron. Hdw. 400 pp. 16 x 11 x 2. 3 vols., 1927-28, 1930, Tr. and Aud. vt.; 6 vols., 1929, 1931-35, Aud. rec. rm.

224. ESTIMATES MADE BY TRUSTEES FOR POOR RELIEF, 1927-35.

1 file drawer.

Estimates by trustees for funds necessary for poor relief purchases, showing estimates on food, clothing, fuel, and medicine.. Arr. chron. 26 x 15 x 12. Aud. off.

225. POOR RELIEF CLAIMS, 1934--. 3 file drawers.

Itemized statements of all relief given, showing date, kind of relief, and name of recipient. Arr. chron. 26 x 15 x 12. Aud. rec. rm.

226. AUDITOR'S VENUE RECORD, 1914--. 1 vol.

Record of causes venued from one court to another, showing date, reason for venue, cause number, name of litigant, amount of costs, and dates received or disbursed. Arr. chron.. Hdw. 320 pp. 14 x 13 x 2. A d. off.

For other venue records, see entry 148.

227. ALLOWANCE BY COURT, 1911--. 8 file boxes.

Record of allowances by court for jury service, showing date, names of jurors, number of days served, miles traveled, number of meals, and total costs. Arr. chron. 10 x 4 x 4. Aud. rec. rm.

Receipts and Disbursements

228. MONTHLY BALANCE RECORD, 1920--. 2 vols.

Record of monthly balances of the various funds of county, showing total receipts and disbursements, kind of fund, date, and total balance. Arr. chron. Hdw. 107 pp. 19 x 16 x 1 $\frac{1}{2}$. Aud. off.

THE ANNALS OF THE ROYAL CANADIAN MOUNTED POLICE

Vol. 1. No. 1. 1880.

Published by the

GOVERNMENT OF CANADA,

OTTAWA.

1880.

Price, 25 CENTS.

By Order of the

GOVERNMENT OF CANADA,

OTTAWA.

1880.

Printed by the

GOVERNMENT OF CANADA,

OTTAWA.

1880.

By Order of the

GOVERNMENT OF CANADA,

OTTAWA.

1880.

Printed by the

GOVERNMENT OF CANADA,

OTTAWA.

1880.

THE

ANNALS OF THE

ROYAL CANADIAN MOUNTED POLICE

Vol. 1. No. 1. 1880.

Published by the

GOVERNMENT OF CANADA,

OTTAWA.

1880.

Price, 25 CENTS.

By Order of the

GOVERNMENT OF CANADA,

OTTAWA.

1880.

Printed by the

GOVERNMENT OF CANADA,

OTTAWA.

1880.

229. RECORD OF RECEIPTS, 1850--. 7 vols. (1-3 and 4 vols. not numbered).

Record of money received by the auditor from county funds, showing date and amount; and name of fund. Arr. chron. Hdw. 350 pp. 17 x 12 x 3/4. 4 vols., 1858-1916, Aud. rec. rm.; 3 vols., 1916-- Tr. and Aud. vt.

230. AUDITOR'S FEE AND CASH BOOK, 1920--. 1 vol. (2). Vols. 1-2, prior to 1920, missing.

Record of all fees and cash collected other than taxes, showing date, types of fees and collections; amount, and name of payer. Arr. chron. Hdw. 640 pp. 18 x 12 x 3/4. Aud. off.

231. LEDGER OF RECEIPTS, APPROPRIATIONS AND JOB ORDERS, 1911--. 5 vols. (3-4 and 3 vols. not numbered). 1924-26, missing.

Record of receipts and disbursements of all county funds, showing date, name of fund debited or credited, names of payee and payer, warrant number, amount, and balance. Arr. chron. Hdw. 600 pp. 13 x 14 x 3/4. 4 vols., 1911-36, Tr. and Aud. vt.; 1 vol., 1936-- Aud. off.

232. RECORD OF APPROPRIATIONS, 1900-1911. 3 vols. (1-3).

Record of appropriations to different county funds, showing date, amounts allowed and appropriated; name of fund and payee; and balance. Arr. chron. Hdw. 600 pp. 18 x 13 x 3/4. Aud. rec. rm.

233. RECORD OF DISBURSEMENTS, 1890-99. 1 vol. (2).

Record of disbursements of county funds, showing date, order number

and amount, names of payee and fund; purpose; fund debited; and total amount. Arr. chron. Hdw. 525 pp. 18 x 14 x 2 3/4. Stg. rm., 1st. floor.

234. REGISTER OF WARRANTS, 1864--. 12 vols. (2, 4 and 10 vols. not numbered.) 1893-1904, missing.

Register of warrants issued on treasurer, showing date, amount and number of warrant; date redeemed; names of payee and fund; and appropriation number. Arr. chron. Hdw. 640 pp. 18 x 12 x 3. 1 vol., 1864-1893, 1 vol. 1904-24, Aud. rec. rm.; 9 vols., 1921-35, Tr. and Aud. vt.; 1 vol., 1936-- , Aud. off.

235. REGISTER OF ORDERS, 1854-1903. 6 vols. Title varies: Orders Drawn; Classification of Orders.

Register of orders drawn on treasurer, showing date, order number, nature of claim, name of claimant, and amount. Arr. chron. Hdw. 300 pp. 16 x 11 x 2 1/2. Aud. rec. rm.

Taxes

Appraisements

236. TRANSFER BOOKS, 1876--. 208 vols.

Record of transfers of real estate, showing names of grantee and grantor; description, location and value of property; fee; and date transferred. Indexed alph. by names of grantees and grantors. Hdw. 132 pp. 17 x 15 x 2. 102 vols., 1876-1911, bsmt. stg. rm.; 45 vols., 1925-32, Aud. rec. rm.; 45 vols., 1911-23, Tr. and Aud. vt.; 16 vols., 1932-- , Aud. off.

237. VALUATION RECORD, 1864-1875. 4 vols.

Record of the reports of Deputy appraisers, showing name of taxpayer, address, location, description and value of property; and assessment value. Arr. alph. by townships. Hdw. 588 pp. 18 x 12 x 3. Stg. rm., 1st. floor.

238. BANK AND CORPORATION STATEMENTS, 1829--. 1 drawer.

Statements of banks and corporations, showing list of stockholders, value of assets, total liabilities, balance, and capital stock. Arr. chron. 26 x 15 x 12. Aud. off.

Returns

239. MORTGAGE EXEMPTIONS, 1927--. 20 vols.

Register of affidavits of real estate owners, applying for tax exemptions on account of mortgage indebtedness, showing name of taxpayer, address, location and description of property; amount of mortgage, and exemption. Indexed alph. by names of taxpayers. Hdw. 325 pp. 14 x 9 x 3. 16 vols., 1927-34, 1st. floor, stg. rm.; 4 vols., 1935--, Aud. rec. rm.

240. MORTGAGE EXEMPTIONS, 1907--. 14 file boxes; 1 steel drawer.

Original affidavits of real estate owners, applying for tax exemptions on account of mortgage exemptions, showing date, name and oath of taxpayer, location and description of property; amount of mortgage, and exemption. Arr. chron. File boxes, 4 x 4 x 10; steel drawer, 26 x 15 x 12. Aud. off.

241. SOLDIER'S EXEMPTIONS, 1922--. 15 vols.

Register of affidavits of soldiers, sailors, or their widows for tax exemption, showing name, address; description and value of property, military service record, branch of service, and date discharged. Arr. alph. by names of applicants. Hdw. 100 pp. 7 x 9 x $\frac{1}{2}$. 2 vols., 1925-25, 1st. floor, stg. rm.; 11 vols., 1922, 1924 and 1926-34, Tr. and Aud. vt.; 2 vols., 1935--, Aud. off.

Lists

242. ASSESSOR'S BOOKS, 1874--. 877 vols.

Record of assessment of real estate and personal property, showing mortgage and soldiers' exemptions; list of all property, and value of each article; and total assessment. Arr. chron. Hdw. 34 pp. 17 x 12 x $\frac{1}{2}$. 40 vols., 1874-1920, bsmt. stg. rm.; 375 vols., 1899-1929, 1st. floor, stg. rm.; 77 vols., 1929-34, Tr. and Aud. vt.; 25 vols., 1935--, Aud. rec. rm.

243. ASSESSMENT LISTS, 1919--. 317 vols.

Register of assessment lists made by assessor on real and personal property, showing date, name, address; and location, description and value of property. Arr. alph. by taxing units and thereunder, alph. by names of owners. Hdw. 225 pp. 14 x 9 x $1\frac{1}{2}$. 196 vols., 1919-28, 1st. floor, stg. rm.; 80 vols., 1929-34, Aud. rec. rm.; 41 vols., 1934--, Aud. off.

Delinquent and Erroneous

244. RECORD OF DELINQUENT LANDS AND LOTS, 1847-84. 2 vols.

Record of delinquent taxes on real and personal property, showing

1870-1871

1871-1872

1872-1873

1873-1874

1874-1875

1875-1876

1876-1877

1877-1878

1878-1879

1879-1880

1880-1881

1881-1882

1882-1883

1883-1884

1884-1885

1885-1886

1886-1887

1887-1888

1888-1889

1889-1890

1890-1891

1891-1892

1892-1893

1893-1894

1894-1895

1895-1896

1896-1897

showing name of owner, description and location of land or lots, amount delinquent, interest, and total due. Arr. by names of townships. Hdw. 518 pp. 18 x 12 x 3. Aud. 1st. floor stg. rm.

245. RECORD OF OMITTED PERSONAL PROPERTY, 1893-1905. 2 vols.

(1, and 1 vol. not numbered).

Record of personal property omitted from tax list, showing date, name of owner, amount, kind of instrument, dates dues and paid. Arr. chron. Hdw. 242 pp. 18 x 16 x 2. Bsmt. stg. rm.

246. TAX SALE RECORD, 1863-1934. 4 vols., (2-3, and 2 vols.

not numbered). Title varies: Record of Tax Sales.

Record of real estate offered for sale or sold to satisfy delinquent tax claims, showing date of sale, names of owner and purchaser, location, description and value of property, amount realized from sale, and date redeemed. Arr. chron. Hdw. 680 pp. 18 x 12 x 3 $\frac{1}{2}$. 2 vols., 1863-1914, Aud. rec. rm.; 1 vol., 1871-91, stg. rm. 1st. floor; 1 vol., 1912-34, Aud. off.

For tax deed record, see entry 50.

247. APPLICATION TO PAY AND QUIETUS, 1923-24. 1 vol. Prior

to 1923 and subsequent to 1924, missing.

Record of applications to pay for the redemption of lands sold for delinquent taxes, showing date, name, description and location of property, name, amount, name of fund, and fund credited. Arr. chron. Hdw. 300 pp. 14 x 12 x 1 $\frac{1}{2}$. Aud. off.

248. TAX REMITTERS, 1914-22. 1 vol. Prior to 1914 and

subsequent to 1922, missing.

Record of orders from the auditor to treasurer for remittance of tax erroneously charged; applies to poll, personal, and real estate. Arr. by order numbers. Hdw. 125 pp. 13 x 11 x 1 $\frac{1}{2}$. Aud. off.

249. REGISTER OF REMITTED TAXES, 1898-1918. 1 vol.

Record of erroneous taxes remitted, showing date, order and number, name of taxpayer, address, and total amount remitted. Arr. chron. Hdw. Condition fair. 320 pp. 16 x 11 x 2. Tr. and Aud. vt.

Plat Books

250. ASSESSOR'S PLAT BOOK, 1919-23. 48 vols.

Plat maps of congressional townships, showing farms, name of owner, description and location, sections, ranges, townships, number of acres, and value. Arr. chron. Hdw. 100 pp. 16 x 10 x 1 $\frac{1}{2}$. 36 vols., 1919-24, stg. rm., 1st. floor; 9 vols., 1924-26, bsmt. stg. rm.; 5 vols., 1923, Tr. and Aud. vt.

School Funds

(See also entries 68-70, 186-87)

251. REGISTER OF SCHOOL TRUST FUNDS, 1892--. 1 vol. Prior to 1892, missing.

Register of school trust funds, showing name of borrower, number of loan, date, amount, interest, date due, and date paid. Arr. chron. Hdw. 240 pp. 17 x 16 x 1 $\frac{1}{2}$. Aud. off.

252. REGISTER OF SCHOOL FUND LOANS, 1892--. 3 vols. (1-3).

Register of school fund loans, showing date, name of mortgagor, address, amount of loan, description and location, and value of

property. Indexed alph. by names of mortgagors. Hdw. 586 pp.
16 x 12 x 2 $\frac{1}{2}$. Aud. off.

255. SCHOOL FUND MORTGAGE, 1880--. In School Fund Mortgages, entry 186.

Original school fund mortgages, showing name of mortgagor, date, amount, interest, date due; and location, description and value of property.

254. REGISTER OF CONDITIONS OF SCHOOL FUNDS, 1912-25. 1 vol. Financial statement of the county school fund, showing date, previous balance, receipts and disbursements, fund debited or credited, and current balance. No index. Hdw. 400 pp. 17 x 16 x 1 $\frac{1}{2}$. Aud. off.

255. REGISTER OF RECEIPTS OF SCHOOL FUNDS, 1900-1901. 1 vol. Record of school funds collected, showing date, number of loan, names of payer and fund, amount, interest, and total receipts, Arr. chron. Hdw. 240 pp. 16 x 11 x 2. Aud. rec. rm.

256. SCHOOL FUND LEDGER, 1864-1912. 3 vols. (A-B, and 1 vol. not lettered.) Record of balances of school funds, showing amount received or disbursed, number of receipt or warrant, and total balance. Arr. chron. Hdw. 586 pp. 16 x 13 x 3. 2 vols., 1864-93, stg. rm., 1st. floor; 1 vol., 1900-1912, Aud. off.

257. LEDGER, 1877-96. 1 vol. Record of interest paid on loans of different school funds, showing date, amount of interest, names of payer and fund, and total amount of interest received. Arr. chron. Hdw. 416 pp. 16 x 11 x 2. Stg. rm., 1st. floor.

Official Bonds
(See also entries 19-20)

258. TOWNSHIP ASSESSOR'S BONDS, 1863--. 2 vols.

Record of assessor's bond given as security for holding public office, showing date, amount of bond, names of bonded, bondsman and witnesses, addresses, and stipulations of bond. Indexed alph. by names of officers. Hdw. 304 pp. 15 x 10 x 1 1/2. 1 vol., 1863-88, stg. rm., 1st. floor; 1 vol., 1890--, Aud. rec. rm.

259. TOWNSHIP TRUSTEE'S BONDS, 1863--. 3 vols.

Record of trustee's bond given as security for holding public office, showing names of bonded, surety, and witnesses; addresses, and date and amount of bond. Index & alph. by names of officers. Hdw. Condition fair. 320 pp. 16 x 11 x 1 3/4. 1 vol., 1863-90, stg. rm., 1st. floor; 2 vols., 1890--, Aud. rec. rm.

XVII. REGISTRATION OFFICER

By an act of the legislature in 1933, the clerk of the circuit court is designated as ex-officio registration officer of the county. He has full charge and control of the registration of voters and appoints as many deputies as are necessary to do the work. (1)

The inception date of this office in Owen County is 1934.

The clerk of the circuit court, as ex-officio registration officer, is required to provide all the necessary books and paraphernalia for the registering of voters. (2)

All the records are located in the clerk's record room, in the courthouse.

(1) Acts 1933; Burns 29-306.

(2) Acts 1933; Burns 29-309.

260. REGISTER OF INTENTION TO BECOME A VOTER, 1890-1920.

1 vol.

Register of notices to become qualified electors, showing date of notice, names of elector, township or city; address, age, precinct, and ward number. Arr. alph. by names of electors. Hdw. 200 pp. 16 x 11 x 1.

261. REGISTER OF NOTICE OF INTENTION TO HOLD RESIDENCE,

1890-1910. 1 vol.

Register of notice of intention to hold residence, showing date, names of elector, township, town or city; age, address, and numbers of precinct and ward. Arr. alph. by names of electors. Hdw. 200 pp. 16 x 11 x 1.

XVIII. BOARD OF PRIMARY ELECTION COMMISSIONERS

The primary election commissioners were provided for by an act of the legislature in 1915. They consist of the clerk of the circuit court, and two persons appointed by him, one from each of the two major political parties; each of whom is nominated in writing by the chairman of the county central committee of the two political parties respectively. It is their duty to prepare and distribute the primary ballots and generally supervise the primary elections. (1) The canvass of the primary votes is done by the county board of canvassers. (2)

The inception date of this office in Owen County is 1716.

All the records are located in the courthouse.

(1) Acts 1915, 1917; Burns
29-504.

(2) Acts 1915; Burns 29-560.

262. CANDIDATE'S STATEMENT OF ELECTION EXPENSES, 1924--.

In (Clerk's Papers), entry 22.

Candidate's statement of election expenses, showing name of candidate, amount of money expended, and purpose.

263. ELECTION RECORD, 1890--. 3 vols. (1-3)

Record of election returns. Contains: Primary Election Record, entry 264; Election Returns, entry 265; General Election Record, entry 267. Arr. chron. Hdw. 490 pp. 18 x 12 x 3. 1 vol., 1890-1914, stg. rm., 3rd. floor; 2 vols., 1916--, Clk. rec. rm.

264. PRIMARY ELECTION RECORD, 1916--. In Election Record,
entry 263.

Record of elections, showing name of candidate, number of votes
cast for each candidate, result of election, and total.

XIX. BOARD OF CANVASSERS

By an act of 1905, the legislature constituted the board of election commissioners a board of canvassers. They are required to canvass and estimate the certificates, poll lists, and tally papers. (1) The further duties of the board are: To tabulate the votes, record them in the poll books, and file them, together with the tally papers and certificates, in the office of the clerk. (2) The board selects its own chairman, and the clerk of the circuit court acts as clerk of the board, (3) and the board declares the election winners by a statement of certification. (4)

The inception date of this office in Owen County is 1906.

All the records are located in the courthouse.

-
- | | |
|-------------------------------------|-------------------------------|
| (1) Acts 1906, 1927; Burns 29-1401. | (3) Acts 1905; Burns 29-1402. |
| (2) Acts 1905; Burns 29-1404. | (4) Acts 1905; Burns 29-1405. |

265. ELECTION RETURNS, 1906--. In Election Record, entry 263.

Record of election returns, showing name of candidate, number of votes cast for each candidate, tabulation, and result of election.

XX. BOARD OF ELECTION COMMISSIONERS

By legislative enactment in 1889, the board of election commissioners was created. It consists of the clerk of the circuit court, and two persons appointed by him, one from each of the two major political parties; each of whom is nominated by the chairman of the county central committee of the two political parties respectively. This board is appointed annually and serves without pay. It prepares and distributes ballots for the election of county offices. (1)

The inception date of this office in Owen County is 1890.

The board's duties are: To print ballots; to receive petitions to place candidates' names on the ballots; and to receive certificates of nominations by convention or primary election. (2)

All the records are located in the courthouse.

(1) Acts 1889; Burns 29-1002. (2) Acts 1889, 1933; Burns 29-1003.

266. CANDIDATE'S STATEMENT OF ELECTION EXPENSES, GENERAL, 1924--. In (Clerk's Papers), entry 22.

Candidate's statement of election expenses, showing name of candidate, amount of money expended, and purpose.

267. GENERAL ELECTION RECORD, 1890--. In Election Record, entry 263.

Record of election returns, showing name of candidate, number of votes cast for each candidate, result of election, and total.

XXI. BOARD OF EDUCATION

The educational system of Indiana had its beginning back in 1818, and since then it has undergone several changes.

The legislature in 1818 provided for the appointment by the county commissioners of a superintendent of schools for each congressional township. (1)

By legislative enactment in 1824 the school system was administered by three township school trustees, who were elective. (2)

The school administrative system was changed by the legislature in 1833. By this new act the election of a school commissioner was prescribed. (3)

In 1852 the legislature provided that the township trustees should serve as a board of school trustees in each civil township. (4)

By legislative enactment in 1865 three school trustees were elected by the common council of each incorporated city and the board of trustees of each incorporated town to administer the school system in conjunction with the township trustees of each civil township. (5)

By an act of 1873 the county board of education was created. The board was comprised of the county superintendent of schools, the township trustees of the county, and the school trustees of each city and town of the county. (6)

The inception date of this board in Owen County is 1873.

By legislative enactment in 1877 the membership of the board was changed to consist of the county superintendent of schools, the township trustees, and the chairman of school trustees of each city and town. (7)

The duties of the board are to take care of the general needs of the schools, maintenance of school property, and purchase of furniture, books, maps, charts, and other supplies. (8) Its powers also include appointment of a county attendance officer upon nomination of the county superintendent. (9) The board may purchase text books from publishers and sell them to pupils at cost. (10)

All the records are located in the office of the superintendent of schools, in the courthouse.

-
- | | |
|---|---|
| (1) Acts 1818, ch. 49, sec. 1. | (6) Acts 1873, ch. 25, sec. 8. |
| (2) Acts 1824, ch. 97,
secs. 1, 2. | (7) Acts 1873, 1877; Burns
28-801. |
| (3) Acts 1833, ch. 70, sec. 3. | (8) Ibid. |
| (4) 1 Rev. Stat. 1852, ch. 98,
secs. 4, 8. | (9) Acts 1921, 1932 spec. sess.;
Burns 28-501. |
| (5) Acts 1865, ch. 1.
secs. 4, 5. | (10) Acts 1921; Burns 28-613. |

268. BOARD OF EDUCATION, MINUTES OF MEETINGS RECORD, 1897--.

1 file box.

Minutes of meetings of board of education, showing date, place of meeting, names of members present, nature of business transacted, and decisions of board. Arr. chron. 4 x 4 x 9.

269. BOARD OF EDUCATION, FINANCIAL RECORD, 1904--.

6 file boxes (30-35). Prior to 1904, missing.

Statements by township trustees of the financial conditions of

school districts, showing date of meeting, amount received and disbursed, purpose, and physical condition of the school property. Arr. chron. 4 x 4 x 9.

XXII. SUPERINTENDENT OF SCHOOLS

In 1865 the legislature provided for a school examiner to be appointed by the county commissioners. (1)

By legislative enactment in 1873, the act of 1865 was amended, and the school examiner's title was changed to "county superintendont of schools". He was appointed by the township trustees to serve for a term of two years. (2)

In 1899 the legislature extended the term of office of the superintendont of schools to four years, and also provided that he be elected by the township trustees. The act required that he post bond with the auditor to insure faithful performance of his duties as proscribed by law. (3) The inception date of this office in Owen County is 1873.

The superintendent exercises general supervision of the schools of Owen County. He visits each township institute once each school year and conducts teachers' county institutes. He carries out the orders of the state board of education and the state superintendent of public instruction. (4) He is required to make a report as to teacher's preparation, experience, and license before being hired by the school trustees. (5) He makes out the basis of apportionment of school revenue from the enumeration of pupils. (6) He receives statements for school aid relief from school and township trustees. (7) He is ex-officio member and president of the board of education. (8)

All the records are located in the office of the superintendent, in the courthouse.

-
- | | |
|----------------------------------|------------------------------------|
| (1) Acts 1865, ch. 1, sec. 33. | (5) Acts 1927, 1933; Burns |
| (2) Acts 1873, ch. 25, sec. 2. | 28-1309. |
| (3) Acts 1899, 1911, 1913; Burns | (6) Acts 1865; Burns 28-715. |
| 28-702. | (7) Acts 1933; Burns 28-603. |
| (4) Acts 1899; Burns 28-704. | (8) Acts 1873, 1877; Burns 28-601. |

Activities and Reports

270. STATE FINANCIAL AND STATISTICAL REPORT, 1910--. 4

file boxes; 1 drawer.

Financial and statistical report of county superintendent to state superintendent of public instruction, showing date of report, number of pupils enrolled and completing school, type of transportation, tax rate for school fund, receipts and disbursements, and total school costs. Arr. chron. 1 drawer, 16 x 11 x 28; 4 file boxes, 4 x 4 x 7. Supt. off.

271. SCHOOL STATE AID, 1923--. 2 drawers.

Record of aid given by the state for school purposes, showing date, purpose, and appropriation given. Arr. chron. 13 x 11 x 28. Supt. pvt. off.

272. TRUSTEES' ANNUAL REPORT TO SUPERINTENDENT, 1933--.

1 file drawer.

Annual reports of trustees to superintendent of schools, showing enrollment of pupils in high, grade, and parochial, and colored schools; name of teacher, grade taught, and enrollment in each school. Arr. chron. 13 x 11 x 28. Supt. off.

AMERICAN MEDICAL ASSOCIATION

PUBLISHED WEEKLY

Year	Volume	Number	Page
1944	31	1	1
1944	31	2	1
1944	31	3	1
1944	31	4	1
1944	31	5	1
1944	31	6	1
1944	31	7	1
1944	31	8	1
1944	31	9	1
1944	31	10	1
1944	31	11	1
1944	31	12	1

CONTENTS

Original Articles: The Role of the Physician in the Community

Editorial: The Medical Profession and the Public

Report of the Committee on the Medical Profession and the Public

Report of the Committee on the Medical Profession and the Public

Report of the Committee on the Medical Profession and the Public

Report of the Committee on the Medical Profession and the Public

Report of the Committee on the Medical Profession and the Public

Report of the Committee on the Medical Profession and the Public

Report of the Committee on the Medical Profession and the Public

Report of the Committee on the Medical Profession and the Public

Report of the Committee on the Medical Profession and the Public

Report of the Committee on the Medical Profession and the Public

Report of the Committee on the Medical Profession and the Public

Report of the Committee

Report of the Committee on the Medical Profession and the Public

Report of the Committee on the Medical Profession and the Public

Report of the Committee on the Medical Profession and the Public

Report of the Committee on the Medical Profession and the Public

Enumeration

273. ENUMERATION RECORD, 1925--. 1 file box; 1 vol.

Record of enumeration of children of school age, showing name of child, date of birth, age, sex, color, physical status, address, names of parents or guardian, school district, and congressional township. Arr. chron. Hdw. File box, 13 x 5 x 28; vol., 150 pp., 18 x 12 x $\frac{1}{2}$. Supt. off.

Teachers

274. TEACHER'S RECORD, 1923--. 1 file drawer.

Record of teacher's training and experience, showing date, name of teacher, address, number of years taught, training experience, and date of graduation. Arr. chron. 13 x 11 x 24. Supt. off.

275. TEACHER'S GRADES, 1915-23. 1 file box. Prior to 1915, missing.

Record of teacher's grades in common and high schools, showing date, name and address of teacher, school attended, subjects taken, qualifications, grades made, and years of teaching. Arr. chron. 13 x 11 x 24. Supt. off.

Pupils

276. REPORT OF THE AGGREGATE ATTENDANCE, 1925--. 2 file drawers.

Copy of the report of the aggregate attendance of pupils, showing

date of report, names of pupil and school, number of days school operated, pupils enrolled, and aggregate attendance.

Arr. chron. 13 x 11 x 28. Supt. off.

277. DETAILED OUTLINE OF COURSE OF STUDY AND GRADES, 1918-22.

1 file box.

Record of grades made and certificates of graduation from high school, showing names of pupil and school, subjects taken, and date of graduation. Arr. chron. 13 x 11 x 24.

Supt. off.

278. SUCCESS GRADES, 1932--. 1 vol.

Record of grades made by pupils, showing date, name of pupil, age, sex, address, and grade enrolled; and names of teacher and school. Arr. chron. Hdw. 152 pp. 15 x 13 x $\frac{1}{2}$. Supt. off.

279. OWEN COUNTY COMMON SCHOOL RECORD, 1921--. 2 file

drawers. Prior to 1921, missing.

Record of children of common school, showing name, age, sex, grade, days present or absent, cause of absence, times tardy, minutes lost, average grade, and date. Arr. chron. 13 x 11 x 24.

Supt. off.

280. OWEN COUNTY, INDIANA, HIGH SCHOOL RECORD, 1921--.

2 file drawers.

Record of high school students, showing name, age, sex, grades, days present or absent, cause of absence, times tardy, minutes lost, average grade, and date. Arr. chron. 13 x 11 x 24.

Supt. off.

XXIII. HEALTH OFFICER

By legislative enactment in 1881, a county board of health was established and was required to elect a secretary who acted as the health officer for each town and city, and the county. (1)

In 1891 the legislature amended the act of 1881 and enlarged the duties of the health officer, who acted through the board of health. (2)

The health commissioner was provided for by an act of the legislature in 1909, and in the same act a repeal clause repealed the act creating the county board of health. The health commissioner is elected by the county commissioners to serve for a four-year term. (3) The health commissioner must be a licensed physician. (4) The inception date of the records of this office in Owen County is 1881.

By an act of 1935 the title of county health commissioner was changed to county health officer, who is appointed by the county commissioner with the approval of the state board of health, to serve four years. The county health officer must be legally qualified to practice medicine, suitably trained in sanitary science, and his qualifications must be satisfactory to the state board of health. He is required to enforce the health laws of the state and enforce all the rules of the state board of health. (5)

It is the duty of the health officer to enforce the health laws; to record and report vital statistics, such as births, deaths, and marriages; to make sanitary inspections of all

public and private buildings in regard to sources of disease; to establish quarantine and take all reasonable means to protect the public health; to close schools and churches; and to prohibit public assemblies to prevent epidemics. (6)

All the records are located in the courthouse unless otherwise stated.

-
- | | |
|---------------------------------|----------------------------|
| (1) 1881 Rev. Stat., sec. 4993. | (5) Acts 1835; Burns, 1936 |
| (2) Acts 1891, ch. 15, sec. 8. | suppl., 35-118. |
| (3) Acts 1891, 1909; Burns | (6) Acts 1891, 1909; Burns |
| 35-108. | 35-111. |
| (4) Acts 1891, 1909; Burns | |
| 35-110. | |

Vital Statistics

281. MINUTE BOOK, 1897--. 1 vol.

Record of board meetings, showing date, nature of business transacted, and various reports of physicians on general health and sickness. Arr. chron. Hdw. 270 pp. 16 x 10 x 1 $\frac{1}{2}$.

Dr. B. Yocum's off., Coal City, Ind.

282. RECORD OF BIRTHS, 1882--. 12 vols.

Record of births, showing date, names of child, parents and physician; mother's maiden name, birthplace, color or race, and occupation of father. Indexed alph. by names of children.

Hdw. Condition fair. 318 pp. 16 x 11 x 1. Dr. B. Yocum's off., Coal City, Ind.

283. RECORD OF CONTAGIOUS DISEASES, 1882-1925. 6 vols.

Record of contagious diseases, showing date, names of patient and physician; kind of disease; sex, age, occupation, cause of disease,

The first of these is the fact that the
 number of cases of smallpox has
 been very small, and the mortality
 has been very low. This is due to the
 fact that the disease is now almost
 entirely confined to the tropics.

Smallpox

The second of these is the fact that
 the disease is now almost entirely
 confined to the tropics. This is due to
 the fact that the disease is now almost
 entirely confined to the tropics.

Measles

The third of these is the fact that
 the disease is now almost entirely
 confined to the tropics. This is due to
 the fact that the disease is now almost
 entirely confined to the tropics.

Scarlet fever

The fourth of these is the fact that
 the disease is now almost entirely
 confined to the tropics. This is due to
 the fact that the disease is now almost
 entirely confined to the tropics.

The fifth of these is the fact that
 the disease is now almost entirely
 confined to the tropics. This is due to
 the fact that the disease is now almost
 entirely confined to the tropics.

date, and duration. Indexed alph. by names of patients.

Hdw. Condition fair. 320 pp. 18 x 12 x 1 $\frac{1}{2}$. Dr. B. Yocum's off.,
Coal City, Ind.

284. RECORD OF MARRIAGES, 1882--. 12 vols.

Record of marriage returns, showing date, names of bride and groom, parents, and one performing ceremony; age, color, occupation; and places of marriage, birth, and residence. Indexed alph. by names of groom. Hdw. Condition fair. 266 pp. 16 x 11 x 1. Dr. B. Yocum's off., Coal City, Ind.

For other marriage records, see entries 21 and 23.

285. RECORD OF DEATHS, 1882--. 8 vols.

Record of deaths, showing date, name of deceased, sex, color, age, date and place of birth, personal history, certificate describing cause of death, and place of burial. Indexed alph. by names of decedents. Hdw. Condition fair. 318 pp. 16 x 11 x 1. Dr. B. Yocum's off., Coal City, Ind.

286. NURSES' DAILY AND MONTHLY WORK SHEETS, Jan. 2-Mar. 30,
1937. 1 folder.

Record of daily visits by school nurse, showing date, names of patient and school, nature of sickness, and length of time in office conference. Arr. chron. 11 x 8 x 1 $\frac{1}{2}$. C.C., County Nurse's off.

287. FAMILY FOLDERS, 1934--. 2 file boxes.

Papers pertaining to family health, showing dates of visit, birth or death; names of patient and physician; place of birth or death; cause of sickness or death; and marital status. Arr. chron. 17 x 9 x 6 $\frac{1}{2}$. C.C., County Nurse's off.

288. TEACHER'S RECORD OF PUPILS' PHYSICAL CONDITION,

April, 1935. 1 file box.

Record of pupils' physical conditions, showing dates of teachers observation and return to nurse, recommendation by nurse, action taken, and result. Arr. chron. 12 x 10 x 4 $\frac{1}{2}$. C.C., County Nurse's off.

289. SCHOOL INSPECTION RECORDS, 1922-24. 2 file boxes.

Record of health inspection, showing date, name of pupil, age, sex, condition of health, and school attendance. Indexed alph. by names of pupils. 12 x 8 x 6. C.C., County Nurse's off.

10.1

10.1.1

10.1.2

10.1.3

10.1.4

10.1.5

10.1.6

10.1.7

10.1.8

10.1.9

10.2.1

10.2.2

10.2.3

10.2.4

10.2.5

10.2.6

10.2.7

10.2.8

XXIV. BOARD OF PUBLIC WELFARE

The board of public welfare of Owen County, created in 1936 by an act of the legislature, consists of five persons having a recognized interest in and knowledge of the problems of public welfare. The board members are appointed by the judge of the circuit court; at least two members must be women and not more than three members may be adherents of any one political party. (1)

Subject to the rules and regulations of the state department of public welfare, the board is charged with the administration of assistance to dependent children in their own homes, old age assistance, services and assistance to persons otherwise handicapped, the care and treatment of dependent, neglected, and handicapped children, children in danger of becoming delinquent, and such other welfare activities as may be delegated to it by the state department of public welfare, under the provision of the act including services connected with assistance to the blind. (2)

The director, who is appointed by the board of public welfare of Owen County under the supervision of the circuit court, performs the functions of probation officer and agent of the court. (3)

All jurisdiction vested in county boards pertaining to welfare work was transferred to the board of public welfare upon its organization in 1936. (4)

All the records are located in the welfare office in the courthouse.

- | | |
|--|---|
| (1) Acts 1936 spec. sess.; Burns,
1936 suppl., 52-1118. | (3) Acts 1936 spec. sess.; Burns,
1936 suppl., 52-1117; 52-1120. |
| (2) Acts 1936 spec. sess.; Burns,
1936 suppl., 52-1120. | (4) Acts 1936 spec. sess.; Burns,
1936 suppl., 52-1403. |

290. (MINUTES OF THE BOARD), April, 1936--. 1 vol.
Minutes of meetings of the welfare board, showing date, names of applicants, nature of meeting and proceedings. Arr. chron.
Typed. 200 pp. 14 x 8 x 2.

291. REGISTER OF APPLICATIONS FOR OLD AGE ASSISTANCE, 1936--.
1 vol.
Record of applications for old age assistance, showing date, code and serial numbers, name of applicant, residence, sex, age, previous rejections and withdrawals, visitor assigned, date of board action, award, and disposition. Arr. chron. Typed.
25 pp. 9 x 14 x $\frac{1}{2}$.

For prior records, see entry 290.

292. RECOMMENDATIONS OF CODIRECTOR AND ACTION TAKEN,
1936--. 1 vol.
Record of rejections, awards, and revocations for assistance, showing date, names of applicant and recipient, application and certificate numbers, recommendation of directors, and action of board. Arr. chron. Typed. 40 pp. 12 x 15 x $\frac{3}{4}$.

293. RECORD OF ASSISTANCE GIVEN AGED PERSONS, 1936--.
2 vols.
Record of assistance for aged persons, showing date, name of recipient, residence, warrant number, purpose, amount, and total payments. Arr. chron. Typed. 150 pp. 9 x 14 x $\frac{3}{4}$.

THE JOURNAL OF THE
ROYAL ANTHROPOLOGICAL INSTITUTE
LONDON
1901

THE JOURNAL OF THE
ROYAL ANTHROPOLOGICAL INSTITUTE
LONDON
1901

THE JOURNAL OF THE
ROYAL ANTHROPOLOGICAL INSTITUTE
LONDON
1901

THE JOURNAL OF THE
ROYAL ANTHROPOLOGICAL INSTITUTE
LONDON
1901

THE JOURNAL OF THE
ROYAL ANTHROPOLOGICAL INSTITUTE
LONDON
1901

294. RECORD OF ASSISTANCE FOR AGED PERSONS AND DEPENDENT CHILDREN, 1936--. 2 vols.

Record of assistance for aged persons and dependent children, showing date, names of applicant or recipient, residence, certificate and warrant numbers, amount of monthly award, and date effective. Arr. alph. by names of applicants. Hdw. 400 pp. 12 x 18 x 2.

295. RECORD OF ALLOWANCE SCHEDULES, 1936--. 1 vol.

Record of allowances for assistance to dependent children in custody of relatives, showing date, names of applicant and payee, their addresses, application, claim, warrant, and account numbers; approval of director and certification of auditor; number of children eligible for federal aid; and amount of allowance. Arr. chron. Hdw. 140 pp. 18 x 13 x $\frac{1}{2}$.

296. CERTIFICATION OF COUNTY CLAIMS, 1936--. 1 vol.

Duplicate record of monthly reports to state department of public welfare for claims payable, showing date, code number, and conditions of appropriation. Arr. chron. Typed. 170 pp. 14 x 10 x $1\frac{1}{2}$.

297. REGISTER OF CLAIMS, 1936--. 1 vol.

Register of claims approved and warrants issued, showing date, claim and warrant numbers, name of claimant, amount, appropriation, and account debited. Arr. chron. Typed. 150 pp. 16 x 14 x $1\frac{1}{2}$.

298. REGISTER OF CLAIMS FILED, APPROVED, AND WARRANTS ISSUED, 1936--. 1 vol. (Looseleaf).

Record of claims approved and warrants issued, showing date and

THE JOURNAL OF THE
ROYAL ANTHROPOLOGICAL INSTITUTE
OF GREAT BRITAIN AND IRELAND

VOLUME 100, PART 1, 2000
PUBLISHED BY THE
ROYAL ANTHROPOLOGICAL INSTITUTE
OF GREAT BRITAIN AND IRELAND
11 BEDFORD SQUARE, LONDON, W.C.1A 3EF
0950-0804 (print) 1473-2322 (online)

THE JOURNAL OF THE
ROYAL ANTHROPOLOGICAL INSTITUTE
OF GREAT BRITAIN AND IRELAND
PUBLISHED BY THE
ROYAL ANTHROPOLOGICAL INSTITUTE
OF GREAT BRITAIN AND IRELAND
11 BEDFORD SQUARE, LONDON, W.C.1A 3EF
0950-0804 (print) 1473-2322 (online)
ISSN 0950-0804 (print) 1473-2322 (online)
CODEN JRAIJD

THE JOURNAL OF THE
ROYAL ANTHROPOLOGICAL INSTITUTE
OF GREAT BRITAIN AND IRELAND
PUBLISHED BY THE
ROYAL ANTHROPOLOGICAL INSTITUTE
OF GREAT BRITAIN AND IRELAND
11 BEDFORD SQUARE, LONDON, W.C.1A 3EF
0950-0804 (print) 1473-2322 (online)

THE JOURNAL OF THE
ROYAL ANTHROPOLOGICAL INSTITUTE
OF GREAT BRITAIN AND IRELAND
PUBLISHED BY THE
ROYAL ANTHROPOLOGICAL INSTITUTE
OF GREAT BRITAIN AND IRELAND
11 BEDFORD SQUARE, LONDON, W.C.1A 3EF
0950-0804 (print) 1473-2322 (online)

THE JOURNAL OF THE
ROYAL ANTHROPOLOGICAL INSTITUTE
OF GREAT BRITAIN AND IRELAND
PUBLISHED BY THE
ROYAL ANTHROPOLOGICAL INSTITUTE
OF GREAT BRITAIN AND IRELAND
11 BEDFORD SQUARE, LONDON, W.C.1A 3EF
0950-0804 (print) 1473-2322 (online)

number of claim and warrant; amount, name of claimant, appropriation, and account debited. Arr. chron. Typed. 35 pp. 12 x 15 x $\frac{1}{2}$.

299. RECEIPTS FOR REPAYMENTS OF PUBLIC ASSISTANCE, 1936--.

1 vol.

Record of repayments of public assistance, showing date, name of recipient, and amount. Arr. chron. Typed. 50 pp. 17 x 9 x 10.

300. CERTIFICATE OF COUNTY CLAIM REGISTER TO STATE

DEPARTMENT OF PUBLIC WELFARE, 1936--. 1 vol.

Record of claims payable, showing date, name of claimant, claim number, amount, appropriation, and account debited. Arr. chron. Typed. 25 pp. 12 x 9 x $\frac{1}{2}$.

THE UNIVERSITY OF CHICAGO
THE UNIVERSITY OF CHICAGO
THE UNIVERSITY OF CHICAGO

THE UNIVERSITY OF CHICAGO
THE UNIVERSITY OF CHICAGO
THE UNIVERSITY OF CHICAGO

THE UNIVERSITY OF CHICAGO
THE UNIVERSITY OF CHICAGO
THE UNIVERSITY OF CHICAGO

THE UNIVERSITY OF CHICAGO
THE UNIVERSITY OF CHICAGO
THE UNIVERSITY OF CHICAGO

THE UNIVERSITY OF CHICAGO
THE UNIVERSITY OF CHICAGO
THE UNIVERSITY OF CHICAGO

THE UNIVERSITY OF CHICAGO
THE UNIVERSITY OF CHICAGO
THE UNIVERSITY OF CHICAGO

THE UNIVERSITY OF CHICAGO
THE UNIVERSITY OF CHICAGO
THE UNIVERSITY OF CHICAGO

THE UNIVERSITY OF CHICAGO
THE UNIVERSITY OF CHICAGO
THE UNIVERSITY OF CHICAGO

THE UNIVERSITY OF CHICAGO
THE UNIVERSITY OF CHICAGO
THE UNIVERSITY OF CHICAGO

THE UNIVERSITY OF CHICAGO
THE UNIVERSITY OF CHICAGO
THE UNIVERSITY OF CHICAGO

THE UNIVERSITY OF CHICAGO
THE UNIVERSITY OF CHICAGO
THE UNIVERSITY OF CHICAGO

THE UNIVERSITY OF CHICAGO
THE UNIVERSITY OF CHICAGO
THE UNIVERSITY OF CHICAGO

THE UNIVERSITY OF CHICAGO
THE UNIVERSITY OF CHICAGO
THE UNIVERSITY OF CHICAGO

XXV. SURVEYOR

The surveyor is a constitutional officer, elected for a term of two years without restriction on reelection. (1) He must give bond in a sum fixed by the board of county commissioners. (2) Prior to the Constitution of 1851 the office of surveyor was in existence by virtue of an act of 1816. (3) The inception date of this office in Owen County is 1819.

The surveyor has charge, under direction of the county commissioners, of all surveying and civil engineering work of the county, including the preparation of plans and specifications for, and supervision of, the construction of all bridges, turnpikes, or other roads, ditches, drains, and levies. (4) He also has charge of the repair and maintenance of county highways, (5) unless the county commissioners employ a highway supervisor. (6) The county commissioners may employ the surveyor as highway supervisor. (7)

For private parties, he take acknowledgment of mortgages and deeds for conveyance of real estate, (8) and, upon request, establishes lines and corners of lands and lots. (9)

The surveyor may employ deputy surveyors to assist in performing the engineering duties of the office. (10)

-
- (1) Const., art. 6, sec. 2; 1 Rev. Stat. 1852; Burns 49-3301.
(2) Acts 1913; Burns 49-3302.
(3) Rev. Laws 1831, ch. 102, sec. 1.
(4) 1 Rev. Stat. 1852; Acts 1911; Burns 49-3309.
(5) Acts 1933; Burns 36-1101.
(6) Acts 1933; Burns 36-1113.

- (7) Acts 1933; Burns 36-1110.
(8) 1 Rev. Stat. 1852; Acts 1857; Burns 49-3317.
(9) 1 Rev. Stat. 1852; Acts 1875; Burns 49-3311.
(10) Acts 1891, 1899; Burns 49-3306.

Surveys and Reports

301. RECORD, 1846--. 4 vols. (1, 3, and 2 vols. not numbered). Title varies: Surveyor's Record.

Record of surveyor's notes and diagrams, showing town, range, section, landmarks, corner stones, and distances; and statements relative to surveys. Arr. chron., and thereunder alph. by names of townships. Hdw. Condition fair. 500 pp. 16 x 9 x 1 $\frac{1}{2}$.
2 vols., 1846-55; C.C., Recr. rec. rm.; 2 vols., 1855--., Sur. off.,
Delano R. Childress residence, 348 North St., Spencer, Ind.

302. GENERAL INDEX TO COUNTY SURVEYS, 1846-55. 1 vol.

General index to county surveys, showing date, book and page number of county surveyor's record, and name of surveyor. Arr. alph. by names of twps. Hdw. 490 pp. 16 x 12 x 2. C.C., Recr. rec. rm.

303. FIELD NOTES, 1811-19. 1 vol.

Record of original survey, begun in 1811 and completed in 1819 by the United States Government, showing penciled diagram of towns, townships, ranges, and congressional townships. Arr. by twps. and congressional twps. Hdw. 600 pp. 18 x 15 x 3. Sur. off., Delano R. Childress residence, 348 North St., Spencer, Ind.

304. LEVEL BOOK, 1929--. 1 vol.

Record of field notes on surveys, showing towns, ranges, sections, distances, marks, and witnesses. Arr. chron. Hdw. Condition fair. 75 pp. 8 x 4 x $\frac{1}{4}$. Sur. off., Dr. Childress residence, 348 North St. Spencer, Ind.

1. The first part of the document is a letter from the President of the United States to the Congress, dated January 1, 1861.

2. The second part is a report from the Secretary of the Treasury, dated January 1, 1861.

3. The third part is a report from the Secretary of the Interior, dated January 1, 1861.

4. The fourth part is a report from the Secretary of the Navy, dated January 1, 1861.

5. The fifth part is a report from the Secretary of the War, dated January 1, 1861.

6. The sixth part is a report from the Secretary of the State, dated January 1, 1861.

7. The seventh part is a report from the Secretary of the Army, dated January 1, 1861.

8. The eighth part is a report from the Secretary of the Marine Corps, dated January 1, 1861.

9. The ninth part is a report from the Secretary of the Coast and Geodetic Survey, dated January 1, 1861.

10. The tenth part is a report from the Secretary of the Smithsonian Institution, dated January 1, 1861.

11. The eleventh part is a report from the Secretary of the United States Mint, dated January 1, 1861.

12. The twelfth part is a report from the Secretary of the United States Land Office, dated January 1, 1861.

13. The thirteenth part is a report from the Secretary of the United States Patent Office, dated January 1, 1861.

14. The fourteenth part is a report from the Secretary of the United States Court of Claims, dated January 1, 1861.

15. The fifteenth part is a report from the Secretary of the United States Court of Appeals, dated January 1, 1861.

16. The sixteenth part is a report from the Secretary of the United States Supreme Court, dated January 1, 1861.

17. The seventeenth part is a report from the Secretary of the United States District Court, dated January 1, 1861.

18. The eighteenth part is a report from the Secretary of the United States Circuit Court, dated January 1, 1861.

19. The nineteenth part is a report from the Secretary of the United States Court of Appeals, dated January 1, 1861.

20. The twentieth part is a report from the Secretary of the United States Supreme Court, dated January 1, 1861.

21. The twenty-first part is a report from the Secretary of the United States District Court, dated January 1, 1861.

22. The twenty-second part is a report from the Secretary of the United States Circuit Court, dated January 1, 1861.

23. The twenty-third part is a report from the Secretary of the United States Court of Appeals, dated January 1, 1861.

24. The twenty-fourth part is a report from the Secretary of the United States Supreme Court, dated January 1, 1861.

25. The twenty-fifth part is a report from the Secretary of the United States District Court, dated January 1, 1861.

26. The twenty-sixth part is a report from the Secretary of the United States Circuit Court, dated January 1, 1861.

27. The twenty-seventh part is a report from the Secretary of the United States Court of Appeals, dated January 1, 1861.

28. The twenty-eighth part is a report from the Secretary of the United States Supreme Court, dated January 1, 1861.

29. The twenty-ninth part is a report from the Secretary of the United States District Court, dated January 1, 1861.

30. The thirtieth part is a report from the Secretary of the United States Circuit Court, dated January 1, 1861.

305. OWEN COUNTY, 1919. 1 map.

Political map, showing townships, congressional townships, and Harrison Grant or Ten O'clock Line. Drawn by Delano R.

Childress. Published at Spencer, Ind. Black and white. No scale given. 40 x 28. Sur. off., Delano R. Childress residence, 348 North St. Spencer, Ind.



XXVI. HIGHWAY SUPERVISOR

In pioneer times the roads were maintained by the local authorities. The citizens usually worked out their road taxes by giving a certain number of days labor, furnishing their own teams. The township road superintendent had charge of the work performed. This system prevailed for nearly a half a century.

In 1879 the legislature constituted the county commissioners a board of turnpike directors, each serving as supervisor in his own district. (1) In 1913 the county highways were placed in charge of a superintendent of highways, who was appointed by the county commissioners for a term of two years. (2) Some records bear his title. This office was abolished in 1933, (3) and the powers and duties conferred on the surveyor. (4)

In order to provide for necessary supervision of highways in counties warranting more attention than the surveyor can give, the board of county commissioners has the right to appoint, at its option, a highway supervisor whose term of office is discretionary with the board of county commissioners. (5) The board of commissioners of Owen county has appointed a highway supervisor.

The inception date of this office in Owen County is 1933.

The highway supervisor oversees the maintenance and repair of all highways, bridges, and culverts of the county, (6) and has authority to fix the limits of loads carried over them. (7) He must attend the annual road school at Purdue University. (8)

All the records of this office are located in the courthouse.

- | | |
|---------------------------------|-------------------------------|
| (1) Acts 1879, ch. 115, sec. 1. | (5) Acts 1933; Burns 36-1110. |
| (2) Acts 1913, ch. 330, sec. 1. | (6) Acts 1933; Burns 36-1103. |
| (3) Acts 1933; Burns 36-1113. | (7) Acts 1933; Burns 36-1102. |
| (4) Acts 1933; Burns 36-1101. | (8) Acts 1933; Burns 36-1110. |

306. HIGHWAY RECORD, 1914--. 6 vols. (1-5, and 1 vol. not numbered).

Record of expenditures for road repairs, showing date, names of employees and road, cost of materials, amount of appropriation, disbursed, and balance. Arr. by district nos. Edw. 640 pp. 16 x 12 x 3. 3 vols., 1914-26, Aud. rec. rm.; 2 vols., 1926-33, women's jury rm.; 1 vol., 1936--, Comr. rm.

307. LEDGER OF APPROPRIATIONS AND EXPENDITURES, 1935--.

1 vol.

Record of appropriations and disbursements, showing date, claim number, name of claimant; amount of claim, appropriation allowed, and balance; and overdraft. Arr. chron. Edw. 300 pp. 14 x 12 x 1 $\frac{1}{2}$. Comr. rm.

XXVII. MINERS' EXAMINATION BOARD

By legislative enactment in 1923 a miners' examination board was created in every county in which there is located a coal mine employing ten or more miners. The board is appointed by the county commissioners and consists of two resident miners with five years of mining experience, who are engaged as coal miners in the county, and one resident coal operator of the county. The board is appointed to serve for one year. (1) The board elects its officers -- president, secretary and treasurer -- from its own membership; the secretary and treasurer may be one individual. The treasurer of the board must post a bond. (2)

The inception date of this board in Owen County is .

The duties of the board include examination of applicants desiring to work as coal miners, issuance of certificates to those who pass the examination successfully, and issuance of permits to persons desiring to qualify as miners. The board must keep for public inspection a permanent record of all its proceedings, containing lists of certificates and permits and the names of applicants. (3) It makes an annual report to the county commissioners as to its proceedings, (4) and it is required to investigate complaints regarding any violation of this act. (5)

- | | |
|-------------------------------|-------------------------------|
| (1) Acts 1923; Burns 46-1001. | (4) Acts 1923; Burns |
| (2) Acts 1923; Burns 46-1002. | 46-1005. |
| (3) Acts 1923; Burns 46-1006. | (5) Acts 1923; Burns 46-1011. |

No records could be found.

XXVIII. AGRICULTURAL AGENT

The office of agricultural agent was created by the legislature in 1913. This act provided that an agent should be appointed upon petition by the residents of the county. (1)
The inception date of this office in Owen County is 1919.

By legislative enactment in 1937 the office of agricultural agent was created for every Indiana county. The agricultural agent is appointed by the director of agricultural extension service of Purdue University, subject to the approval of a state board, entitled county agricultural agents board. The qualifications of the agricultural agent are prescribed by the board. (2)

The county council is required to appropriate not less than one thousand dollars annually to be used in paying office help, expenses of the agent, mileage, rent, or other incidentals. The salary of the agricultural agent is paid by the state through Purdue University.

The duties of the agricultural agent, under the supervision of Purdue University, are: To cooperate with movements for the advancement of agricultural and country life, with farmers' institutes, farmers' clubs, and other rural and civic organizations; to conduct practical farm demonstrations, boys' and girls' clubs and contest work; to give advice to farmers on practical farm problems; and to aid the superintendent of schools and the teachers of the county in giving practical education in agriculture and domestic science. (2)

By an act of 1931, the office of home demonstration agent, whose work is supplemental to that of the agricultural agent, was authorized upon petition to the county council by the taxpayers of the county. (3)

All the records are located in the agricultural agent's office, in the courthouse.

- | | |
|--|--|
| (1) Acts 1913, 1923, 1927;
Burns 28-4911. | (2) Acts 1937, ch. 224. sec. 1.
(3) Acts 1931, Burns 28-5627. |
|--|--|

308. DEAD RECORDS, 1924--. 1 file drawer.

Reports of extension projects of Purdue University 4H Clubs and agricultural agents, showing date, nature of project, and extension work. Indexed alph. by names of projects. 26 x 14 x 11.

309. REFERENCE BULLETIN FILE, 1935--. 1 file drawer.

Bulletins and printed pamphlets covering agricultural subjects, issued for agents by Agricultural Department of Purdue University, showing date, nature of subjects, research editions, and general information. Indexed alph. by names of subjects. 26 x 14 x 11.

310. SOIL CONSERVATION, 1936--. 7 drawers.

Agricultural conservation work sheets and maps for 1936, showing date, measurement of field, summary of performance, application for payment, and notification letters for 1936. Arr. chron. 26 x 14 x 11.

311. TOBACCO ASSOCIATION, Jan. 1, 1934.

List of tobacco contracts and compliance forms, showing basis, budget, and tax apyment warrants. No index. 26 x 14 x 11.

THE
JOURNAL OF THE
ROYAL ANTHROPOLOGICAL INSTITUTE
PART I
1901
LONDON
PUBLISHED BY THE
Royal Society of London
1901

312. CORRESPONDENCE AND PROJECT FILE, 1935--.

1 drawer.

List of cooperation projects carried, showing date, and
subject of correspondence. Arr. alph. by names of subjects.

26 x 14 x 11.



